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1989

ANNUAL REPORTS

OF THE TOWN OF

LITCHFIELD

New Hampshire

1989

EMERGENCY TELEPHONE NUMBERS

Ambulance	883-7707
Fire	432-9515
Police	424-4141

BUSINESS TELEPHONE NUMBERS

Selectmen's Office	424-4046
Town Clerk & Tax Collector	424-4045
Police Chief	424-4047
Building Inspector	424-4592
Health Officer	424-4592
Library	424-4044
Planning Board	424-2131

—OFFICE HOURS—

Selectmen's Office	Town Hall
8 a.m. to Noon and 1 p.m. to 5 p.m. Monday through Friday	

Town Clerk & Tax Collector	Town Hall
Every Weekday, 8:00 a.m. to 2:00 p.m.	
Every Monday Evening 6:00 to 8:00 p.m.	

THE OFFICE WILL BE CLOSED EVERY ELECTION DAY

Building Inspector	Town Hall
Weekdays 9:00 a.m. to 1:00 p.m.	
Monday Evenings 7:00 to 9:00 p.m.	

Library Hours:

Monday: 10-12, 2-8; Tuesday: 2-6; Wednesday: 10-12, 2-8;
Thursday: 2-6; Friday: 2-6; Saturday: 11-1

No Saturday hours during the months of July and August. Closed Holidays

Incinerator Facility Hours:

Sunday: 8 a.m. to Noon; Monday: 6 p.m. to 9 p.m.;
Wednesday: 2 p.m. to 6 p.m.; Saturday: 8 a.m. to 4 p.m.

—PUBLIC MEETINGS—

Selectmen Town Hall the 1st, 2nd, 3rd, and 4th Monday evenings at 7:00 p.m. during the months of September-May; and the 2nd and 4th Monday evenings during the months of June-August.

Planning Board	GMS - Library
1st Tuesday of the month at 7:30 p.m.	

Zoning Board of Adjustment	Town Hall
2nd Wednesday of the month at 7:00 p.m.	

Library Trustees	Library
1st Monday of the month at 7:30 p.m.	

Conservation Commission	Town Hall
3rd Monday of the month at 7:30 p.m.	

Annual Reports
OF THE TOWN OF
LITCHFIELD

NEW HAMPSHIRE


YEAR ENDING DECEMBER 31, 1989

ALSO

ANNUAL REPORTS OF THE SCHOOL DISTRICT

YEAR ENDING JUNE 30, 1989

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Nashua, N.H.



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TOWN OFFICERS, 1989

Office	Office Holder	Term Expires
Selectmen	Ralph G. Boehm (chairman)	1990
	James Toland	1991
	William C. Dickenson	1992
Administrative Assistant	Cecile Durocher	
Moderator	Philip M. Reed	1990
Checklist Supervisors	Christine E. Lepine	1990
	Robert Redding	1992
	Andrea L. Hamilton	1994
Town Clerk/Tax Collector	Diane L. Jerry	1990
Deputy	Maureen Huneke	1990
Sub Register	Police Department	1990
Treasurer	Marion Cason	1990
Road Agent	Roland Bergeron	1990
Trustees, Town Trust Funds	Rina Petit	1990
	Richard Lascelles	1991
	M. Patricia Jewett	1992
Health Officer	Roland Bergeron	tenure
Building Inspector	Roland Bergeron	tenure
Library Trustees	Claudette Durocher	1990
	Frances Martineau	1990
	Christine Lepine (pres.)	1991
	Patricia Sutin	1991
	Linda A. McCarthy	1992
	David Dominici	1992
	Claudia Danielson	
Librarian		
Fire Chief	Brent Lemire	1990
Budget Committee	Scott Raswyck (chmn.)	1990
	Deborah McCormick	1990
	Mark Giuliano	1991
	Michael P. McCarthy (res. 12/31/89)	1991
	Linda Davis	1992
	Marilyn P. Jewett	1992
	Ralph G. Boehm	selectmen's rep.
	Linda Tenney	school board rep.
Planning Board	Stephen Robinson (chmn.)	1990
	Gary Garfield	1990
	Claudette Durocher	1991
	Robert Martineau (alternate)	1991
	David L. Vaillancourt	1991
	Loren Jean (alternate)	1992
	Willis E. Jewett	1992
	Joan McKibben	1992
	James Toland	selectmen's rep.

Nashua Regional Planning Commission Representative	Marilyn P. Jewett	1992
	Arthur Frappier	1990
	William C. Dickenson	1990
	Bradley Davis (alternate)	1990
Inspectors of Election	Sophia Adams	1990
	Barbara Campbell	1990
	David Campbell	1990
	Linda Rodonis	1990
Conservation Commission	Glenn McKibben (chairman)	1990
	Florence Leary	resigned
	Mark Peabody	resigned
	Joan McKibben	1990
	Mark Brennan (alternate)	1991
Zoning Board of Adjustment	Robert W. Goczalk (chairman)	1990
	Laura H. Nihan	1990
	Cecil A. Williams (alternate)	1990
	Paul L. Belliveau (alternate)	1991
	Richard Rodonis	1991
	Thomas W. Levesque, Sr.	1992
	Robert Martineau (alternate)	1992
Parks and Recreation Committee	Nancy McKay	1990
	Eileen O'C. Hickey	1991
	Richard Lascelles (chairman)	1991
	Joseph J. Principato, Jr.	resigned
Representative to N.H. General Court		
District 12	Ellen-Ann Robinson	1990
District 14	Ellen Duby (Litchfield/Merrimack)	1990
Police Department	Chief David L. Roberts	tenure
	Det./Sgt. Gerard A. Millette	tenure
	Ofc. Mike Houle	tenure
	Ofc. Robert J. Gagliardi	tenure
	Ofc. Wendy Foley	tenure
	Ofc. Lance Myrdek	1990
	Ofc. Robert Dalton	1990
	Ofc. Victor Durham	Resigned
Specials:	Ofc. Robert D. Bennett	1990
	Ofc. Douglas McGowan	1990
	Ofc. Ronald Fournier	1990
	Ofc. Thomas Roy	1990
	Ofc. Frederick Williams	1990
	Ofc. Daniel Stevens	1990
	Ofc. Jules Martel	1990
	Ofc. Mark Campbell	Resigned

Secretary/Dispatcher
Dog Constable

Sharon A. Harding Reed
George Bailey

1990

Fire Department

Brent T. Lemire, Fire Chief
James Beetz, Ass't Fire Chief
Brian Barton, Deputy Fire Chief
Michael Allard, Lieutenant, Company A (Full Time)
Thomas B. Schofield, Lieutenant, Company B

Company A Personnel:

Warren Adams
Michael Croteau
Leo Grenier
Timothy Kearns
Dennis LaPlante
David Mayopoulos
Kevin Lynch
Norman Pinard
Brian St. Laurent
J. Kenneth Sullivan
Wayne Wentworth

Company B Personnel:

Thomas Dalton
Jeffrey Emanuelson
Matthew Griffin
Dwayne Hogencamp (Full Time)
Douglas Nicoll
James O'Brien
Edmund Ring
Randall Sage
John Sea
Michael Stanhope
Suzanne Sullivan

TOWN WARRANT

**TOWN OF LITCHFIELD
THE STATE OF NEW HAMPSHIRE**

**THE POLLS WILL BE OPEN FROM
7:00 A.M. to 7:00 P.M.**

To the Inhabitants of the Town of Litchfield in the County of Hillsborough in said state, qualified to vote on Town affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE GRIFFIN MEMORIAL SCHOOL IN SAID LITCHFIELD ON TUESDAY, MARCH 13, 1990 AT 7:00 A.M. TO ACT UPON THE FOLLOWING:

1. To elect by ballot the following Town Officers:

One Moderator — two year term; one checklist supervisor — six year term; one Town Clerk/Tax Collector — three year term; one Treasurer — three year term; one Selectman — three year term; one Road Agent — one year term; one Trustee of Town Trust Funds — three year term; two Library Trustees — three year terms; one Library Trustee — two year term; two Budget Committee members — three year terms; one Budget Committee member — one year term; and one Fire Chief — one year term.

2. To vote by ballot on the following amendments to the Town Zoning Ordinances:

1. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Section 240 of the zoning ordinance by replacing obsolete commercial and industrial district names? (Vote by official ballot.)

YES ☐ NO ☐

2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend the titles only of Section 300, 330, 340, 350, 360, 400 and 430. This amendment will clarify the identity of the Commercial and Commercial/Industrial districts. No substantive or boundary change is made with this amendment? (Vote by official ballot.)

YES ☐ NO ☐

3. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Section 250.3(j) of the existing zoning ordinance by adding a requirement that applicants for home occupation permits pay the cost of notifying abutters for the first public hearing. Further, this amendment clarifies that, when renewing a permit for a home occupation that has not substantially changed, an applicant need not appear before the Planning Board? (Vote by official ballot.)

YES ☐ NO ☐

4. Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Section 251.2(g) of the existing zoning ordinance which restricts sheds, lean-tos and other structures in mobile home parks to 10 percent of the square footage of the mobile home and refers to a specific building permit fee amount. This amendment will permit accessory structures such as sheds and lean-tos to be maintained on a mobile home lot without restriction as to size. The current requirements for obtaining building permits will still apply? (Vote by official ballot.)

YES ☐ NO ☐

5. Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Section 251.2(c) of the existing zoning ordinance by changing the minimum lot size in mobile home parks from 2,400 square feet to 10,000 square feet and the minimum road frontage requirement from 40 feet to 75 feet. Further, amend Section 251.2(c) to decrease the minimum setback of structures from privately maintained roads in mobile home parks from 50 feet to 30 feet? (Vote by official ballot.)

YES ☐ NO ☐

6. Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Section 550 of the existing ordinance by adding new part (b) (5). This amendment will clarify that uses permitted in the flood hazard area by special exception must conform with the development standards in Section 570 of the existing zoning ordinance and National Flood Insurance Program Regulations? (Vote by official ballot.)

YES ☐ NO ☐

7. Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Section 140.3(a) of the existing zoning ordinance by changing the maximum permitted number of free-standing signs from one per building to one per lot. Further, this amendment clarifies that the maximum sign area is measured on one side but that signs may be two-sided? (Vote by official ballot.)

YES ☐ NO ☐

8. Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Section 140.3(c) of the existing zoning ordinance by deleting the allowance of temporary signs for advertisements for employment or for special annual or semi-annual events. Temporary signs will still be allowed to advertise new businesses within six months of opening for no more than 30 days? (Vote by official ballot.)

YES ☐ NO ☐

9. Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Section 350.1 by adding lot 65 (Dec. 1989 tax map sheet no. 21) and lot 32 (Dec. 1989 tax map sheet 20) to the Northern Commercial Zone? (Vote by official ballot.)

YES ☐ NO ☐

10. Are you in favor of the adoption of Amendment No. 10 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Section 650.3 of the existing zoning ordinance by adding a provision that the minimum required area of non-wetland per residential building lot must be contiguous? (Vote by official ballot.)

YES ☐ NO ☐

11. Are you in favor of the adoption of Amendment No. 11 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Section 160.3 of the existing ordinance by specifying that the existing six-foot height limitation for fences applies to the Residential District only. This amendment will eliminate the six-foot height limitation for fences in commercial and industrial districts but will retain the limitation in residential districts? (Vote by official ballot.)

YES ☐ NO ☐

12. Are you in favor of the adoption of Amendment No. 12 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend the existing zoning ordinance by deleting Sections 330.1, 340.1, 360.1, 430.1, which describe the boundaries of commercial and commercial/industrial districts, and replacing them with new descriptions. This amendment replaces references to an outdated tax map with references to the current (December 1989) tax map but does not change existing district boundaries? (Vote by official ballot.)

YES ☐ NO ☐

13. Are you in favor of the adoption of Amendment No. 13 as proposed by the Planning Board for the Town Building Code as follows:

Amend Section 130.2 of the existing building code by replacing part (h) and adding new parts (i), (j), and (k). This amendment requiring placing the bituminous concrete binder course on roads, affixing house numbers of at least 4 inches in height, submitting a certified plot plan, and placing of property bounds before a certificate of occupancy is issued. (Vote by official ballot.)

YES ☐ NO ☐

YOU ARE HEREBY NOTIFIED TO MEET AT THE GRIFFIN MEMORIAL SCHOOL IN SAID LITCHFIELD ON FRIDAY, MARCH 16, 1990, AT 7:30 P.M. TO ACT UPON THE FOLLOWING ARTICLES:

1. To see if the Town will vote to raise and appropriate the sum of \$175,000.00 for the purchase of a new 2500 gallon tanker/pumper for the Fire Department to replace the 1970 tractor trailer unit, and to authorize the issuance of \$175,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Town Officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The length of the bonds or notes not to exceed ten years. (Vote by ballot [Two-thirds majority required].) (Recommended by Budget Committee.)

2. To see if the Town will vote to raise and appropriate the sum of \$30,000.00 for the construction of a materials storage building to store approximately 300 tons of sand/salt for use by the highway department. The specifications for the building shall be determined by the Selectmen and Road Agent. (Recommended by Budget Committee.)

3. To see if the Town will vote to raise and appropriate the sum of \$66,000.00 to shim, overlay and repair the shoulders of Woodland Drive, Arcadian Lane, and Winter Circle, and to authorize a set off of \$66,000.00 against this appropriation by the use of Highway Block Grant Aid. (Recommended by Budget Committee.)

4. To see if the Town will vote to raise and appropriate the sum of \$250,000.00 for the design and reconstruction of Cutler Road, from Bixby Road westerly approximately 4/10 of a mile, with an overlay on the balance of the road. (By Petition) (Recommended by Budget Committee.)
5. To see if the Town will vote to raise and appropriate the sum of \$200,000.00 to survey the right of way, design and prepare plans and specifications for reconstruction of Cutler Road and the reconstruction/rehabilitation of Woodburn Road and Bixby Road and to further authorize the Selectmen to set aside \$150,000.00 of said appropriation for future construction of Cutler Road and the balance of the appropriation to be used for surveying, designing and preparing plans and specifications for bidding purposes. (Not Recommended by Budget Committee.)
6. To see if the Town will vote to raise and appropriate the sum of \$17,500.00 to purchase and equip one new fully marked high-profile police cruiser. The specifications for and the selection of said vehicle shall be determined by the Selectmen; and the purchase of said vehicle shall be by competitive bidding. (Recommended by Budget Committee.)
7. To see if the Town will vote to raise and appropriate the sum of \$4,900.00 for the purchase of a front-end plow and a wing plow and to authorize the withdrawal of \$4,900.00 for this purpose from the Snow Plow Capital Reserve Fund. (Recommended by Budget Committee.)
8. To see if the Town will vote to raise and appropriate the sum of \$20,000.00 and further to authorize the Town to apply for \$20,000.00 in matching funds from the State or other agencies for use at the Solid Waste Facility for additional recycling. This recycling appropriation shall be used to decrease the waste material handled by the incinerator, thus increasing the life of the incinerator. The appropriation shall be contingent on the receipt of matching funds. (Recommended by Budget Committee.)
9. Shall we adopt the provisions of RSA 72:28, V and VI for an optional veterans' exemption and an expanded qualifying war service for veterans seeking the exemption? The optional veterans' exemption is \$100, rather than \$50." (Vote by ballot.)
10. To see if the Town will authorize the Selectmen to borrow money in anticipation of taxes.
11. To see if the Town will authorize the Selectmen to apply for, receive and expend federal or state grants, which may become available during the course of the year, and also to accept and expend money from any other governmental unit or private source to be used for purposes for

which the town may legally appropriate money; provided (1) that such grants and other monies do not require the expenditure of other town funds, (2) that a public hearing shall be held by the Selectmen prior to the receipt and expenditure of such grants and monies; and (3) that such items shall be exempt from all provisions of RSA 32 relative to limitation and expenditure of town monies, all as provided by RSA 31:95b.

12. To see if the Town will vote to rescind Article 13 of the March 11, 1964 Annual Town Meeting whereby it was voted to authorize the Tax Collector to accept property taxes in multiples of \$10.00 prior to the issuance of the tax warrant and in lieu thereof vote pursuant to RSA 80:52-a to authorize the prepayment of taxes in the Town of Litchfield and to authorize the collector of taxes to accept payments in prepayment of taxes in accordance with the provisions of RSA 80:52-a.

13. To see if the Town will vote to recognize the following roads as dedicated to public use and hereby accept as Public Highways for the Town of Litchfield:

Broadview Drive

Riverview Circle

14. To see if the Town will vote to adopt an ordinance for the disposition of unclaimed property from the Police Department.

ORDINANCE

Section 1 Purpose

To provide for the control of proper disposition of unclaimed property which has come into the possession of the Litchfield Police Department, the Town of Litchfield has adopted this ordinance which sets forth the policy of the Town in this regard.

Section 2 Disposition of Unclaimed Property

The Chief of Police, or such person as should be designated by him, may sell at public auction all unclaimed property that has been in custody of the Police Department for a period of sixty (60) days or more. He shall fix a day upon which said sale shall take place, and give notice thereof by publication in a daily newspaper of general circulation. Said notice shall state the day and hour when such sale shall commence and shall contain a general description of the property to be sold, or shall refer to a list thereof on file with the Chief of Police. Said notice shall be signed by the Chief of Police or by the person designated by him to conduct such public auction. The proceeds of such sale, after deducting the cost of storage, advertising, selling and other expenses incident to the handling and selling of such property, shall together with all monies unclaimed for a period of sixty (60) days or more, be paid into the Town treasury. In no case shall any property be sold or disposed of until the necessity for the use thereof as evidence has ceased.

Section 3 Perishable or Bulky Property

If any property seized or taken possession of by the Police Department shall be of a perishable nature, or so bulky or of such nature as to make it dangerous or inadvisable to retain possession thereof for the length of time specified in Section 2, the Chief of Police, upon certifying such fact to the Board of Selectmen, and setting forth his reasons why such property should not be retained for the period hereinabove fixed before selling same, shall, with the approval of the Board of Selectmen, cause such property to be advertised forthwith in a daily newspaper of general circulation within the Town, and shall sell such property at public auction at any time after twenty (20) days have elapsed from the seizure or taking possession thereof. The proceeds of such sale, after deducting the cost of storage, advertising, selling and other expenses incident to the handling and selling of such property shall be paid into the Town treasury.

Section 4 Disposition of Weapons

The Chief of Police, or such person who may be designated by him, may sell at auction to federally licensed dealers all unclaimed weapons, pistols, revolvers, derringers, or other deadly weapon that have been in custody of the Police Department for a period of sixty (60) days or more, as permitted by state and federal law. He shall fix a day upon which said sale shall take place and give notice thereof by publication in a daily newspaper. Said notice shall state the day, hour and place when such sale shall commence and shall contain a general description of the property to be sold, or shall refer to a list thereof on file with the Chief of Police. Such notice shall be signed by the Chief of Police or by the person designated by him to conduct such auction. The proceeds of such sale, after deducting the cost of storage, advertising, selling and other expenses incident to the handling and selling of such property shall be paid into the Town treasury.

Section 5 Miscellaneous Unclaimed Property

Should any other department or agent of the Town of Litchfield come into possession of unclaimed or abandoned property, the same may be disposed of by delivering such property to the custody of the Chief of Police, who shall thereafter act in accordance with the provisions of this ordinance.

15. To see if the Town will authorize the Selectmen to accept private donations of land, interests in land or money for the purposes of contributing to the local matching portion required for acquiring conservation land or interests in land and other costs associated therewith for permanent conservation use under the New Hampshire Land Conservation Investment Program (LCIP) RSA 221-A, and authorize the Selectmen to apply for and accept the state matching funds under the LCIP for the

purposes of acquisition of the fee simple or lesser interest in conservation land. Said appropriated funds and state matching funds may be expended by majority vote of the Conservation Commission with the approval of the Selectmen.

16. To see if the Town will vote to instruct the town's representatives to the General Court to actively oppose the enactment and implementation of any state-wide broad based tax.

17. To see if the Town will vote to instruct the town's representatives to the General Court, and the town's State Senator to actively support the enactment for the implementation of impact fee legislation.

18. To see if the Town will vote to amend Section III of the Emergency Lane Ordinance which was adopted by the 1984 Annual Town Meeting by deleting the words "One Thousand Dollars (\$1,000.00)" therefrom and by substituting therefore the words Twenty-Five Dollars (\$25.00). That Section III as revised would read as follows:

"Section III. Any person, firm or corporation violating any of the provisions of this Ordinance shall be fined not more than Twenty-Five (\$25.00) for each offense, and a separate offense shall be deemed committed upon each day during or on which a violation occurs or continues."

19. To raise such sums of money as may be necessary to defray Town charges for the ensuing year and make appropriations of the same, as set forth, posted herewith and to consider each item in whole or in part.

20. To hear reports of agents, committees and other officers therefore chosen and to transact any other business that may legally come before said meeting, including the reading of the minutes of the current or prior meeting.

Given under our hands and seal, this twentieth day of February, in the year of our Lord nineteen hundred and ninety.

Ralph G. Boehm
James R. Toland
William C. Dickenson

A true copy of Warrant — Attest:

Ralph G. Boehm
James R. Toland
William C. Dickenson

BUDGET FOR THE TOWN OF LITCHFIELD, N.H.

PURPOSES OF APPROPRIATION	Actual Appropriations 1989	Actual Expenditures 1989	Selectmen's Budget 1990	Budget Recommended 1990	Committee Not Recommended
GENERAL GOVERNMENT:					
Town Officers' Salary	96,505	98,118	101,008	101,008	
Town Officers' Expenses	122,839	123,293	132,216	130,716	1,500
Election and Registration Expenses	3,610	3,092	2,610	2,610	
Cemeteries	2,000	1,950	1,500	1,100	400
General Government Buildings	17,250	19,083	27,325	27,125	200
Planning and Zoning	50,252	29,653	58,050	54,018	4,032
Legal Expenses	30,000	36,901	33,275	31,500	1,775
Contingency Fund	20,000		20,000	20,000	
PUBLIC SAFETY:					
Police Department	231,405	245,535	300,803	293,553	7,250
Fire Department	98,639	105,673	107,428	107,378	50
Civil Defense	50		50	50	
Building Inspection	3,355	3,098	7,180	7,180	
Police Officer Hire	19,468	12,636			
HIGHWAYS, STREETS & BRIDGES:					
Town Maintenance	194,040	193,288	222,885	219,135	3,750
Street Lighting	4,000	3,760	4,000	4,000	
SANITATION:					
Solid Waste Disposal	186,880	193,642	170,448	170,448	
HEALTH:					
Health Department	1,675	2,153	2,600	2,400	200
Ambulances	9,500	8,073	11,500	11,500	

PURPOSES OF APPROPRIATION					
	Actual Appropriations 1989	Actual Expenditures 1989	Selectmen's Budget 1990	Budget Recommended 1990	Committee Not Recommended
Animal Control					
Visiting Nurses Association	4,555	5,298	5,507	5,307	200
WELFARE:	5,000	5,000	5,000	5,000	
General Assistance	4,000	1,651	5,000	3,500	
Old Age Assistance	500		500	300	200
CULTURE AND RECREATION:					
Library	32,638	31,260	34,575	35,625	
Parks and Recreation	7,158	7,500	14,875	17,375	
Patriotic Purposes	200	375	200	200	
Conservation Commission	1,193	1,100	1,416	706	710
CAPITAL OUTLAY					
Tanker/Pumper Purchase - Art. 1			175,000	175,000	
MISCELLANEOUS:					
FICA, Retirement & Pension Contributions	37,458	38,509	45,333	45,333	
Insurance	70,500	75,057	88,000	88,000	
Unemployment Compensation	1,302	1,455	1,400	1,400	
Total Special Articles	260,163	266,711	588,400	388,400	200,000
TOTAL APPROPRIATIONS	1,516,135	1,513,864	2,168,084	1,949,867	220,267
Less: Amount of Estimated Revenues, Exclusive of Taxes				1,052,385	
Amount of Taxes to be Raised (Exclusive of School and County Taxes)				897,482	

SOURCES OF REVENUE	Estimated Revenues 1989	Actual Revenues 1989	Selectmen's Budget 1990	Estimated Revenues 1990
TAXES:				
Yield Taxes	5,700	7,804	5,000	5,000
Interest and Penalties on Taxes	25,000	41,083	35,000	35,000
INTERGOVERNMENTAL REVENUES-STATE:				
Shared Revenue-Block Grant	61,093	61,093	60,000	60,000
Highway Block Grant	68,145	68,000	66,371	66,371
Reimb. a State-Federal Forest Land	226	473	250	250
Gas Refund	2,200	2,199	2,200	2,200
INTERGOVERNMENTAL REVENUES-FEDERAL:				
Payment in Lieu of Taxes	129	129	135	135
LICENSES AND PERMITS:				
Motor Vehicle Permit Fees	370,000	365,127	365,000	365,000
Dog Licenses	2,500	2,482	2,500	2,500
Business Licenses, Permits and Filing Fees	60,000	75,061	45,000	45,000
Cablevision Franchise Fee	9,708	9,708	11,029	11,029
CHARGES FOR SERVICES:				
Income From Departments	12,000	23,782	15,000	15,000
MISCELLANEOUS REVENUES:				
Interests on Deposits	70,000	98,425	75,000	75,000
Sale of Town Property	1,600	1,557		
OTHER FINANCING SOURCES:				
Proceeds of Bonds and Long-Term Notes			175,000	175,000
Withdrawals from Capital Reserve			4,900	4,900
Fund Balance	185,000	185,000	190,000	190,000
Court Settlement Proceeds	26,500	26,500		
TOTAL REVENUES AND CREDITS	899,801	968,423	1,052,385	1,052,385

1989 RESIDENT POPULATION

New Hampshire State Planning Office Census

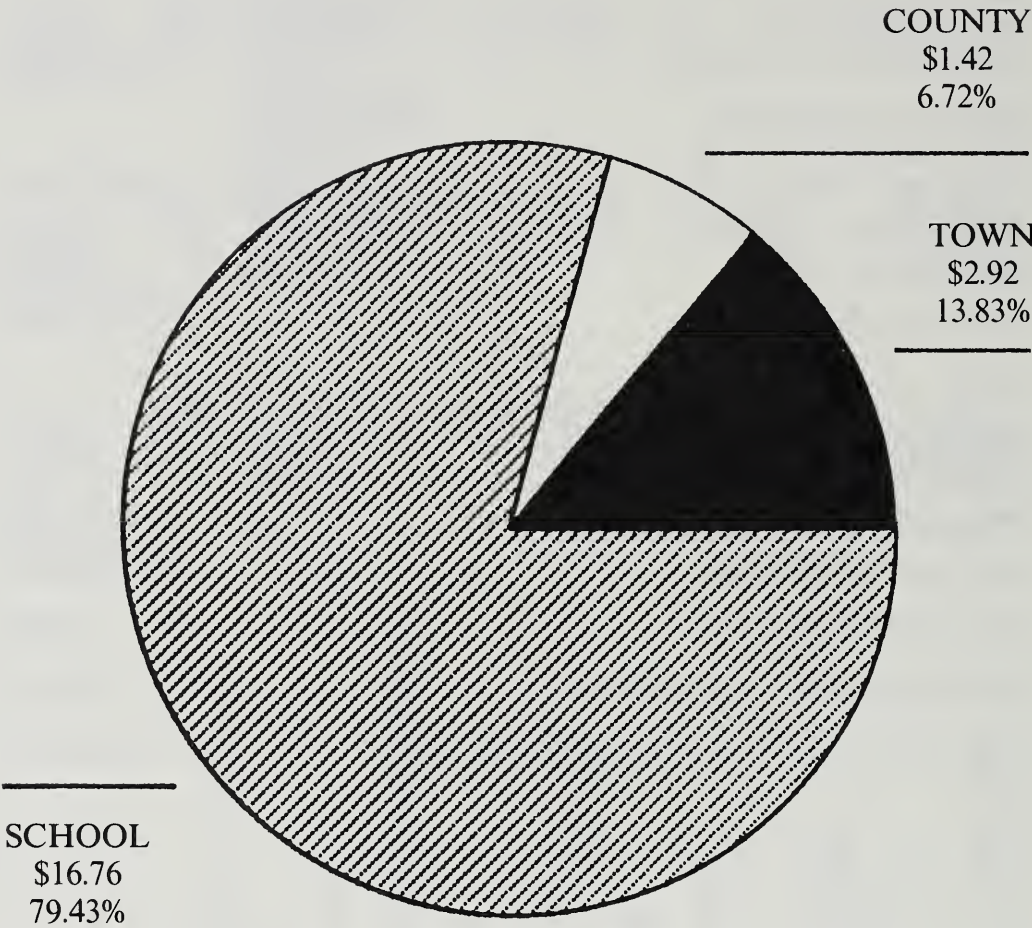
5,541

SUMMARY INVENTORY

Land Residential	\$104,759,212	
Land Commercial	21,169,421	
Land Current Use Values	<u>372,541</u>	\$126,301,174
Buildings Residential	\$134,657,000	
Manufactured Housing	5,335,500	
Buildings Commercial	<u>6,136,000</u>	146,129,300
Public Electric Utilities	\$ 3,127,600	
Public Water Utility	<u>3,962,600</u>	<u>7,090,200</u>
Gross Taxable Valuation		\$279,520,674
Less:		
Blind Exemptions	\$ 15,000	
Elderly Exemptions	125,000	
Physically Handicapped Exemptions	<u>200</u>	<u>- 140,200</u>
Net Taxable Valuation		\$279,380,474
War Service Exemptions		\$ 18,800
Net Property Tax Commitment		\$ 5,876,554
Total Tax Exempt & Non-Taxable Property		\$ 10,720,510

TOWN OF LITCHFIELD

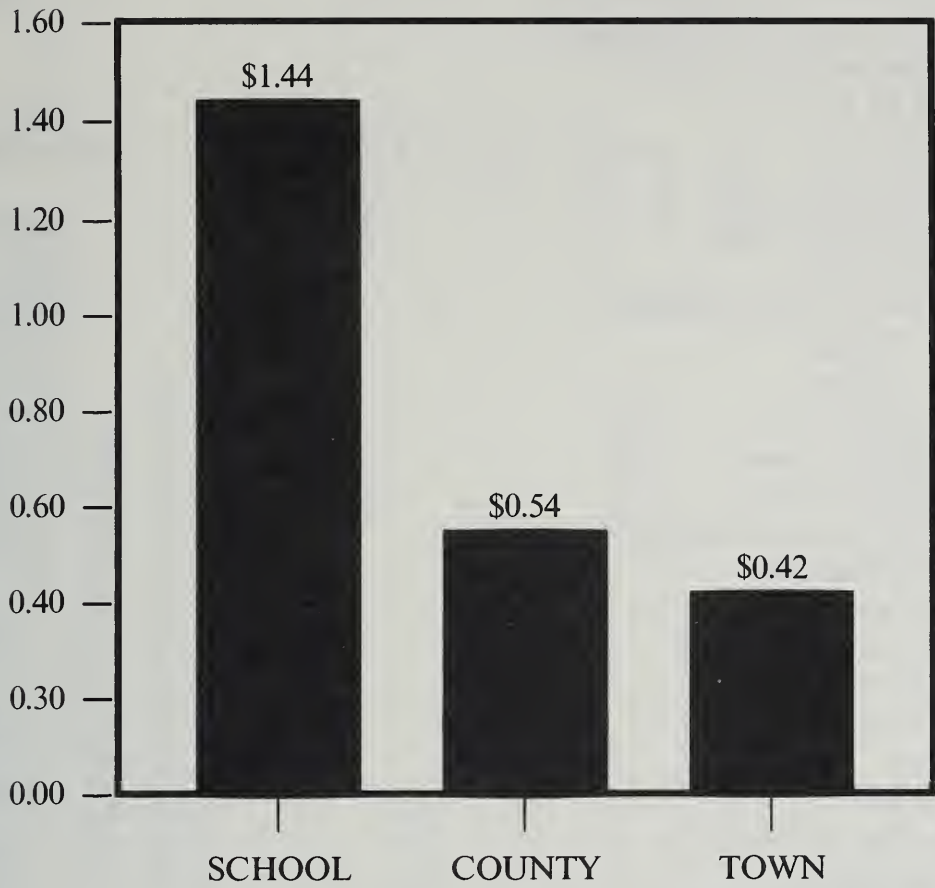
1989 TAX RATE



1989 TAX RATE

SCHOOL	\$16.76
TOWN	2.92
COUNTY	1.42
	<hr/>
	\$21.10

1989 TAX INCREASE
\$2.40 INCREASE PER \$1000



RECEIPTS OF LITCHFIELD TOWN CLERK **1989**

Regular Motor Vehicle Permits	5,252	\$365,127.00
Military Motor Vehicle Permits	6	n.c.
Permanent (Gov't.) M.V.P.s	1	n.c.
VETE M.V.P.s	2	n.c.
	<hr/> 5,261	<hr/> \$365,127.00

Motor Vehicle Titles	1,403.00
Dog Licenses	2,481.50
Dog Fines & Late Penalties	1,340.00
UCC Filings	830.00
Releases	182.00
Searches	129.00
Marriage Licenses	1,160.00
Certified Copies	51.00
Returned Check Charges	514.00
Zoning Manuals	375.00
Duplicate Dog Tag	.50
Dredge & Fill Permits	10.00
Pole Permit	5.00
Checklist	25.00
Postage	3.00
Filing Fees	12.00
Geneological Search	3.00
Photocopies	1.00
Incorporation Filings	5.00
Peddlers' License	100.00
Total Deposits for 1989	<hr/> \$373,757.00

A true copy of business activity and monies received, to the best of
my knowledge

Attest:

Diane L. Jerry
Town Clerk

TAX COLLECTOR'S REPORT

SUMMARY OF TAX ACCOUNTS

FISCAL YEAR ENDED DECEMBER 31, 1989

—DR.—

	—LEVIES OF—		
	1990	1989	Prior
Uncollected Taxes - Beginning of Fiscal Year:			
Property Taxes		\$ -0-	\$ 475,136.70
Land Use Change Tax		-0-	23,650.00
Yield Taxes		-0-	15.93
Taxes Committed to Collector:			
Property Taxes		5,876,578.00	-0-
Land Use Change Tax	53,160.00	-0-	-0-
Yield Taxes		7,785.30	-0-
Added Taxes:			
Property Taxes		28,574.00	-0-
Overpayments:			
a/c Property Taxes		12,954.13	396.47
Interest Collected on Delinquent Taxes		5,977.74	23,197.84
Total Debits	\$ 53,160.00	\$5,931,869.17	\$ 522,396.94

—CR.—

	—LEVIES OF—		
	1990	1989	Prior
Remitted to Treasurer During Fiscal Year:			
Property Taxes	\$	\$5,178,646.61	\$ 470,017.59
Land Use Change Tax		-0-	23,650.00
Yield Taxes		7,785.30	15.93
Land Use Change Tax Interest		-0-	1,457.50
Yield Tax Interest		87.19	2.57
Interest on Taxes		5,888.96	21,737.77
Abatements Allowed:			
Property Taxes		70,157.00	5,515.58
Uncollected Taxes End of Fiscal Year:			
Property Taxes		669,302.52	-0-
Land Use Change Tax	53,160.00	-0-	-0-
Total Credits	\$ 53,160.00	\$5,931,869.17	\$ 522,396.94

TAX COLLECTOR'S REPORT
SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS
FISCAL YEAR ENDED DECEMBER 31, 1989

—DR.—

	—Tax Sale/Lien on Account of Levies of—		
	1988	1987	Prior
Balance of Unredeemed Taxes Beginning of Fiscal Year:		\$53,647.96*	-0-
Taxes Sold/Executed to Town During Fiscal Year:			
Current Use	25,140.50	-0-	-0-
Property Tax	182,317.79	-0-	-0-
Interest Collected After Sale/Lien Execution:			
Current Use	2,016.62	-0-	-0-
Property Tax	2,814.58	6,858.10	-0-
Redemption Cost:			
Current Use	44.00	-0-	-0-
Property Tax	1,080.00	294.00	-0-
Total Debits	\$ 213,413.69	\$ 60,800.06	\$ -0-

—CR.—

Remittance to Treasurer During Fiscal Year:			
Current Use	\$ 25,140.50	\$ -0-	-0-
Redemptions	79,774.06	43,203.45	-0-
Interest & Cost After Sale	5,955.40	7,152.10	-0-
Adjustment of paid pre-sale costs automatically re-charged	118.62	-0-	-0-

by computer during tax lien program run—			
Unredeemed Taxes End of Year	102,442.11**	10,444.51	-0-
Total Credits	\$ 213,430.69**	\$ 60,800.06	-0-

** Includes \$17.00 returned-check fee for payment voided after check bounced.

* Includes returned check reported as paid tax in 1988; subsequently repaid in January, 1989.

Additional Tax Collector Monies Deposited:

Returned Check Charges	\$ 54.00	
Duplicate Tax Bills	49.00	
Miscellaneous Overpayments	5,097.93	
Photocopies	1.25	
Pre-Lien Costs	3,423.22	
Total Monies Given to Treasurer:	\$5,879,136.33	

A true account of money received in the tax accounts in 1989, to the best of my knowledge, attest:

Diane L. Jerry
Town Clerk/Tax Collector

**UNREDEEMED 1988 TAX LIENS
(TAX LEVY OF 1987)**

Febonio, Steven	2,370.70
Finn, Michael	2,952.68
Leavitt, Jeannette	691.31
Morin, Duane	1,513.28
Young, Donald C.	882.55
Young, Donald C.	1,982.09
Zodhi, Hohammad	51.90

**UNREDEEMED 1989 TAX LIENS
(TAX LEVY OF 1988)**

Bennett, David M.	3,796.73
Boston North Associates Inc.	3,285.95
Boston North Associates Inc.	2,245.43
Boston North Associates Inc.	2,265.73
Boston North Associates Inc.	3,081.13
Boutin, Girard J.	3,156.04
Dichiara, Charles J.	941.74
Dion, Ernest E.	295.74
Dion, Ernest E.	435.79
Dion, Ernest E.	393.43
Dion, Ernest E.	384.60
Dion, Ernest E.	397.06
Dion, Ernest E.	394.63
Dion, Ernest E.	604.18
Dion, Ernest E.	545.22
Dion, Ernest E.	539.70
Dion, Ernest E.	107.16
Dion, Ernest E.	1,670.35
Dion, Ernest E.	636.34
Dion, Ernest E.	632.70
Dion, Ernest E.	586.53
Dion, Ernest E.	589.84
Dion, Ernest E.	586.37
Dion, Ernest E.	588.46
Dion, Ernest E.	410.20
Dion, Ernest E.	1,567.31
Dion, Ernest E.	910.92
Dion, Ernest E.	320.67
Dion, Ernest E.	1,949.18
Dion, Ernest E.	1,100.22

Dion, Ernest E.	285.09
Dion, Ernest E.	114.95
Dion, Ernest E.	446.99
Dion, Ernest E.	1,059.56
Dion, Ernest E.	1,665.66
Dube, Linda B.	1,101.48
Febonio, Steven	5,685.29
Finn, Michael W.	2,753.14
Fitsemons, James K.	2,082.07
Hannon, Kathleen	560.27
Hill, David M.	3,691.63
Jackson, Ovila	3,742.42
KPV Realty Trust	3,522.89
Laflame, Thomas S.	831.72
Leavitt, Jeannette M.	956.41
Manoukian, Linda K.	2,693.15
Morin, Duane B.	4,159.46
Morin, Duane B.	1,372.42
Provencher, Phyllis	1,892.15
Provencher, Richard	594.72
Roketenetz, Antoinette	1,127.26
Ross, Marilyn M.	2,744.45
Walsh et als, David	4,783.38
Whitten, Lawrence	2,501.14
Young, Donald C.	10,438.27
Young, Donald C.	5,972.87
Young, Donald C.	2,157.92

UNCOLLECTED TAXES — LEVY OF 1989
(First and Second Issues)

Acker, Kenneth F.	1,772.00
Adamowski, Kevin J.	560.00
Allison, Brian G.	*3,179.00
Alves, Manuel A.	1,807.77
Ashwood Homes Inc.	564.00
Ashwood Homes Inc.	708.00
Ashwood Homes Inc.	177.00
Ashwood Homes Inc.	292.00
Ashwood Homes Inc.	366.00
Ashwood Homes Inc.	286.00
Ashwood Homes Inc.	360.00
Ashwood Homes Inc.	293.00
Ashwood Homes Inc.	367.00
Ashwood Homes Inc.	148.00
Ashwood Homes Inc.	185.00
Ashwood Homes Inc.	366.00
Ashwood Homes Inc.	459.00
Ashwood Homes Inc.	179.00
Ashwood Homes Inc.	224.00
Ashwood Homes Inc.	140.00
Ashwood Homes Inc.	177.00
Ashwood Homes Inc.	140.00
Ashwood Homes Inc.	177.00
Ashwood Homes Inc.	150.00
Ashwood Homes Inc.	188.00
Ashwood Homes Inc.	157.00
Ashwood Homes Inc.	197.00
Ashwood Homes Inc.	152.00
Ashwood Homes Inc.	192.00
Ashwood Homes Inc.	1,023.00
Ashwood Homes Inc.	140.00
Ashwood Homes Inc.	177.00
Ashwood Homes Inc.	140.00
Ashwood Homes Inc.	177.00
Ashwood Homes Inc.	516.00
Ashwood Homes Inc.	649.00
Ashwood Homes Inc.	527.00
Ashwood Homes Inc.	663.00
Ashwood Homes Inc.	514.00
Ashwood Homes Inc.	647.00
Ashwood Homes Inc.	514.00
Ashwood Homes Inc.	647.00
Ashwood Homes Inc.	518.00
Ashwood Homes Inc.	651.00
Ashwood Homes Inc.	529.00
Ashwood Homes Inc.	665.00
Ashwood Homes Inc.	536.00
Ashwood Homes Inc.	673.00

Ashwood Homes Inc.	536.00
Ashwood Homes Inc.	673.00
Ashwood Homes Inc.	538.00
Ashwood Homes Inc.	675.00
Ashwood Homes Inc.	361.00
Ashwood Homes Inc.	233.00
Atwood, Kenneth W.	331.00
Atwood, Kenneth W.	416.00
Aubin, Dale E.	100.00
Bacon, Richard R.	1,553.00
Bakery Acquisition Company	3,804.00
Ballou, Joseph	340.06
Barry, Leon	39.00
Barry, Leon	38.00
Barry, Leon	15.00
Barry, Leon	38.00
Barry, Leon	36.00
Barry, Leon	42.00
Barry, Leon	35.00
Barry, Leon	32.37
Barton, Brian G.	4.35
Beebie Jr., Russell J.	519.00
Bennett, David M.	1,740.00
Bennett, David M.	2,187.00
Bennett, Robert	1,427.00
Berube, Robert P.	393.00
Berube, Robert P.	493.00
Bevin Jr., Richard J.	1,747.00
Blanchard, Kenneth P.	229.00
Blanchard, Kenneth P.	233.00
Blanchard, Kenneth P.	239.00
Blanchard, Kenneth P.	270.00
Blanchard, Kenneth P.	241.00
Blanchard, Kenneth P.	247.00
Blanchard, Kenneth P.	233.00
Blanchard, Kenneth P.	234.00
Blanchard, Kenneth P.	127.00
Blanchard, Kenneth P.	229.00
Blanchard, Kenneth P.	229.00
Blanchard, Kenneth P.	234.00
Blanchard, Kenneth P.	237.00
Blanchard, Kenneth P.	229.00
Blanchard, Kenneth P.	229.00
Blanchard, Kenneth P.	127.00
Bonenfant, Daniel H.	450.00
Boston North Associates Inc.	1,534.00
Boston North Associates Inc.	1,929.00
Boston North Associates Inc.	1,054.00
Boston North Associates Inc.	1,324.00
Boston North Associates Inc.	1,062.00
Boston North Associates Inc.	1,335.00
Boston North Associates Inc.	1,449.00
Boston North Associates Inc.	1,822.00

Boutin, Girard J.	1,445.00
Boutin, Girard J.	1,822.00
Bresnan, Thomas N.	1,395.00
Bresnan, Thomas N.	1,753.00
Bridgford, Clifford A.	4.30
Burns III, Martin J.	1,454.00
Cain, David C.	936.00
Calawa, Steven	1,133.00
Carpinelli, Arlexandra M.	1,916.00
Carr, David W.	329.00
Carroll, Thomas J.	2,180.00
Carter Jr., Richard E.	1,701.00
Chan Tom W.	486.00
Chan, Tom W.	611.00
Charbonneau, Claude M.	1,920.00
Charbonneau, Claude M.	1,788.00
Charbonneau, Claude M.	265.00
Colby Litchfield Ltd Ptnrs	996.00
Colby Trust, James T.	2,271.00
Colby Trust, James T.	2,854.00
Colby Trust, James T.	482.00
Colby Trust, James T.	607.00
Colby Trust, James T.	552.00
Colby Trust, James T.	693.00
Colby Trust, James T.	11.00
Colby Trust, James T.	14.00
Constantino, Dominick	4.06
Conway, Joseph W.	2.23
Cooper, John J.	504.00
Corson, Scott A.	514.00
Coye, David F.	200.80
Cram, John A.	1,733.00
Cram, John A.	2,184.00
Crawford, Daniel T.	328.00
Crawford, Daniel T.	420.00
Cronin IV, Timothy C.	2,048.00
Crook Sr., Brian M.	1,726.00
Cybulski, Stephen J.	1,246.00
Cybulski, Stephen J.	1,567.00
Darby Jr., Gerald M.	1,236.00
Davis, Russell F.	1,305.00
Davis, Russell F.	1,645.00
DeBlois, Amedee P.	2,246.00
Decelle, Lucien A.	433.00
Decelle, Lucien A.	544.00
Deschenes, Joey R.	1,079.00
Deschenes, Joey R.	1,356.00
Descoteau, Harry M.	1.96
Desmarais, Dennis	656.00
Dichiara, Charles J.	1,332.00
Dichiara, Charles J.	1,675.00
Dion, Ernest E.	693.00

Dion, Ernest E.	129.00
Dion, Ernest E.	162.00
Dion, Ernest E.	195.00
Dion, Ernest E.	246.00
Dion, Ernest E.	176.00
Dion, Ernest E.	221.00
Dion, Ernest E.	172.00
Dion, Ernest E.	216.00
Dion, Ernest E.	178.00
Dion, Ernest E.	223.00
Dion, Ernest E.	177.00
Dion, Ernest E.	222.00
Dion, Ernest E.	276.00
Dion, Ernest E.	346.00
Dion, Ernest E.	249.00
Dion, Ernest E.	312.00
Dion, Ernest E.	246.00
Dion, Ernest E.	309.00
Dion, Ernest E.	32.00
Dion, Ernest E.	40.00
Dion, Ernest E.	779.00
Dion, Ernest E.	979.00
Dion, Ernest E.	292.00
Dion, Ernest E.	366.00
Dion, Ernest E.	355.00
Dion, Ernest E.	356.00
Dion, Ernest E.	352.00
Dion, Ernest E.	354.00
Dion, Ernest E.	354.00
Dion, Ernest E.	355.00
Dion, Ernest E.	355.00
Dion, Ernest E.	366.00
Dion, Ernest E.	370.00
Dion, Ernest E.	354.00
Dion, Ernest E.	335.00
Dion, Ernest E.	354.00
Dion, Ernest E.	354.00
Dion, Ernest E.	290.00
Dion, Ernest E.	364.00
Dion, Ernest E.	268.00
Dion, Ernest E.	338.00
Dion, Ernest E.	270.00
Dion, Ernest E.	340.00
Dion, Ernest E.	268.00
Dion, Ernest E.	338.00
Dion, Ernest E.	269.00
Dion, Ernest E.	339.00
Dion, Ernest E.	181.00
Dion, Ernest E.	228.00
Dion, Ernest E.	731.00
Dion, Ernest E.	919.00
Dion, Ernest E.	419.00

Dion, Ernest E.	526.00
Dion, Ernest E.	262.00
Dion, Ernest E.	140.00
Dion, Ernest E.	177.00
Dion, Ernest E.	909.00
Dion, Ernest E.	1,142.00
Dion, Ernest E.	512.00
Dion, Ernest E.	644.00
Dion, Ernest E.	126.00
Dion, Ernest E.	159.00
Dion, Ernest E.	23.00
Dion, Ernest E.	30.00
Dion, Ernest E.	200.00
Dion, Ernest E.	252.00
Dion, Ernest E.	354.00
Dion, Ernest E.	494.00
Dion, Ernest E.	620.00
Dion, Ernest E.	778.00
Dion, Ernest E.	978.00
Dion, Ernest E.	896.00
Dodge, Ronald H.	1,713.00
Dogopoulos, Ronald J.	1,759.00
Doherty, David	5.27
Donahue, Thomas J.	510.00
Downing, Kenneth	1,688.00
Doyle, Arthur	669.00
Drew, Paul A.	1,472.00
Drew, Stephen L.	442.59
Dube, Linda B.	640.00
Dube, Linda B.	805.00
Dubois, Robert	1,874.00
Ducharme, H. Eugene	488.00
Ducharme, H. Eugene	220.00
Ducharme, H. Eugene	206.00
Ducharme, H. Eugene	225.00
Ducharme, H. Eugene	205.00
Ducharme, H. Eugene	213.00
Ducharme, H. Eugene	205.00
Ducharme, H. Eugene	205.00
Ducharme, H. Eugene	205.00
Ducharme, H. Eugene	205.00
Ducharme, H. Eugene	205.00
Ducharme, H. Eugene	205.00
Ducharme, H. Eugene	205.00
Ducharme, H. Eugene	205.00
Ducharme, H. Eugene	205.00
Ducharme, H. Eugene	205.00
Ducharme, H. Eugene	205.00
Ducharme, H. Eugene	207.00
Ducharme, H. Eugene	205.00
Ducharme, H. Eugene	205.00
Ducharme, H. Eugene	206.00

Ducharme, H. Eugene	249.00
Ducharme, H. Eugene	146.00
Ducharme, H. Eugene	116.00
Ducharme, H. Eugene	145.00
Ducharme, H. Eugene	116.00
Ducharme, H. Eugene	145.00
Ducharme, H. Eugene	147.00
Ducharme, H. Eugene	145.00
Ducharme, H. Eugene	145.00
Ducharme, H. Eugene	107.00
Ducharme, H. Eugene	147.00
Ducharme, H. Eugene	148.00
Ducharme, H. Eugene	174.00
Ducharme, H. Eugene	148.00
Ducharme, H. Eugene	154.00
Ducharme, H. Eugene	248.00
Ducharme, H. Eugene	252.00
Ducharme, H. Eugene	257.00
Ducharme, H. Eugene	273.00
Ducharme, H. Eugene	106.00
Ducharme, H. Eugene	116.00
Ducharme, H. Eugene	106.00
Ducharme, H. Eugene	107.00
Ducharme, H. Eugene	108.00
Ducharme, H. Eugene	140.00
Ducharme, Lucille	2,389.00
Dunn Jr., Kenneth H.	479.00
Dunn Jr., Kenneth H.	601.00
Eldridge, Edith M.	576.31
Eldridge, Edith M.	1,450.00
Elliot, Joanne F.	2,177.00
Espana Bldg. & Development	530.00
Espana Bldg. & Development	329.00
Espana Bldg. & Development	523.00
Espana Bldg. & Development	309.00
Espana Bldg. & Development	332.00
Espana Bldg. & Development	309.00
Espana Bldg. & Development	332.00
Espana Bldg. & Development	517.00
Espana Bldg. & Development	181.00
Espana Bldg. & Development	330.00
Espana Bldg. & Development	2,005.00
Espana Bldg. & Development	517.00
Espana Bldg. & Development	523.00
Espana Bldg. & Development	519.00
Espana Bldg. & Development	517.00
Espana Bldg. & Development	329.00
Espana Bldg. & Development	329.00
Espana Bldg. & Development	332.00
Espana Bldg. & Development	309.00
Espana Bldg. & Development	517.00

Espana Bldg. & Development	517.00
Espana Bldg. & Development	330.00
Espana Bldg. & Development	309.00
Espana Bldg. & Development	311.00
Espana Bldg. & Development	397.00
Espana Bldg. & Development	517.00
Espana Bldg. & Development	309.00
Espana Bldg. & Development	309.00
Espana Bldg. & Development	309.00
Espana Bldg. & Development	331.00
Espana Bldg. & Development	329.00
Espana Bldg. & Development	517.00
Espana Bldg. & Development	309.00
Espana Bldg. & Development	517.00
Espana Bldg. & Development	329.00
Fauteux, Marc F.	432.00
Fauteux, Rene	1,788.00
Febonio, Steven	2,883.00
Febonio, Steven	3,622.00
Ferguson, Mark E.	*2,181.29
Finn, Michael W.	1,248.00
Finn, Michael W.	1,569.00
Fitsemons, James K.	949.00
Fitsemons, James K.	1,193.00
Floyd, Russell	489.93
Forand, Denis B.	1,908.05
Foster, Mark P.	*22.00
Francoeur, Rachel A.	1,678.00
Francoeur, Rachel A.	2,109.00
Francoeur, Robert W.	1,013.81
Frasca, Edward J.	468.00
Frasca, Edward J.	587.00
Fredette II, Albert H.	3.00
Freeman, Joan	389.00
Gehrlein, Thomas L.	588.73
Gele, Claude	1,452.00
Gele, Claude	100.24
Gele, Claude	1,937.00
Glanz, Robert J.	1,597.00
Glanz, Robert J.	2,007.00
Goulet Sr., Richard L.	1,334.00
Goulet Sr., Richard L.	1,682.00
Grauslys, Richard P.	1,964.00
Griesser, Lea	2,314.00
Guay, John F.	1,729.00
Gureckis, Albert	1,158.00
Gureckis, Albert	1,465.00
Haerinck, Dennis	634.10
Haerinck, Dennis	1,493.00
Hamm, Carlton	1,345.00
Hamm, Carlton	1,696.00
Hannon, Kathleen	396.00

Hannon, Kathleen	497.00
Hartnett, Therese	460.00
Higgins, Donna L.	427.00
Hill, David M.	1,699.00
Hill, David M.	1,732.00
Hilson, Wayne T.	1,882.50
Hirth, Martin	367.00
Hirth, Martin	460.00
Hook, Richard	2,470.00
Houston, Robert K.	1,452.00
Hrycuna, Bruce W.	400.92
Huard, Roger R.	2,036.00
Huertas, William A.	1.88
Hunt II, Paul V.	1,939.00
Hunt II, Paul V.	2,437.00
Hunt, Brian W.	1,652.00
Hunt, Brian W.	2,076.00
Huot Ronald C.	1,956.00
Irving Sr., Richard A.	1,903.00
Jabar, John P.	1,932.00
Jackson, Leonard O.	4.25
Jackson, Michael	1,619.03
Jackson, Ovila	1,000.00
Jackson, Ovila	1,256.00
Jackson, Ovila	1,711.00
Jackson, Ovila	2,150.00
Jackson, Ovila	480.00
Jackson, Ovila	602.00
Jackson, Ovila	468.00
Jackson, Ovila	587.00
Jackson, Ovila	1,476.00
Jackson, Ovila	1,856.00
Jacobson, Mark A.	*354.00
Jalbert, John	462.00
Jean, Loren J.	*2,239.41
Jefferson, Richard S.	1,146.00
Johnson Jr., Victor W.	1,894.00
Keith Ronald H.	1,482.00
Keith, Ronald H.	1,862.00
Kelsey, Mary A.	614.15
Kelsey, Mary A.	1,716.00
Kennard Jr., Melvin	1,495.00
Kenney Robert	2.83
Kenney, Robert	422.00
Kipnes, Kenneth S.	1,590.00
Konis Corporation	486.00
Konis Corporation	611.00
Konis Corporation	488.00
Konis Corporation	613.00
Konis Corporation	482.00
Konis Corporation	607.00

Konis Corporation	199.00
Konis Corporation	250.00
Konis Corporation	197.00
Konis Corporation	248.00
Konis Corporation	199.00
Konis Corporation	250.00
Konis Corporation	229.00
Konis Corporation	288.00
Konis Corporation	208.00
Konis Corporation	260.00
Konis Corporation	446.00
Konis Corporation	560.00
Konis Corporation	226.00
Konis Corporation	285.00
Konis Corporation	1,481.00
Konis Corporation	1,861.00
Konis Corporation	194.00
Konis Corporation	245.00
Konis Corporation	832.00
Konis Corporation	1,046.00
Konis Corporation	194.00
Konis Corporation	245.00
Konis Corporation	194.00
Konis Corporation	245.00
Konis Corporation	195.00
Konis Corporation	246.00
Konis Corporation	252.00
Konis Corporation	318.00
Konis Corporation	188.00
Konis Corporation	236.00
Konis Corporation	201.00
Konis Corporation	253.00
Konis Corporation	188.00
Konis Corporation	236.00
Konis Corporation	185.00
Konis Corporation	233.00
Konis Corporation	185.00
Konis Corporation	233.00
Konis Corporation	185.00
Konis Corporation	233.00
Konis Corporation	187.00
Konis Corporation	235.00
Konis Corporation	220.00
Konis Corporation	276.00
Konis Corporation	224.00
Konis Corporation	282.00
Konis Corporation	208.00
Konis Corporation	260.00
Konis Corporation	198.00
Konis Corporation	249.00
KPV Realty Trust	1,639.00
KPV Realty Trust	7,468.00

Lacasse Sr., David R.	1.39
Lacey, John J.	29.15
Lacey, John J.	1,796.00
Laflame, Thomas S.	369.00
Laflamme, Thomas S.	464.00
Lahnan, Lawrence A.	1,701.00
Lamb, Gayle E.	528.21
Lambert, Gerard R.	156.59
Larose, Carl G.	1,335.00
Larrabee, Allan C.	2,062.00
Larrabee, allan C.	2,591.00
Larrabee, Allan C.	514.00
Larson, Linda L.	2,011.00
Lascelles, Richard W.	1,516.00
Lascelles, Richard W.	1,911.00
Leavitt, Jeannette M.	419.00
Leavitt, Jeannette M.	526.00
Leighton, Arnold	403.00
Lemire, R. Paul	1,504.00
Lessard, Richard	641.00
Levesque Estate, Eleanor	1,193.00
Levesque, Ronald A.W.	1,830.00
Lew, Mark	200.83
Litchfield Industrial Park	13,381.00
Litchfield Industrial Park	752.00
Litchfield Industrial Park	1,117.00
Litchfield Industrial Park	834.00
Litchfield Industrial Park	845.00
Litchfield Industrial Park	877.00
Litchfield Industrial Park	1,061.00
Litchfield Industrial Park	662.00
Litchfield Industrial Park	574.00
Litchfield Industrial Park	481.00
Litchfield Industrial Park	481.00
Litchfield Industrial Park	948.00
Litchfield Industrial Park	957.00
Litchfield Industrial Park	862.00
Locke, Donald M.	1,589.00
Lucido, Salvatore	1,449.00
Lucido, Salvatore	1,822.00
Malburne, Barry	911.00
Malburne, Barry	1,162.00
Mallett, Mark E.	3.67
Malveira, James M.	384.00
Manoukian, Linda K.	1,662.00
Manoukian, Linda K.	2,090.00
Marchand, Ronald R.	4.43
Marcou, Beverly A.	525.00
Marcou, Beverly A.	4,214.00
Marcou, Beverly A.	7,150.00
Marcou, Beverly A.	15,229.00
Marden, Edward P.	1,002.44

Marro, Anthony R.	1,898.00
Martin, Carl E.	536.08
Matiash, Chester W.	1,370.00
Mavrogeorge, Harry A.	1,631.00
Maynard et als, Richard J.	287.00
Maynard et als, Richard J.	210.00
McElwain, William	2.00
McElwain, William	2.00
McElwain, William	202.00
McElwain, William	255.00
McElwain, William	11.00
McElwain, William	14.00
McEwen, Sharon A.	1,421.00
McGivern, Michael J.	1,895.00
McLam Sr., Terrance	1,925.00
McLaren, Christopher K.	4.05
McLaren, Christopher K.	1,932.00
Mehlhorn, David C.	2,991.00
Mercier III, Raymond E.	1,438.00
Mercier III, Raymond E.	1,807.00
MGA Partnership	11,870.00
Michaud Jr., Patrick	1,688.00
Mirlocca, Steven M.	8.84
Morin, Arthur	427.94
Morin, Duane B.	1,901.00
Morin, Duane B.	2,389.00
Morin, Duane B.	643.00
Morin, Duane B.	809.00
Morin, Michael B.	608.00
Munsell, Kenneth W.	2,083.00
Murphy, Florence Judy	1,704.00
Murphy, Paul	2,076.00
Nadeau, Carole A.	386.00
Nagle, William J.	129.49
Nast Jr., John W.	1,927.00
Nesenkeag Inc.	98.00
Nesenkeag Inc.	2,142.00
Nesenkeag Inc.	589.00
Nesenkeag Inc.	235.00
Nesenkeag Inc.	235.00
Nesenkeag Inc.	239.00
Nesenkeag Inc.	237.00
Nesenkeag Inc.	589.00
Nesenkeag Inc.	591.00
Nesenkeag Inc.	591.00
Nesenkeag Inc.	235.00
Nesenkeag Inc.	235.00
Nesenkeag Inc.	239.00
Nesenkeag Inc.	235.00
Nesenkeag Inc.	235.00
Nesenkeag Inc.	235.00

Nesenkeag Inc.	235.00
Nesenkeag Inc.	294.00
Nesenkeag Inc.	591.00
Nesenkeag Inc.	2,477.00
Nesenkeag Inc.	2,456.00
Nesenkeag Inc.	2,510.00
Nesenkeag Inc.	2,464.00
Nesenkeag Inc.	2,456.00
Nesenkeag Inc.	2,487.00
Nesenkeag Inc.	2,457.00
Nesenkeag Inc.	2,504.00
Nesenkeag Inc.	2,458.00
Nesenkeag Inc.	2,328.00
Nesenkeag Inc.	2,373.00
Nesenkeag Inc.	2,578.00
Nesenkeag Inc.	2,487.00
Nesenkeag Inc.	1,573.00
Nesenkeag Inc.	832.00
Nesenkeag Inc.	463.00
Nesenkeag Inc.	594.00
Nesenkeag Inc.	508.00
Nile, Richard G.	1,352.00
Nile, Richard G.	1,706.00
O'Blenis, Ronald D.	1,988.00
O'Doherty, Kevin C.	409.00
O'Halloran, Keith	460.00
Oleary, Richard J.	574.00
Ouellette, Richard J.	0.92
Ouellette, Richard J.	501.00
Parent, Julien	2,057.00
Parker, Henry L.	1,745.00
Pavo, Joseph T.	1,371.00
Peringer Jr., John	332.00
Peringer Jr., John	417.00
Petrain, Richard D.	725.00
Petrain, Richard D.	910.00
Ponton, William S.	702.49
Powers Jr., James F.	1,527.78
Proctor, Jeffrey C.	2,119.00
Provencher, Phyllis	1,385.00
Provencher, Phyllis	1,740.00
Provencher, Richard	300.00
Provencher, Richard	377.00
Ranberg, Paul M.	1,880.00
Redfield Estate, Katherine	997.00
Redfield Estate, Katherine	1,252.00
Reed, Rebecca R.	2.21
Reilly, Phyllis	1,158.00
Ricard, Robert J.	1,317.00
Richardson, Leo	1,271.00
Richardson, Leo	1,596.00
Riggs, Justin A.	231.00

Rivet Jr., Joseph R.	1,297.00
Rivet Jr., Joseph R.	1,630.00
Roban, Michael J.	1,980.00
Robichaud, David W.	1,073.00
Robichaud, David W.	1,354.00
Roketenetz, Antoinette	1,234.00
Roketenetz, Antoinette	1,551.00
Ross, Marilyn M.	1,238.00
Ross, Marilyn M.	1,563.00
Roy, Steven	567.00
Roy, Steven	712.00
Ruiter, Miles T.	1,602.08
Ryan, Christopher T.	263.55
Ryan, Christopher T.	1,787.00
Ryan, Richard N.	1,509.00
Ryan, Richard N.	1,897.00
Shaw, Robert F.	1,814.00
Shea, Joseph	1,264.00
Siemanowicz Sr., John E.	845.00
Siemanowicz Sr., John E.	1,067.00
Simard, George E.	1,363.00
Simard, George E.	1,713.00
Simoos, Patricia E.	1,614.00
Skinner, Kathleen	1,282.00
Skinner, Kathleen	1,611.00
Small, Charles	1,258.00
Smart, Rick J.	1,168.15
Smart, Rick J.	1,475.00
Smith, Allan H.	430.00
Smith, Allan H.	562.72
Smith, Clinton	310.00
Smith, Walter F.	533.00
Smith, Walter F.	670.00
Soucie, Keith N.	48.35
Soucie, Keith N.	1,456.00
Spellman, Michael D.	2,024.00
Stankard, Robert M.	522.00
Stanley, Mildred	1,510.93
Stefanelli, David A.	4.52
Straight, Robert S.	2,307.00
Strino, Kenneth	1,624.87
Strugnell, Barbara E.	1,674.85
Sweeney, Ronald A.	1,724.00
Swift, Richard W.	1,725.00
Swift, Richard W.	2,168.00
Syphers, Richard	726.85
Szava-Kovats, Gabor	1,086.00
Szava-Kovats, Gabor	1,364.00
Tardif, Nancy	1,467.98
Tardif, Nancy	1,845.00
Tartarini, James J.	1,952.00

The State of New Hampshire	2,393.00
The State of New Hampshire	1,742.00
The State of New Hampshire	582.00
The State of New Hampshire	255.00
Tomaszewski Jr., Joseph M.	489.00
Trahan, Gerald J.	938.00
Tremblay, Peter	1,729.00
True, Alan R.	1,649.00
Valenti, Charles E.	1,460.00
Vallone, Luigi F.	2,032.00
Vessels, Terrence R.	1,784.00
Walsh et als, David	2,451.00
Walsh et als, David	3,079.00
Walsh, David	471.00
Walsh, Michael J.	1,795.00
Wayman, Linda L.	1,635.00
Weeden, Ralph Jay	1,897.00
Welch, Raymond M.	8.92
Wells, Joel M.	442.00
West Kurt C.	2,356.00
Whitten, Lawrence	1,429.00
Williams, Charles O.	1,920.00
Willow Creek Realty Trust	3,438.00
Willow Creek Realty Trust	8,718.00
Winey, William G.	1,723.00
Winslow, Lewis	1,090.00
Winslow, Lewis	1,370.00
Wintle, Daniel A.	1,408.00
Woodbury, Mark R.	1,878.00
Worth, Gaelan Bruce	1,454.21
Young, Donald C.	4,929.00
Young, Donald C.	6,195.00
Young, Donald C.	2,824.00
Young, Donald C.	3,548.00
Young, Donald C.	1,003.00
Young, Donald C.	1,261.00
Zohdi, Mohammad P.	1,118.84

TREASURER'S REPORT

DECEMBER 31, 1989

RECEIPTS

Balance on Hand, January 1, 1989		\$ 124,630.27
Received from		
Diane L. Jerry, Town Clerk	\$ 373,757.00	
Diane L. Jerry, Tax Collector	5,882,689.93	
Received from State of New Hampshire		
Highway Block Grant	\$ 68,000.36	
Forest Land	472.89	
Shared Revenue	175,939.54	
Gas Refund	2,198.62	246,611.41
Received from U.S. Government		
Federal Land - Fish Hatchery		129.00
Received from Selectmen		
Selectmen's Office	\$ 75,341.12	
Cablevision Fees	9,707.88	
Insurance Claims	10,542.76	
Sale of Town Property	1,557.00	
Sale of Aluminum Cans	4,609.21	
Kennel Rental Fee	2,263.02	
Refund of Legal Fees	2,205.50	106,226.49
Received from Building Dept.		
Permit Fees		57,315.76
Received from Amoskeag Bank		
C.D.s and Repurchase Agreements	6,299,461.09	
Interest	54,391.24	
Received from Bank of New Hampshire		
C.D.s and Repurchase Agreements	1,100,000.00	
Interest	32,520.39	
Received from Amoskeag Bank		
Interest on Money Market Account	11,513.08	
Received from Amoskeag Bank		
Ash Holding Facility	4,850.00	
Industrial Development Committee	4,214.00	
Litchfield/Griffin - St. Light-Albuquerque	478.22	
Litchfield/Griffin - St. Light-Meadowbrook	159.05	
Ashwood Homes/Chase Brook Phase II	8,204.75	
Broadview/ U.S. Properties	266.00	
Forest Hill Phase V	6,041.25	
Leyfield Associates/Locke Mill	595.12	
Litchfield-Griffin Phase II	5,690.15	
Litchfield-Griffin Phase III	1,227.75	
Morgan Estates/Phase II/Colby	4,664.00	
Naticook Landing/Farmland	3,647.75	
Nesenkeag/Chase Estates	3,092.25	
Taofila Estate/K. Blanchard	147.00	
SAK-T/Tirrell	300.00	

Received from Bank of New Hampshire		
Brandy Circle/Continental Paving	2,956.25	
Brox Paving	875.00	
Contel Cellular	390.50	
Crowell/Sawmill Development	4,918.25	
Cummings Farm/Konis Corp.	4,886.35	
Evergreen Circle/Hawkview	1,109.00	
Hokestrom, Virginia	506.00	
Larchmont Phase III/Hawkview Assoc.	2,086.00	
McElwain Subdivision	1,886.05	
Mehlhorn Construction	763.25	
N.H. Gypsum Supply Co.	376.75	
Sawmill Brook Development Co.	5,707.29	
Wren Street/Ernest Dion	1,067.00	
Dufault Estate	1,522.90	
Diamond Realty	1,041.90	
	<hr/>	
Total Deposits		14,238,285.17
Total Funds		<hr/> \$14,362,915.44 <hr/>

Marion E. Cason
Town Treasurer

**TOWN OF LITCHFIELD
SUMMARY OF YEARLY TOTALS
1989**

Balance - January 1, 1989	\$ 124,630.27
Deposits	<u>14,238,285.17</u>
	\$14,362,915.44
NSF Checks Not Redeposited	<u>2,548.60</u>
	\$14,360,366.84
Expenditures	<u>7,094,134.48</u>
	\$ 7,266,232.36
Stale Dated Checks, Stop Payments and Credit Memos	<u>2,122.06</u>
	\$ 7,268,354.42
Investments	<u>6,942,529.05</u>
	\$ 325,825.37
Outstanding Checks	<u>72,150.70</u>
Bank Balance, December 31, 1989	<u>\$ 397,976.07</u>

Marion E. Cason
Town Treasurer

**TOWN OF LITCHFIELD
SUMMARY OF TOWN BANK ACCOUNTS
DECEMBER 31, 1989**

Checking Account and Money Market Account		\$ 131,636.91
Depository Accounts		194,188.46
Investments (Repurchase Agreements)		1,650,000.00
Civil Defense		
Withdrawal	- 0 -	
Interest	9.76	246.47
Fire Pond Dredging Fund		
Withdrawal	- 0 -	
Interest	71.81	1,351.31
Ash Holding Facility Fund		
Withdrawal	4,850.00	
Interest	318.11	5,417.25
Litchfield/Griffin (Albuquerque Street Light)		
Withdrawal	478.22	
Interest	16.85	298.43
Litchfield/Griffin (Meadowbrook Street Light)		
Withdrawal	159.05	
Interest	6.92	194.03
Conservation Fund		
Deposits (In Transit)	500.00	
Interest	1,369.49	26,448.66
Industrial Development Committee		
Deposits	- 0 -	
Withdrawal	4,214.00	
Interest	885.50	14,657.85
Pinecrest Offsite Improvements		
Deposits	10,000.00	
Interest	89.39	10,089.39
Cummings Farm-Offsite Recreational Fees		
Deposits	1,500.00	
Interest	6.91	1,506.91
Excavation Performance Bonds		798.42
Road Performance Bonds		38,186.62
Timber Tax Escrow		
Withdrawals		3,227.31
Interest		13.86
		- 0 -

Marion E. Cason
Town Treasurer

FINANCIAL REPORT
Town of Litchfield, N.H.
For Year Ending December 31, 1989

ASSETS

Cash

All funds in custody of treasurer:

Checking and Money Market Account	131,636.91
Depository Accounts	194,188.46
	<hr/>
	325,825.37

In hands of officials:

Administrative Assistant - Petty Cash	100.00
Town Clerk/Tax Collector - Petty Cash	150.00
250th Celebration Committee	454.69
	<hr/>
	704.69

Investments

Certificates	1,650,000.00
Civil Defense Fund	246.47
Fire Pond Dredging Fund	1,351.31
Ash Holding Facility Fund	5,417.25
Conservation Fund	26,448.66
Industrial Development Fund	14,657.85
Pinecrest Offsite Improvement Fund	10,089.39
Cummings Farm Offsite Recreational Fund	1,506.91
Street Light Escrow Funds	492.46
Excavation Performance Bonds	798.42
Road Performance Bonds	38,186.62
	<hr/>
	1,749,195.34

TOTAL CASH

2,075,725.40

Accounts Receivable:

Recoverable Engineering Fees	1,725.97
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Taxes:

Unredeemed taxes	112,886.62
Uncollected taxes	722,462.52
	<hr/>

Total Accounts Receivable

837,075.11

Total Assets

2,912,800.51

GRAND TOTAL

2,912,800.51

Fund balance - December 31, 1988	282,591.53
Fund balance - December 31, 1989	308,648.32
Change in financial condition	+ 26,056.79

LIABILITIES

Accounts owed by the town		10,671.89
Accounts payable		
Town Officers Expenses	10.25	
Town Clerk/Tax Collector Office Expenses	14.75	
General Government Building Expenses	189.69	
Planning Board Expenses	8,831.85	
Zoning Board of Adjustment Expenses	49.00	
Legal Expenses	2,500.00	
Police Department Expenses	6,114.42	
Fire Department Expenses	283.29	
Town Road Maintenance Expenses	7,902.80	
Solid Waste Disposal Expenses	11.66	
Library Expenses	2,605.69	
Conservation Expenses	500.00	
FICA & Retirement Contributions	497.70	
Unemployment Contributions	223.66	
Recoverable Engineering Fees	344.25	
Town-Wide Traffic Study	3,000.00	
		33,079.01
Unexpended balances of special appropriations		
Road Construction	28,014.80	
Fire Pond Dredging	1,351.31	
Ash Holding Facility	5,417.25	
Darrah Pond Building Renovations	15,780.53	
Town Hall Carpeting	3,457.57	
		54,021.46
Unexpended balances of special appropriations		54,021.46
Performance guarantee deposits		38,985.04
Due to State - Dog License Fees		167.50
School district taxes payable		2,390,273.00
Other Liabilities		
Celebration 250	454.69	
Civil Defense	246.47	
Conservation Fund	26,448.66	
Unexpended State Highway Block Grant	20,561.86	
Unexpended Pinecrest Offsite		
Improvements	2,496.00	
Industrial Development Fund	14,657.85	
Street Light Escrow Funds	492.46	
Pinecrest Offsite Improvement Fund	10,089.39	
Cummings Farm Offsite Recreational Fund	1,506.91	
		76,954.29
Total Accounts Owed by the Town		2,604,152.19
Total Liabilities		2,604,152.19
Fund balance - Current surplus		308,648.32
GRAND TOTAL		2,912,800.51

REVENUES

TAXES — ALL FUNDS

Taxes

Property taxes committed- current year	5,179,412
Yield taxes committed - current year	7,804
Interest and penalties on taxes	45,872
Tax sales redeemed	146,288
Motor vehicle permit fees	<u>365,127</u>

TOTAL 5,744,503

Licenses and Permits

Dog licenses	3,822
Business licenses, permits and filing fees	10,695
All other licenses, permits and fees	<u>64,366</u>

TOTAL 78,883

INTERGOVERNMENTAL REVENUES — ALL FUNDS

From the State of New Hampshire

Shared revenue	175,940
Highway block grant	68,000
All other State grants - Gas Refund	<u>2,199</u>

TOTAL 246,139

REVENUE FROM CHARGES FOR SERVICES — ALL FUNDS

Parks and recreation charges	4,963
Other sales and service charges	<u>125,914</u>

TOTAL 130,877

MISCELLANEOUS REVENUES — ALL FUNDS

Sale of town property	1,557
Special assessments	23,650
Interest on investments	98,425
Rents and royalties	2,348
Other miscellaneous revenue	25,078
Payments in lieu of taxes	<u>602</u>

TOTAL 151,660

OTHER FINANCING SOURCES — ALL FUNDS

Other financing sources	
Ash Holding Fund	4,850
Town-Wide Traffic Study	<u>5,000</u>

TOTAL 9,850

NON-REVENUE RECEIPTS — ALL FUNDS

Other non-revenue receipts

Investments

456,932

Witness Fees

2,258

TOTAL

459,190

TOTAL REVENUES FROM ALL SOURCES

6,821,102

FUND BALANCE JANUARY 1, 1989

598,858

GRAND TOTAL

7,419,960

EXPENDITURES ALL FUNDS:

General Government:

Town officer salaries
 Town officer expenses
 Election and registration
 Cemeteries
 General government buildings
 Financial administration
 Planning and zoning
 Judicial and legal expense
 Central administration

Public Safety:

Police department
 Fire department
 Building inspection

Highways, Streets, Bridges:

Town maintenance
 General highway department
 Street lighting

Sanitation:

Solid Waste Disposal

Health:

Health department
 Ambulances
 Animal control

Maintenance budget item
 Salaries, wages and
 current operations

Purchase of equipment,
 land and buildings

Capital outlay
 Construction

36,850
 22,071
 3,092
 2,150
 19,427
 106,347
 28,027
 36,835
 25,671

 249,974
 126,878
 29,579

 110,915
 81,198
 3,760

 235,483

 8,567
 8,073
 5,274

14,229

207,669

Welfare:		
Other vendor payments	1,753	
Culture and Recreation:		
Library		7,797
Parks and recreation	29,510	
Patriotic purposes	10,280	
Conservation commission	375	
	719	
Operating Transfers Out:		
Other operating transfers	99,691	
Miscellaneous:		
FICA, retirement, pension contributions	38,011	
Insurance	75,058	
Unemployment compensation	1,232	
Unclassified:		
Taxes bought by town	207,458	
Discounts, abatements, refunds	200,022	
Payments to Other Governments:		
To State - dog license and marriage licenses	1,031	
Taxes paid to county	400,204	
Taxes paid to school district 1989-1990	4,642,343	
Total expenditures for all purposes	\$6,847,858	\$ 38,608
Fund balance 12/31/89	325,825	
GRAND TOTAL		\$207,669

SCHEDULE OF TOWN PROPERTY

Town hall, lands and buildings	163,900
Furniture and equipment	35,000
Libraries, lands and buildings	153,300
Furniture and equipment	20,000
Police equipment	38,000
Fire Department, lands and buildings	234,400
Equipment	150,000
Highway department, lands and buildings	30,000
Equipment	63,000
Parks, commons and playgrounds	981,500
Schools, lands and buildings, equipment	6,816,900
Incinerator Facility, land and building	350,000
Dog Kennel, building and equipment	75,000
Conservation Lands	544,700
TOTAL	<u>9,655,700</u>

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FISCAL YEAR ENDING DECEMBER 31, 1989

Title of Appropriation	Appropriations	Expenditures	Unexpended	
			Balances	Deficits
Town Officers Salaries	\$ 96,505.00	\$ 98,118.09	\$	\$ 1,613.09
Town Officers Expenses	88,601.00	89,075.17		474.17
Town Clerk-Tax Collector Expenses	33,276.00	33,128.09	147.91	
Treasurer's Expenses	537.00	641.64		104.64
Budget Committee Expenses	425.00	447.89		22.89
Election & Registration	3,610.00	3,092.16	517.84	
Voting Tabulation System - Art. 7	6,663.00	6,663.00		
Cemeteries	2,000.00	1,950.00	50.00	
General Government Buildings	17,250.00	19,082.41		1,832.41
Town Hall Roofing, Painting & Carpeting - Art. 6	12,000.00	13,376.16		1,376.16
Planning and Zoning	45,000.00	27,753.29	17,246.71	
Zoning Board of Adjustment	5,252.00	1,899.37	3,352.63	
Legal Expenses	30,000.00	36,901.75		6,901.75
Contingency Fund	20,000.00	0.00	20,000.00	
Police Department	*231,405.00	245,535.24		14,130.24
Police Officer Hire - Art. 8	19,468.00	12,636.30	6,831.70	
Police Cruiser Purchase - Art. 4	16,500.00	14,229.13	2,270.87	
Fire Department	98,639.00	105,672.99		7,033.99
Civil Defense	50.00	0.00	50.00	
Building Department	3,355.00	3,098.26	256.74	
Town Road Maintenance	*194,040.00	193,288.17	751.83	
Talent Road Reconstruction - Art. 2	175,000.00	174,387.22	612.78	

Title of Appropriation	Appropriations	Expenditures	Unexpended Balances	Deficits
Albuquerque Avenue Overlay - Art. 3	50,000.00	58,054.50		8,054.50
Street Lighting	4,000.00	3,759.71	240.29	
Solid Waste Disposal	**186,880.00	193,641.65		6,761.65
Health Department	1,675.00	2,152.70		477.70
Ambulance Service	9,500.00	8,072.99	1,427.01	
Animal Control	4,555.00	5,297.94		742.94
Visiting Nurses Association	5,000.00	5,000.00		
General Assistance	4,000.00	1,651.02	2,348.98	
Old Age Assistance	500.00	0.00	500.00	
Library	32,638.00	31,260.00	1,378.00	
Parks and Recreation	7,158.00	7,499.52		341.52
Patriotic Purposes	200.00	374.64		174.64
Conservation Commission	1,193.00	1,099.83	93.17	
FICA, Retirement Contributions	37,458.00	38,509.12		1,051.12
Unemployment Compensation Contributions	1,302.00	1,455.33		153.33
Insurance	70,500.00	75,057.57		4,557.57
TOTALS	\$1,516,135.00	\$1,513,862.85	\$ 58,076.46	\$ 55,804.31
			-55,804.31	
Net Surplus of Appropriations			\$ 2,272.15	

*Net Appropriation After Transfer of funds

- **\$20,000.00 Transferred to Appropriation
- \$10,000.00 from Police Appropriation
- \$10,000.00 from Town Road Maintenance

TOWN OFFICERS SALARIES

APPROPRIATION		96,505.00
Town Clerk-Tax Collector Salary	26,588.00	
Police Chief Salary	35,729.20	
Selectmen Salaries	3,600.00	
Treasurer Salary	2,500.00	
Road Agent Salary	500.00	
Fire Chief Salary	500.00	
Building Inspector Salary	27,000.89	
Health Officer Salary	896.00	
Town Trustees Salaries	174.00	
Checklist Supervisors Salaries	630.00	
EXPENDED		98,118.09
DEFICIT		1,613.09

TOWN OFFICERS EXPENSES

APPROPRIATION		88,601.00
Administrative Assistant	30,782.00	
Secretary-Clerk Wages	15,191.13	
Secretary-Clerk Overtime	142.16	
Selectmen's Expenses	900.00	
Adm. Assistant's Expenses	285.86	
Town Trustees Expenses	65.40	
Town Reports	6,600.00	
Assessing	10,870.26	
Tax Map Update	5,003.20	
Postage and Envelopes	525.90	
Office Supplies	1,467.91	
Printing	1,331.44	
Dues and Subscriptions	1,923.03	
Public Notices and Ads	944.98	
Recording Fees and Copies	205.00	
Health Insurance	1,520.28	
Equipment Repair & Maint.	65.00	
Consulting Services	563.00	
Software Support Service	1,580.00	
Equipment Maintenance Contract	1,872.50	
Audit Services	5,200.00	
New Equipment	1,112.60	
Seminars and Conventions	78.00	
Telephone	845.52	
EXPENDED		89,075.17
DEFICIT		474.17

TOWN CLERK-TAX COLLECTOR EXPENSES

APPROPRIATION		33,276.00
Deputy TC-TC Wages	16,140.84	
Deputy Town Clerk-Tax Collector Overtime	1,424.99	
Clerk Wages	3,882.08	
Clerk Overtime Wages	128.55	
Microfilming and Binding	138.77	
Dog Tags and License Forms	437.06	
Postage and Envelopes	1,879.60	
Office Supplies	700.38	
Copier Charges	51.12	
Printing	190.92	
Dues and Subscriptions	27.00	
Public Notices and Ads	10.30	
Recording Fees	381.00	
Mileage and Tolls	56.33	
Health Insurance	2,834.88	
Equipment Repair & Maint.	333.00	
Software Support Service	664.00	
Equipment Maintenance Contract	942.50	
New Equipment	1,477.00	
Seminars and Conventions	626.34	
Telephone	801.43	
EXPENDED		33,128.09
UNEXPENDED		147.91

TREASURER'S EXPENSES

APPROPRIATION		537.00
Postage and Envelopes	522.05	
Office Supplies	87.89	
Mileage and Tolls	31.70	
EXPENDED		641.64
DEFICIT		104.64

BUDGET COMMITTEE EXPENSES

APPROPRIATION		425.00
Copier Charges	7.54	
Public Notices	230.35	
Secretarial Services	210.00	
EXPENDED		447.89
DEFICIT		22.89

CONTINGENCY FUND

APPROPRIATION	20,000.00
UNEXPENDED	20,000.00

ELECTION & REGISTRATION

APPROPRIATION		3,610.00
Election Officials Wages	470.88	
Ballots	685.99	
Office Supplies	60.29	
Equipment Rental	1,875.00	
EXPENDED		3,092.16
UNEXPENDED		517.84

CEMETERIES

APPROPRIATION		2,000.00
Pinecrest Cemetery Maintenance	500.00	
Central Cemetery Maintenance	950.00	
Hillcrest Cemetery Maintenance	500.00	
EXPENDED		1,950.00
UNEXPENDED		50.00

GENERAL GOVERNMENT BUILDINGS

APPROPRIATION		17,250.00
Town Hall Custodian Wages	1,303.13	
Repairs to Buildings	1,942.54	
Fire Alarm Repairs	539.69	
Equipment Repairs & Maintenance	432.95	
Building Maintenance Supplies	338.79	
Sidewalk Maintenance	105.00	
Lawn Maintenance	1,520.00	
Leased Fire Alarm Lines	889.92	
Trash Container Services	674.49	
Window & Carpet Cleaning	243.00	
Water System Maint. Contract	334.30	
Fire Station Heating Oil	3,777.67	
Town Hall Electric Heat	2,608.98	
Fire Station Electricity	2,211.06	
Town Hall Electricity	2,160.89	
EXPENDED		19,082.41
DEFICIT		1,832.41

PLANNING AND ZONING

APPROPRIATION		45,000.00
Secretary-Clerk Wages	3,101.81	
Postage and Envelopes	773.44	
Office Supplies	750.41	
Copier Charges	58.62	
Printing	120.70	
NRPC Dues	2,623.00	
Public Notices and Ads	561.56	
Recording Fees and Copies	751.25	

Secretarial/Steno Service	5,129.85	
Mileage and Tolls	53.64	
Consulting Engineer	1,034.89	
NRPC Planner Services	10,735.65	
Water Study	1,500.00	
Seminars and Conventions	143.00	
Telephone	415.47	
EXPENDED		27,753.29
UNEXPENDED		17,246.71

ZONING BOARD OF ADJUSTMENT

APPROPRIATION		5,252.00
Secretary-Clerk Wages	450.75	
Postage and Envelopes	221.90	
Office Supplies	7.14	
Copier Charges	38.38	
Public Notices and Ads	443.20	
Secretarial Services	708.00	
Seminars & Conventions	30.00	
EXPENDED		1,899.37
UNEXPENDED		3,352.63

LEGAL EXPENSES

APPROPRIATION		30,000.00
Retainer Fees	11,958.33	
Litigation Fees	23,843.42	
Title Research Fees	1,100.00	
EXPENDED		36,901.75
DEFICIT		6,901.75

POLICE DEPARTMENT

APPROPRIATION		231,405.00
Full Time Officers Wages	113,481.35	
FT Secretary-Dispatcher	16,667.34	
Part Time Officers Wages	24,984.10	
PT Secretary-Dispatcher	6,084.12	
FT Police Officer Overtime	10,797.36	
Special Duty/DWI Patrol	7,942.50	
Certification/Training Wages	3,892.00	
FT Secretary-Disp. Overtime	116.28	
Postage & Envelopes	390.13	
Office Supplies	1,335.46	
Printing	203.50	
Dues and Subscriptions	631.65	
Public Notices and Ads	109.15	
Pre-Employment Physicals	240.80	
Photography	242.50	
Health Insurance	13,997.42	

Equipment Repair & Maintenance	1,397.82	
Vehicle Repairs & Maintenance	7,968.66	
Radio Installation & Repairs	87.21	
Minor Tools and Supplies	82.96	
Uniforms and Accessories	2,260.22	
Uniform Maintenance	112.23	
Radar Maintenance	258.77	
Ammunition	875.55	
DWI - Medical Charges	14.00	
Equipment Maintenance Contract	365.32	
Communication Equip. Maintenance	1,533.00	
Dispatch Service Contract	5,000.00	
Gas and Oil	12,369.64	
New Equipment	3,034.29	
Seminars and Conventions	350.00	
Training	30.00	
Recruitment	31.27	
Telephone	8,648.64	
EXPENDED		245,535.24
DEFICIT		14,130.24

FIRE DEPARTMENT

APPROPRIATION		98,639.00
FT Firefighter/EMT Wages	45,601.35	
Part Time Firefighter Wages	19,597.87	
FT Firefighter Overtime	681.28	
Postage and Envelopes	25.00	
Office Supplies	397.37	
Copier Charges	33.62	
Dues & Subscriptions	379.95	
Pre-Employment Physicals	130.00	
Mileage and Tolls	9.90	
Photography	65.28	
Health Insurance	2,794.61	
Provisions	1.38	
Equipment Repair & Maintenance	1,944.03	
Vehicle Repairs & Maintenance	8,022.46	
Radio Installation & Repairs	1,496.41	
Minor Tools and Supplies	567.89	
Medical Supplies	448.48	
Uniform and Accessories	582.65	
Building Maintenance Supplies	2,856.94	
Foam & Extinguisher Supplies	205.75	
Equipment Rental	28.00	
Fire Chief's Vehicle Expense	891.82	
Dispatch Service Contract	800.00	
Scott Air Packs Maintenance	1,497.78	
Preliminary Station Design	305.00	
Gas and Oil	2,834.04	

New Equipment	9,122.73	
Seminars and Conventions	575.51	
Training	799.95	
Community Relations	513.15	
Telephone	2,462.79	
EXPENDED		105,672.99
DEFICIT		7,033.99

CIVIL DEFENSE

APPROPRIATION		50.00
UNEXPENDED		50.00

BUILDING INSPECTION

APPROPRIATION		3,355.00
Postage and Envelopes	19.45	
Office Supplies	57.30	
Copier Charges	20.52	
Printing	255.00	
Dues, Subscriptions, & Licenses	327.95	
Photography	40.00	
Equipment Repairs & Maintenance	7.95	
Vehicle Repairs & Maintenance	718.43	
Consulting Services	230.00	
Drawings/Blueprints	6.00	
Code Materials	193.10	
Gas and Oil	465.22	
New Equipment	29.50	
Seminars and Conventions	463.07	
Telephone	264.77	
EXPENDED		3,098.26
UNEXPENDED		256.74

TOWN ROAD MAINTENANCE

APPROPRIATION		194,040.00
Workmen Wages	15,167.67	
Road Workmen Overtime	3,360.56	
Postage and Envelopes	32.92	
Office Supplies	67.85	
Copier Charges	10.36	
Printing	242.00	
Dues and Subscriptions	120.20	
Mileage and Tolls	16.74	
Photography	40.00	
Equipment Repair & Maintenance	3,525.04	
Vehicle Repairs & Maintenance	3,329.42	
Minor Tools, and Supplies	2,010.29	
Building Maintenance and Repairs	1,262.00	
Drawings and Blueprints	78.00	

Salt	33,533.15	
Sand and Gravel	12,816.52	
Asphalt and Cold Patch	7,541.95	
Plow and Spreader Repairs	10,365.44	
Roadside Mowing & Improvements	187.09	
Signs, Posts, and Accessories	3,836.16	
Road Maintenance/Improvements	4,000.00	
Pavement Striping/Marking	3,326.40	
Equipment Rental Charges	1,889.85	
Catch Basin Louise Dr./Page Rd.	1,850.90	
Security Fence-Highway Garage	2,743.80	
Gravel Road Shoulders	2,753.30	
Catch Basin Maintenance	3,640.00	
Catch Basin Replacements	5,621.16	
Brick Yard Drive Culvert	1,909.74	
Highway Building Maintenance	6,215.18	
Equipment Maintenance Contract	3,902.00	
Consulting Engineer	4,727.00	
Equipment Hire	32,494.49	
Gas and Oil	3,121.93	
New Equipment	7,994.68	
Safety Equipment Purchase	474.50	
Front End Loader Lease	8,047.22	
Seminars and Conventions	112.50	
Telephone	707.11	
Electricity	213.05	
EXPENDED		193,288.17
UNEXPENDED		751.83

STREET LIGHTING

APPROPRIATION		4,000.00
Monthly Charges & Installations	3,759.71	
EXPENDED		3,759.71
UNEXPENDED		240.29

SOLID WASTE DISPOSAL

APPROPRIATION		186,880.00
Facility Manager Wages	14,158.30	
Incinerator Operator Wages	3,020.33	
Facility Manager Overtime	2,372.40	
Incinerator Operator Overtime	442.33	
Laborer Wages	20,674.51	
Laborer Overtime Wages	1,623.44	
Office Supplies	140.60	
Copier Charges	4.88	
Printing	435.64	
Equipment Repair & Maintenance	27,487.15	
Minor Tools and Supplies	1,241.40	

Building Maint. and Supplies	417.26	
Skid Loader Lease	4,256.74	
Bulldozing, Gravel and Fill	1,028.66	
Operations License Fee	200.00	
Ash Disposal Expenses	10,688.53	
Metal Disposal Expenses	1,771.94	
Equipment Rental Charges	2,573.00	
Tire Shredding/Removal	2,686.00	
Demolition Materials Disposal	74,096.54	
Maintenance Contract	840.00	
Gas and Oil	652.45	
Incinerator Unit Fuel Oil	15,524.09	
New Equipment	1,250.00	
Seminars & Workshops	30.00	
Telephone	670.33	
Electricity	5,355.13	
EXPENDED		193,641.65
DEFICIT		6,761.65

HEALTH DEPARTMENT

APPROPRIATION		1,675.00
Postage and Envelopes	13.63	
Copier Charges	4.64	
Dues and Subscriptions	10.00	
Photography	40.90	
Vehicle Repairs & Maintenance	60.73	
Consulting Services	375.00	
Water Analysis	491.20	
Nashua Community Council	500.00	
Communication Equipment	47.45	
Gas and Oil	63.74	
Seminars and Conventions	59.33	
Telephone	486.08	
EXPENDED		2,152.70
DEFICIT		477.70

AMBULANCE SERVICE

APPROPRIATION		9,500.00
Subsidy Contract Fee		8,072.99
UNEXPENDED		1,427.01

VISITING NURSES ASSOCIATION

APPROPRIATION		5,000.00
Home Health and Hospice Care		5,000.00

ANIMAL CONTROL

APPROPRIATION		4,555.00
Animal Control Officer Wages	3,486.34	
Postage and Envelopes	15.00	
Copier Charges	2.52	
Dues, Licenses & Subscriptions	50.00	
Mileage and Tolls	1,271.20	
Minor Tools & Supplies	51.73	
Food and Accessories	4.50	
Veterinarian Services	181.65	
New Equipment	235.00	
EXPENDED		5,297.94
DEFICIT		742.94

LIBRARY

APPROPRIATION		32,638.00
Librarian Wages	12,297.84	
Librarian Assistant	3,268.83	
Library Page	1,502.06	
Custodian Wages	2,177.28	
Postage & Envelopes	57.84	
Public Notices and Ads	222.80	
Mileage and Tolls	325.80	
Building Maintenance Supplies	98.86	
Sidewalk Snow Removal	40.00	
Library Supplies	452.17	
Equipment Maint. Contract	275.00	
Heating Oil	1,372.58	
New Equipment	137.35	
Books and Media	7,242.00	
Seminars and Conventions	353.00	
Story Hour Expenses	120.40	
Telephone	369.40	
Electricity	946.79	
EXPENDED		31,260.00
UNEXPENDED		1,378.00

GENERAL ASSISTANCE

APPROPRIATION		4,000.00
Housing	1,003.43	
Groceries	6.36	
Utilities	641.23	
EXPENDED		1,651.02
UNEXPENDED		2,348.98

OLD AGE ASSISTANCE

APPROPRIATION	500.00
UNEXPENDED	500.00

PARKS AND RECREATION

APPROPRIATION		7,158.00
Summer Program Wages	3,131.25	
Summer Program Overtime	72.00	
Copier Charges	15.00	
Equipment Repair & Maintenance	39.85	
Minor Tools and Supplies	17.06	
Building Maintenance Supplies	68.78	
Field Maint. & Trash Removal	917.39	
Equip. Rental (Chemical Toilet)	1,295.50	
Gas and Oil	52.28	
New Equipment	1,044.00	
Summer Program	430.96	
Telephone	164.68	
Electricity	250.77	
EXPENDED		7,499.52
DEFICIT		341.52

PATRIOTIC PURPOSES

APPROPRIATION		200.00
Flags	191.04	
Wreaths	100.00	
Flowers and Plants	83.60	
EXPENDED		374.64
DEFICIT		174.64

CONSERVATION COMMISSION

APPROPRIATION		1,193.00
Postage and Envelopes	5.00	
Copier Charges	0.80	
NHACC Dues	137.00	
Mileage and Tolls	14.10	
Wildlife Sanctuary Lease	1.00	
Conservation Fund	500.00	
Annual Meeting and Seminars	46.00	
Youth Fishing Derby	381.00	
Telephone	14.93	
EXPENDED		1,099.83
UNEXPENDED		93.17

FICA, RETIREMENT, CONTRIBUTIONS

APPROPRIATION		37,458.00
FICA Contributions	20,083.62	
Medicare Contributions	2,051.09	
Full Time Employee Retirement	1,882.00	
Full Time Police Retirement	10,549.46	
Full Time Firemen Retirement	3,942.95	
EXPENDED		38,509.12
DEFICIT		1,051.12

UNEMPLOYMENT COMPENSATION CONTRIBUTIONS

APPROPRIATION		1,302.00
Unemployment Coverage Expense		1,455.33
DEFICIT		153.33

INSURANCE

APPROPRIATION		70,500.00
Workmen's Compensation	25,835.00	
Public Official Liability	8,132.35	
Police Official Liability	6,300.00	
Firefighter Liability	1,709.22	
General Liability	22,036.00	
Property Floater	2,659.00	
Auto & Truck Fleets	7,550.00	
Surety Bonds	836.00	
EXPENDED		75,057.57
DEFICIT		4,557.57

WARRANT ARTICLE 2 — TALENT ROAD

APPROPRIATION		175,000.00
Continental Paving Bid Contract	146,251.00	
Guard Rail	3,036.00	
Shoulder Improvements	2,310.00	
Striping	514.80	
Engineering and Inspection Fees	22,144.53	
Blueprints	57.00	
Ads	73.89	
EXPENDED		174,387.22
UNEXPENDED		612.78

WARRANT ARTICLE 3 — ALBUQUERQUE AVENUE

APPROPRIATION		50,000.00
Continental Paving		58,054.50
DEFICIT		8,054.50

WARRANT ARTICLE 4 — CRUISER PURCHASE

APPROPRIATION		16,500.00
Cruiser Purchase—		
Ron Currier's Hilltop Chevrolet	13,647.63	
Cruiser Lettering	125.00	
Cruiser Equipment	456.50	
EXPENDED		14,229.13
UNEXPENDED		2,270.87

WARRANT ARTICLE 6 — TOWN HALL

APPROPRIATION		12,000.00
Roofing—Fernand Lessard, Inc.	6,598.59	
Painting—Willis Painting Co.	3,320.00	
Carpeting—R&S Carpet	3,457.57	
EXPENDED		13,376.16
DEFICIT		1,376.16

WARRANT ARTICLE 7 — VOTING SYSTEM

APPROPRIATION	6,663.00
Optech Voting Tabulation System—LHS Associates, Inc.	6,663.00

WARRANT ARTICLE 8 — POLICE OFFICER HIRE

APPROPRIATION		19,468.00
Wages	10,178.89	
Recruitment Advertisement	378.78	
Pre-Employment Physical	130.00	
Uniforms and Accessories	1,090.23	
Health Insurance	858.40	
EXPENDED		12,636.30
UNEXPENDED		6,831.70

OUTSTANDING BILLS

1982 Talent Rd. Eng. Fees	3,241.72
1987 Warrant Article/Darrah	3,578.03
1987 Fire Department Expense	2,109.85
1987 Park & Recreation Expenses	2,780.00
1987 Library Expenses	552.10
1988 Town Road Maintenance	7,256.60
1988 Darrah Pond Warrant	4,219.47
1988 Warrant Article/Fire Station	20,574.77
1988 Police Department Expenses	2,013.54
1988 Incinerator Expenses	30,158.65
1988 Planning Board Expenses	3,777.95
1988 Health Dept. Expenses	518.20

1988 Town Buildings Expenses	559.20
1988 Cemetery Expenses	199.50
1988 Legal Expenses	<u>227.50</u>
Total Payments	81,767.08

PAYMENTS TO SCHOOL DISTRICT

1988-89 Outstanding Balance		2,262,343.00
1989-90 School Appropriation	\$4,770,273.00	
Payments to School District	<u>2,380,000.00</u>	
Balance Due District		2,390,273.00

COUNTY TAX

Hillsborough County Treasurer	400,204.00
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PAYMENTS TO STATE

Marriage License Fees	748.00
Dog License Fees	<u>283.00</u>
Total Payments	1,031.00

TAXES BOUGHT BY TOWN

Town of Litchfield - Tax Collector	207,458.29
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DISCOUNTS, ABATEMENTS & REFUNDS

Property Tax Abatements	180,047.63
Property Tax Overpayment Refunds	18,020.60
Property Tax Interest Refunds	1,330.45
Property Tax Costs Refunds	22.50
Redemption Interest Refunds	110.50
MV Registration Refunds	374.00
Replacement Checks	99.44
Stale Checks	<u>16.87</u>
Total Payments	200,021.99

OPERATING TRANSFERS OUT

BCBS Premiums	994.56
MTHP Premiums	3,791.57
Colonial Insurance Premiums	1,773.75
FICA Employee Contributions	19,584.23
Medicare Employee Contributions	2,051.04
Employee Retirement Contributions	3,658.36
Police Retirement Contributions	16,587.07
Firemen Retirement Contributions	4,221.10

Federal Income Taxes Withheld	69,411.58
Engineering Escrow Fees	64,529.96
Street Light Escrow Fees	637.27
Town-Wide Traffic Study	2,000.00
Court Witness Fees	477.48
Industrial Development Fund	2,945.25
Recoverable Planning Board Engineering Fees	13,932.78
Recoverable ZBA Engineering Fees	1,603.00
Recoverable Hwy Engineering Fees	12,796.12
Recoverable Bldg Contulant Fees	<u>769.56</u>
Total Transfers	221,764.68

HIGHWAY BLOCK GRANT

Fund Balance — 12/31/88	102,561.50
1989 Receipts — State of NH	<u>68,000.36</u>
Available Funds	170,561.86
Expenditure — Talent Road Construction	<u>150,000.00</u>
Fund Balance — 12/31/89	20,561.86

EDWARD ROY SETTLEMENT FUND

Fund Balance — 12/31/88	26,500.00
Expenditure — Albuquerque Avenue Overlay	26,500.00

REPORT OF THE TRUST FUNDS OF THE TOWN OF LITCHFIELD DECEMBER 31, 1989

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	PRINCIPAL			INCOME			Grand Total		
				Balance Beginning Year	New Funds Created	Balance End Year	Balance Beginning Year	Income During Year	Expended During Year		Balance End Year	
1938	Mary Marsh	Maint. Cem. Lots	Cert. of Deposit	109.63		109.63	263.47	1.8	27.05	10.50	280.02	389.65
1945	Alphonse Powers	"	"	110.18		110.18	281.56	1.9	28.55	10.50	299.61	409.79
1946	Selah Bixby	"	"	1,680.00		1,680.00	7,646.04	44.0	661.21	52.50	8,254.75	9,934.75
1959	Matthew Campbell	"	"	108.84		108.84	227.30	1.6	24.04	10.50	240.84	349.68
1962	George Richardson	"	"	108.68		108.68	209.23	1.5	22.54	10.50	221.27	329.95
1969	Warren Goodspeed	"	"	3,988.47		3,988.47	5,302.98	47.6	715.30	21.00	5,997.28	9,985.75
1965	Mark Campbell	"	"	109.23		109.23	227.34	1.6	24.05	10.50	240.89	350.12
Pinecrest Totals				6,215.03		6,215.03	14,157.92		1,502.74	126.00	15,534.66	21,749.69
1926	Charles Parker	Maint. Cem. Lots	Cert. of Deposit	103.18		103.18	214.39	6.0	22.62	26.53	210.48	313.66
1944	Zoe Whittemore	"	"	110.02		110.02	204.09	5.8	21.87	26.53	199.43	309.45
1952	J.A. Corning G. Watts	"	"	109.55		109.55	172.98	5.2	19.61	26.54	166.05	275.60
1952	Franklin E. Bancroft	"	"	236.00		236.00	524.98	12.0	45.25	26.54	543.69	779.69
1956	E.L. Schneider	"	"	109.86		109.86	183.30	5.4	20.36	26.54	177.12	286.98
1960	Charles Leach	"	"	108.84		108.84	141.91	4.6	17.34	26.54	132.71	241.55
1966	Herbert C. Leach	"	"	108.44		108.44	133.21	4.3	16.21	26.54	122.88	231.32
1967	B. & P. Souriolle	"	"	108.28		108.28	126.37	4.3	16.21	26.54	116.04	224.32
1967	William G. Locke	"	"	216.57		216.57	457.68	10.7	40.34	26.54	471.48	688.05
1970	H. Hopwood	"	"	300.00		300.00	633.67	14.1	53.16	26.54	660.29	960.29
1978	Raymond Staples	"	"	500.00		500.00	830.39	17.9	67.49	26.54	871.34	1,371.34
1965	D. & W. McQuesten	"	"	108.99		108.99	157.44	4.9	18.48	26.54	149.38	258.37
1965	J. & C. McQuesten	"	"	108.52		108.52	152.27	4.8	18.10	26.54	143.83	252.35
1987	J. & C. McQuesten	"	Savings	400.00		400.00	16.87		26.06	—0—	42.93	442.93
Hillcrest Totals				2,628.25		2,628.25	3,949.55		403.10	345.00	4,007.65	6,635.90
Cemetery Trust Totals				8,843.28		8,843.28	18,107.47		1,905.84	471.00	19,542.31	28,385.59

Library Funds											
1922	Aaron Cutler	Library Maint.	Stock/Savings	24,710.50	(676.00)	24,034.50	5,286.91	3,041.46	—0—	8,328.37	32,362.87
1946	Selah Bixby	Library Use	Savings	111.68		111.68	312.15	21.73	—0—	333.88	445.56
1947	John Kennard	Library Books	Savings	546.77		546.77	430.80	50.11	—0—	480.91	1,027.68
1968	Robert Chase	Library Books	Savings	179.82		179.82	1,091.23	65.17	—0—	1,156.40	1,336.22
1973	Chase Cutler	Library Maint.	Stock/Savings	5,190.00		5,218.00	953.00	48.87	—0—	1,001.87	6,219.87
1977	Cutler Income	Library Maint.	Money Market	8,781.06	28.00	8,781.06	3,946.25	768.15	—0—	4,714.40	13,495.46
		Books, Periodicals									
1980	Charles Zylonis	Lithuanian Culture	Cert. of Deposit	25,138.39		25,138.39	852.81	1,976.64	2,829.45	—0—	25,138.39
		Books, Periodicals									
1980	Charles Zylonis	Lithuanian Culture	Savings				24,897.10	4,167.75	568.00	28,496.85	28,496.85
	Library Total			64,658.22	(648.00)	64,010.22	37,770.25	10,139.88	3,397.45	44,512.68	108,522.90
Town of Litchfield											
Capital Reserve Funds											
1967	Snow Plow	Purchase Snow Plow	Savings	4,038.60		4,038.60	4,325.02	472.51		4,797.53	8,836.13
	Capital Reserve Total			4,038.60		4,038.60	4,325.02	472.51		4,797.53	8,836.13
Special Funds											
1985	Celebration Fund		Savings	1,000.00		1,000.00	212.31	62.15		274.46	1,274.46
	Special Funds Total			1,000.00		1,000.00	212.31	62.15		274.46	1,274.46
	GRAND TOTAL			78,540.10	(648.00)	77,892.10	60,415.05	12,580.38	3,868.45	69,126.98	147,019.08

No. of Shares or Other Units	Description of Investment	PRINCIPAL		INCOME		Grand Total of Principal & Income at End of Year
		Balance Beginning Year	Additions Cash Cap. Gains	Balance End Year	Income During Year	
Aaron Cutler Memorial Fund						
371	AT & T Common	17,965.50		17,965.50	445.20	17,965.50
\$400.00	AT & T Debenture (8.75)	400.00		400.00	35.00	400.00
110	Ameritech				321.20	
74	Bell Atlantic				319.68	
166	Bell South				411.68	
74	NYNEX				316.72	
148	Pacific Telesis				273.80	
111	Southwestern Bell				285.27	
74	U.S. West				273.80	
32	Amstar Preferred	1,080.00	(1,080.00)	.00		800.00
\$800.00	Amstar Debenture	800.00		800.00		4,465.00
200	Public Service Co. of N.H.	4,465.00		4,465.00		
85	Public Service Co. of N.H.		404.00	404.00	3,041.46	8,328.37
	BankEast — Savings	8,781.06		8,781.06	768.15	4,714.40
	BankEast — Money Market					13,495.46
	Subtotal	33,491.56	(676.00)	32,815.56	3,809.61	45,858.33
Chase Cutler						
100	AT & T Preferred (3.64)	5,190.00	5,190.00	.00	—0—	—0—
	BankEast Savings		5,218.00	5,218.00	48.87	6,219.87
	Subtotal	5,190.00	28.00	5,218.00	48.87	6,219.87

Selah Bixby - BankEast Savings	111.68	111.68	312.15	21.73	—0—	333.88	445.56
John Kennard - BankEast Savings	546.77	546.77	430.80	50.11	—0—	480.91	1,027.68
Robert Chase - BankEast Savings	179.82	179.82	1,091.23	65.17	—0—	1,156.40	1,336.22
Charles Zylonis - BankEast Savings	25,138.39	25,138.39	852.81	1,976.64	2,829.45	—0—	25,138.39
Charles Zylonis Income - BankEast Savings	—	—	24,897.10	4,167.75	568.00	28,496.85	28,496.85
Subtotal	25,976.66	25,976.66	27,584.09	6,281.40	3,397.45	30,468.04	56,444.70
Pinecrest Cemetery - BankEast Cert. of Dep.							
Hillcrest Cemetery - BankEast Savings	6,215.03	6,215.03	14,157.92	1,502.74	126.00	15,534.66	21,749.69
BankEast Cert. of Dep.	2,628.25	2,628.25	3,949.55	403.10	345.00	4,007.65	6,635.90
Subtotal	8,843.28	8,843.28	18,107.47	1,905.84	471.00	19,542.31	28,385.59
Snow Plow Fund - Amoskeag Savings	4,038.60	4,038.60	4,325.02	472.51	—0—	4,797.53	8,836.13
Celebration Fund - BankEast Savings	1,000.00	1,000.00	212.31	62.15	—0—	274.46	1,274.46
Subtotal	5,038.60	5,038.60	4,537.33	534.66	—0—	5,071.99	10,110.59
GRAND TOTAL	78,540.10	(648.00)	60,415.05	12,580.38	3,868.45	69,126.98	147,019.08

AUDITOR'S REPORT

April 26, 1989

Board of Selectmen
Town of Litchfield, New Hampshire

We have audited the general purpose financial statements of the Town of Litchfield, New Hampshire for the year ended December 31, 1988 and have issued our report thereon dated April 26, 1989. As part of our audit, we made a study and evaluation of the system of internal accounting control of the Town of Litchfield, New Hampshire to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards.

The purpose of our study and evaluation was to determine the nature, timing, and extent of the auditing procedures necessary for expressing an opinion on the entity's financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole.

The management of the Town of Litchfield, New Hampshire is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of the inherent limitations in any system of internal accounting control, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with procedures may deteriorate.

Our study and evaluation made for the limited purpose described in the first paragraph would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal accounting control of the Town of Litchfield, New Hampshire taken as a whole. However, our study and evaluation disclosed the following conditions that we believe result in more than a relatively low risk that errors or irregularities in amounts that would be material in relation to the financial statements of the Town of Litchfield, New Hampshire may occur and not be detected within a timely period.

PRIOR RECOMMENDATIONS

GENERAL LEDGER

Our previous letter on internal controls discussed the need for formalized general ledger accounting. This software, currently available on the Town's system, would require the Town to create and maintain a complete set of books including balance sheet accounts. At this date, the Town only maintains journals for cash receipts and disbursements.

A complete general ledger system serves to improve overall controls over the accounting and financial reporting function by providing a "proof" that all transactions are properly recorded each month. The system would maintain control accounts for cash, investments and taxes receivable that provide a balancing figure for the treasurer and tax collector.

Town officials have indicated that implementing and utilizing the general ledger system is a near term goal. We urge that priority be placed on this project during 1989.

PURCHASE ORDER SYSTEM

We had previously commended the Town for its implementation of a purchase order system. However, we felt that the \$50 level for a required purchase order was unduly restrictive and recommended raising this amount.

We noted that during 1988, Town official increased the level of purchase requiring a purchase order to \$100. This amount is less restrictive but will still allow controls over the expenditures of the various Town departments.

TRUST FUNDS

As in previous years, our audit of trust funds indicated the need for more formalized record keeping for cash receipts and disbursements. While we found the reports prepared by the Trustees to be accurate, the method used to record and summarize the activity were not formalized.

We recommend that, at a minimum, a detailed cash receipts and disbursements record be maintained for all funds under the Trustees control. We also urge that the Trustees maintain an investment journal where certificates of deposit could be tracked and roll-over interest be recorded on a current basis.

Carey, Vachon & Clukay, PC

ANNUAL REPORT

Board of Selectmen

Our Solid Waste Facility caused us the most problems this year. Repairs to the incinerator itself and the high cost of removing demolition debris put a strain on the total Town budget. However, with a new contract negotiated by the Solid Waste Committee for the removal of the demolition material, and with the hiring of a new Solid Waste Facility manager, it is hoped that we now have the facility costs and operation under control.

We have attended meetings concerning the delay on the start of the Circumferential Highway, and have written a letter to the EPA concerning the impact to the town if the highway is moved or delayed any longer. This highway is crucial to the future of this town.

The Selectmen are also members of other boards and committees in Town and various regional and State committees. We are represented on the Budget Committee, Planning Board, and the Industrial Commercial Development Committee. We also represented the town at the Nashua Regional Planning Commission, Manchester Airport Highway Access Committee, and on the Governors Nashua Railway Advisory Committee.

There are various boards and committees that are necessary to keep our town running. These boards are staffed by volunteers. Again this year, we are short of volunteers. We need your help in order to keep the Town running. We have openings with the Planning and Zoning Boards. A new committee for determining what the town building needs are, is yet to be formed.

The Board would like to thank the members of all the various committees and boards that keep the town operating. The members work many hours without compensation for the benefit of the town.

The Board thanks all employees and officers who helped in making this a productive year.

Ralph G. Boehm, Chairman
James Toland
William Dickenson

ANNUAL REPORT

BUDGET COMMITTEE

The Budget Committee begins their work in mid October and ends in mid March with the Town and School Budget Meetings. The Budget Committee literally reviews the town and school budgets line by line to ensure that funds are wisely utilized, and spending is held within limits that the taxpayers can reasonably afford. Hundreds of line items are checked and approved during this process. The Committee then holds a Public Hearing for the proposed town and school budgets.

At the hearings, the taxpayer can find out why the Committee recommends appropriations for specific purposes, and why, in many cases, the appropriations were increased from the previous year. Unfortunately, the hearings are chronically underattended. Instead, many routine budget questions are asked on the floor of the Town and School Meetings, where time is tight and emotions are high. Thus, many questions receive incomplete answers, and many thoughtful questions never get to be asked. Therefore, we urge all taxpayers to attend the Budget Hearings, where we can explain the budgets in detail and listen carefully to your comments and suggestions.

In 1988 Litchfield ranked 38th highest out of 234 cities and towns in property tax rate adjusted to 100% of assessed evaluation, according to "Business New Hampshire Magazine." By comparison, Londonderry was 14th, Hudson 71st, and Nashua 143rd. However, unlike our neighbors, we have no significant commercial or industrial tax base to help relieve the burden on the private homeowners. Two years ago the Planning Board and a number of associated committees did an admirable job of rezoning the town to encourage industrial and commercial growth. This plan, approved by the voters, featured a new industrial and commercial area in South Litchfield near the route of the new circumferential highway. Unfortunately, a series of mindless delays by the Environmental Protection Agency and the Army Corps of Engineers have postponed this project for at least three years. Each year of delay costs the town hundreds of thousands of dollars of lost tax revenue. Until we are able to develop a significant commercial tax base, we will work to spend within our limited resources, while still providing essential services.

When we limit spending, we also limit services offered by the town and the quality of education in the schools. As compared with other towns our size in Southern New Hampshire, our spending per town or school department consistently ranks below average. However, there are many expenditures such as negotiated teacher contracts, fuel bills, and insurance policies where our options to keep costs in check are severely handicapped.

Nevertheless, the Budget Committee, being taxpayers themselves, are painfully aware of the impact that tax rate increases have on the private homeowner. We will continue to strive to keep our revenue recommendations as low as possible.

I would like to thank the members of the Committee for their long hours of volunteered time and lively discussion.

Scott Raswyck, Chairman
Mark Giuliano
Deborah McCormick
Pat Jewett
Mike McCarthy
Linda Davis
Philip Cudmore
Ralph Boehm, Selectmen's Rep.
Linda Tenny, School Board Rep.

LITCHFIELD FIRE DEPARTMENT

Annual Report — 1989

It is again my pleasure to submit to you the annual report of the Fire Department.

The department responded to 245 alarms for assistance during the year, an increase of 23 over last year. The breakdown of these incidents and the summary of equipment used follows this report.

In addition, members each logged over 75 hours in training to maintain proficiency levels in firefighting and emergency medical skills. Department personnel completed the eight hours of training for hazardous materials awareness and response, CPR refresher class, radiological monitoring, and auto extrication in addition to their regular fire training segments.

Several more members have pursued further training on their own time, progressing to New Hampshire Fire Training & Standards Career Level certification.

After meeting with the Board of Selectmen, we agreed to hold off the request for the Fire Station # 2 construction this year and appoint a committee to study the concept further for presentation at the 1991 Town Meeting.

The department experienced several major equipment breakdowns during the year which pointed out the need to initiate replacement plans sooner than expected. The warrant for the purchase of a new Tanker/Pumper will allow us to remove the tractor-trailer unit from service. This truck is in need of over \$10,000 of repairs to make it road worthy. In addition, only 5 of the 28 firefighters on the department can drive the truck. For the safety of the firefighters and to limit the Town's liability we must replace it. The last new piece of firefighting equipment was purchased in 1979!

The present fire station received a much needed "face lifting" over the summer and fall. Prisoners from the New Hampshire State Prison, under a unique work release program, fixed blocks and painted the exterior and interior of the building at minimal expense to the Town, and assisted the Road Agent with miscellaneous road projects.

The annual Fire Prevention Week activities in the schools and the open house at the fire station went quite well. We were again able to expand our programs and projects with the assistance of Mr. Tom Sherrick and through miscellaneous donations to the Sherrick Family Fire Prevention Fund.

The semi-annual inspection program was begun in the fall of the year and is continuing with positive results.

In summation, I wish to again thank the men and women of the Fire Department for their devotion and dedication, and also to their spouses for their patience! I also thank the Board of Selectmen and the various departments and boards in town for their cooperation and assistance during the year.

As always, may you have a happy and fire safe 1990!

Respectfully submitted,

Brent T. Lemire,
Chief of the Fire Department

LITCHFIELD FIRE DEPARTMENT

Statistical Report — 1989

TOTAL NUMBER OF INCIDENTS: 245

Number of Fires:	28
Number of Special Service Calls:	181
Number of Accidental Alarms:	35
Number of False Alarms:	1

TYPES OF FIRE CALLS:

Structure Fires:	5
Vehicle Fires:	4
Brush Fires	13
Rubbish Fires:	4
Other Type Fires:	2

TYPES OF SPECIAL SERVICE CALLS:

Smoke Investigation:	32
Wash Gasoline, Oil, etc.:	2
Water Problem:	2
Search/Rescue:	2
Lock-Out:	5
Emergency Medical Aid:	91
Mutual Aid:	11
To: Manchester - 5	
Londonderry - 2	
Hudson - 4	
Assist Police Department:	5
Miscellaneous:	31

EQUIPMENT USED:

Hose:

4'' - 50 ft.
2½'' - 100 ft.
1¾'' - 800 ft.
1½'' - 1,300 ft.
1'' - 800 ft.

Ladders:

35 ft. - 3

Extinguishers:	7
Air Paks:	7
Power Saw:	1
Smoke Ejector:	9
Lights:	2
Resuscitator:	36
First Aid Kit:	57
Hand Tools:	21
Cascade Air System:	2
Air Chisel:	1

RESPONSE BY VEHICLE:

Engine No. 1:	109
Engine No. 2:	116
Tanker No. 1:	18
Tanker No. 2:	8
Forestry No. 1:	35
Forestry No. 2:	11
Rescue/Air Supply Unit:	3
Rescue Boat:	1
Cars Only:	21

**REPORT OF TOWN FOREST FIRE WARDEN
AND STATE FOREST RANGER**

During calendar year 1989, the State of New Hampshire experienced an average number of wildfires. The three leading causes of these wildfires were fires kindled without written permission of a Forest Fire Warden, children and debris burning fires that escaped control. All of these causes are preventable, but only with *your* help.

Please help our town and state forest fire officials with forest fire prevention. By New Hampshire State law (RSA 224:27), no person, firm or corporation shall kindle or cause to be kindled any fire, except when the ground is covered with snow, **without first obtaining a written permit from the Forest Fire Warden of the town where the burning is to be done.**

In order to eliminate false alarms, it is advisable to notify your local fire department whenever you intend to do any outdoor burning.

Violations of RSA 224:27 are a misdemeanor and you are also liable for paying all fire suppression costs (RSA 224:28 and RSA 224:36).

The State of New Hampshire, Division of Forests and Lands assisted many towns in wildland fire suppression during 1989 including several large fires in the Concord and Chesterfield areas, as well as the 100 acre fire on Mt. Belknap in Gilford, New Hampshire.

If you have any questions regarding New Hampshire forest fire laws, please contact your local Forest Fire Warden or the Division of Forests and Lands at 271-2217.

FOREST FIRE STATISTICS - 1989

Number Fires Statewide	Acres Burned Statewide	Cost of Suppression Statewide
550	553.75	\$93,957.00
Number Fires Town	Acres Burned Town	Cost of Suppression Town
13	4	\$

POLICE DEPARTMENT STATISTICAL DATA 1989

Incident Reports

3836

CRIMES INVESTIGATED

Abandoned Vehicles	3
Arson	5
Assaults (Simple)	14
Assaults (1st & 2nd)	3
Assaults (Sexual)	1
Attempted Burglary	4
Attempted Suicide	1
Attempted Theft	3
Bad Checks	8
Bigamy	1
Bomb Threat	1
Burglary	12
Child Abuse	1
Criminal Mischief	73
Criminal Threatening	4
Criminal Trespass	6
Disorderly Subjects	8
Disorderly Vehicles	10
Domestic Violence	48
Drug Law Violations	16
Forgery	1
Harassment/Annoyance Calls	17
Injured Child	1
Missing Persons	6
Noise Complaints	22
Obscene Matter	1
Possession of Alcohol	24
Possession of Property Without Serial Number	1
Recovered Property	15
Runaways	20
Suspicious Persons	70
Suspicious Vehicles	97
Theft (Misc.)	54
Theft (Motor Vehicle)	4
Truancy	1

MOTOR VEHICLE ENFORCEMENT

Accidents (No Injuries)	42
Accidents (With Injuries)	24
Driving While Intoxicated	80
Summonses	796
OHRV Complaints	65
Warnings	1090

ARRESTS

Adult	182
Juvenile	25

OTHER

Alarms	64
Assist Motorists	43
Assist Other Agencies	72
Attempt to Locate	2
Medical Emergencies	22
Paperwork Served	57
Police Info.	714
Reckless Operation	2

ANNUAL REPORT 1989

THE LITCHFIELD LIBRARY TRUSTEES

1989 was a year of few surprises. We were in a “maintenance” mode. That is, just maintaining our physical plant and collection, just keeping even in an era of tight budget restraints. Fortunately, there were no major repairs that had to be made.

We welcomed two new trustees, elected in March, Dave Dominici and Linda McCarthy. They replaced the outgoing trustees Kathy Algeo and Enid Phelps. Kathy and Enid were long term trustees and friends of the library and we miss them. However, Dave and Linda have filled in well and have made many contributions in their first year. Unfortunately, Linda must now resign due to her family’s relocation to the Midwest. We will need three new trustees in 1990. If anyone would like an interesting, rewarding, sometimes frustrating volunteer position, please leave your name with the librarian and one of the trustees will be happy to tell you what the position entails.

We also welcomed new staff. Florence Hamilton has joined us as assistant librarian replacing Marilyn Dickenson, who resigned in the summer after serving us well for almost 3 years. Florence is enthusiastic and capable. She loves her job and we’re glad to have her. Our “page”, Laurel Kampe, is now a college student. She’ll be working full time for us during her school breaks and summers. She’s grown tremendously in the job and, in fact, likes it so much that she wants to become a librarian. We’re lucky to have such good employees.

Looking to the future, we have prepared our 5 year long range master plan. The plan includes: construction of a new parking lot, construction of a children’s room in the basement, roof repair, replacement of heating plant, air conditioning, and land purchase for possible future expansion.

Of course, these items have a way of setting their own priorities. The heating plant (over 40 years old) could go at any time. We have been “putting off” roof repairs for at least two years. These two items alone could seriously deplete our trust funds within the next two years.

As trustees, we are legally obligated to spend the proceeds of our trust funds wisely in conjunction with the town budget. As you may know, one of the largest trust funds, the Zylonis Trust, is, in effect, not available to us. Its use was so restrictive that we were unable to spend it and we’ve entered into a regional agreement with the Nashua Public Library and other area libraries to form a Lithuanian-Cultural Center in Nashua.

As trustees, we are normally obligated to advocate for the library. We found ourselves vigorously advocating for books before the budget committee. Our business is books. Ultimately, this is your library and you have to tell us that you want more books and more services.

The trustees wish to sincerely thank our librarian, Claudia Danielson, for her hard work during the year. She manages the library with common sense, dedication, and a sense of humor. We couldn't ask for anything more.

Respectfully submitted,
Christine Lepine, President
Board of Trustees

LIBRARIAN'S REPORT 1989

During 1989 the library circulated over 12,000 books and 285 new borrowers registered. Over 1,000 books, acquired either through expenditure of town funds and fine money or through generous donations were added to our collection. Donors this year include: Pam Boutselis, Marge Dabrowski, C. Danielson, Chris Dapkus, the Duffy family, Claudette Durocher, Betty Flood, Frances Gray, Eileen Hickey, B. Keegan, Beverly Keith, Scott Laroche, L. Leblond, the Leen family, Chris Lepine, Cheryl Lewis, Mrs. Marden, the McGivern family, Joan McKibben, Henry Mosefski, the Mygan family, S. Petralia, Carol Powers, P. Reed, Anna Richards, Margaret Shea, Janice and Laura Smith, S. Sullivan, Pat Sutin, and Joan Travis.

Storyhour continued to be one of our most popular programs. Over thirty children come to the library each week to participate. Jan Raccio is this year's Director. She teaches the Monday class and is assisted by Debra Cain, Pat Junkins, and Rita Kohari. Susan Wright teaches on Wednesday morning and is assisted by the other mothers on a rotating basis. We appreciate all your help in making this program possible.

I would especially like to thank two young people who volunteered their help this year. Mike Petit worked at the library this summer as part of a community service project and Seanna O'Neill has volunteered many hours of clerical help since the fall.

This year, we changed to a library card system. Patrons no longer sign their name to check out a book, but sign their card number instead. Patrons may register for cards at anytime during our operating hours.

In closing, I would like to express my gratitude to the Trustees for their continued support.

My personal goal for the next year is to make the library a more visible part of the community, ensuring that it remains a valuable resource.

Claudia Danielson
Librarian

HIGHWAY DEPARTMENT ROAD AGENT'S ANNUAL REPORT — 1989

As you drive to work, to shopping or other destinations through the roads of Litchfield you probably don't give too much consideration to the fact the trip was relatively easy and hassle free. With some notable exceptions the roads in our community are well constructed and maintained. This is the result of continued support by the residents, and the Board of Selectmen as implemented through the office of the Road Agent and limited Highway Department staff.

Currently, the Town operates and maintains approximately 50 miles of Class V Highways. The remaining mileage within the Town limits are maintained by the New Hampshire Department of Transportation. The entire Town maintained roadway system is paved with hot bituminous pavement or surface treated gravel. Even though the road system is in pretty good shape it still takes a major effort to routinely maintain the roads in the summer and keep them clear of snow and ice in the winter. Of the total Highway Department budget of approximately \$194,000 (1989) over half of this amount is used for winter maintenance and clearing roads and about 36% is used for routine maintenance and repair during the summer months. The balance of the budget is used to construct special small projects such as shoulder improvements, drainage improvements, highway garage building maintenance, and other minor road repair projects. Routine maintenance includes vehicle and equipment repair maintenance, roadway materials, pavement striping/markings, equipment leasing charges and staff salaries.

Staffing for the Highway Department consist of all part time employees and contract labor. For 1989 this resulted in equivalent of 1½ employees for the year, including the Road Agent. With respect to equipment the Highway Department owns and maintains a 1 ton dump truck, a front end loader/backhoe, and 3 slide-in road sander units. During a typical snow storm six trucks are on the road including four with sanders. The Town clears all of its Class V roadways, the Town Hall parking lot, Fire Station parking lot, the incinerator area and the Library parking lot.

In addition to the routine maintenance activities the Highway Department has been involved in a twice a year litter pick up on roads around Town, buildings, in parks and recreational areas. Department staff also cut and trim brush along Town roads and around public buildings, and take care of some repair in general to Town building improvements (paint, masonry, etc.). It has been the practice for the Highway Department to utilize State or County correctional "residents" to perform some of these tasks resulting in significant cost savings to the Town.

The Highway Department also manages roadway Capital Improvement Projects on the Town roads. These include road construction and pavement overlay projects that are funded by specific warrant articles. In

1989 extensive reconstruction work and pavement overlay was performed on Talent Road. Ninety percent of the project has been completed with the balance to be finished in the spring of 1990. Other miscellaneous 1989 projects included guardrail on Page Road, new drainage system on Louise Drive/Page Road, and Albuquerque Highway overlay and shoulder work.

The department proposes to continue regular upgrading of the most deficient sections of the Town road by individual project at a rate of \$200,000 to \$300,000 per year. These will be subject to appropriations by the voters of funding. Specifically in 1990 there will be a request to fund the construction of a material storage building to contain sand and de-icing material, to reconstruct Cutler Road, Bixby and Woodburn Roads (design in 1990 for construction in 1991). Also, included are projects for pavement overlay and drainage improvements for Woodland Drive, Arcadian Lane and Winter Circle.

Currently the Town storage facilities for sand and deicing material contain a two day supply of materials. Should the weather conditions deplete the supply, the Town would most likely need to purchase additional material under emergency conditions at a premium price. The new storage building is proposed to double the storage capacity to provide a four to five day supply. This will increase the Town capability to keep Town roads clear and safe during adverse winter conditions and minimize the situation under which the Town would pay a premium price for much needed snow deicing materials.

Due to the recent significant increases in Town road mileage and the service demands it is anticipated that in the near future the Town will most likely need a full time Highway Superintendent with a permanent part time employee during the summer months in order to maintain the level of basic services and roadway conditions that the residents expect. Currently routine maintenance is done on weekends with part time employees and the Town cannot respond to immediate emergency needs as they arise during the normal work day due to the absence of personnel. In the event of an emergency the work needs to be contracted out to the private sector at a premium price. The addition of staff in the future will allow the Town to respond immediately to situations at a reasonable price.

In summary, the Town has faired well in its maintenance and improvement planning but the demands that are necessitated by the recent surge in residential growth will most likely require some subtle changes in the way the Town approaches the duties and responsibilities performed by the Highway Department. These changes should be anticipated and planned carefully by Town Officials.

Respectfully Submitted,
R. E. Bergeron
Road Agent

BUILDING DEPARTMENT
REPORT OF THE BUILDING INSPECTOR — 1989

There were four hundred and thirteen (413) building permits issued during the year 1989 and were classified as follows:

Description	No. of Permits	Estimated Valuation
Single Family Dwellings	65	\$10,725,000.00
Two Family Dwellings	1	\$ 240,000.00
Utility Storage Buildings	6	\$ 6,500.00
Additions & Alterations	30	\$ 600,000.00
Attached Breezeway & Garages	4	\$ 120,000.00
Unattached Garages	2	\$ 40,000.00
Farm Buildings & Shelters	5	\$ 26,000.00
Swimming Pools	13	\$ 195,000.00
Decks & Porches	24	\$ 28,000.00
Signs	10	\$ 5,000.00
Commercial Structures & Alt.	6	\$ 660,000.00
Chimneys & Fireplaces	59	\$ 206,000.00
Electrical	79	\$ 177,500.00
Plumbing	69	\$ 151,800.00
Demolition	1	\$ -150,000.00
Furnaces	39	\$ 156,000.00
Totals	413	\$13,186,800.00
Fees Received and Returned to the General Fund		<u>57,315.76</u>

Respectfully Submitted,
Roland E. Bergeron
Code Enforcement Officer

HEALTH DEPARTMENT

REPORT OF THE HEALTH OFFICER 1989

Description	Cases	Permits
Individual Sewerage Disposal Systems		79
Individual Wells		5
Sewerage System Inspection	158	
Viewing Test Pits & Soil Percolation Rates	126	
Inspection of Food Service Establishments	7	
Inspection Mobile Home Parks	4	
Dog Bites Reported by Animal Control Officer	4	
Cat Bites	4	
Complaints Received & Investigated	22	
Foster Home Inspections	6	
Child Care Facility Inspections	10	
Kindergarten/Nurseries	3	
Day Care	1	
TOTAL	345	84

Respectfully Submitted,

Roland E. Bergeron
Health Officer

SOLID WASTE MANAGEMENT COMMITTEE REPORT

In December of 1988 the Town of Litchfield Board of Selectmen appointed a five member advisory committee to review the practices and operating procedures of the Town's municipal incinerator facility. The five members appointed to the committee are, Gary M. Garfield-Chairman, Roland Bergeron, Tom Levesque, Rina Petit, and Marilyn Wade. Throughout 1989, the committee had worked to offset the increasing costs of operating the incinerator facility. Projects undertaken by the committee which have resulted in lower operating expenses included renegotiation of contracts with waste haulers, establishment of a program for the separation of scrap metal which now allows the Town to receive revenue for scrap metal sold, and the revamping of Town ordinances. In addition, the committee had recommended numerous changes in the day to day operation of the facility which have resulted in a safer and cleaner working environment. The Solid Waste Management Committee is currently working on addressing new State and Federal regulations governing the facility. The Committee meets on the 1st and 3rd Thursdays of each month at 7:15 p.m. in the Town Hall. Meetings are open to the public and community involvement is encouraged.

Gary M. Garfield
Chairman

HILLCREST CEMETERY ASSOCIATION

BALANCE SHEET

DECEMBER 31, 1989

ASSETS:

Cash	\$ 365.25	
Savings	4,479.27	
Certificate of Deposit	<u>7,000.00</u>	
TOTAL ASSETS:		\$11,844.52

LIABILITIES:

-0-

EQUITY:

Principal Fund	\$11,837.59	
Net Profit	<u>6.93</u>	
TOTAL EQUITY:		\$11,844.52

HILLCREST CEMETERY ASSOCIATION

INCOME STATEMENT

AS OF DECEMBER 31, 1989

INCOME:

Contributions	\$ 1,445.00	
Interest Income	<u>828.39</u>	
TOTAL INCOME:		\$ 2,273.39

OPERATING EXPENSES:

Maintenance	\$ 1,013.43	
N.H. State Fee '88	25.00	
Repairs	1,223.00	
Service Charge (NOW A/C)	<u>5.00</u>	
TOTAL OPERATING EXPENSES		\$ 2,266.43

HILLCREST CEMETERY ASSOCIATION
NOTES TO FINANCIAL STATEMENT
DECEMBER 31, 1989

Hillcrest Cemetery Association is a non-profit association established on November 11, 1908, to improve and maintain the Hillcrest Cemetery located in Litchfield, New Hampshire.

CASH:

Checking A/C Nashua Trust	\$ 365.25
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SAVINGS:

BankEast Savings	\$ 4,479.27
Certificate of Deposit - First N.H.	7,000.00
	\$11,479.27

CONTRIBUTIONS:

Perpetual Care (6 lots)	\$ 600.00
Town of Litchfield	500.00
Hillcrest Cemetery Trust Fund	345.00
	\$ 1,445.00

INTEREST INCOME:

Nashua Trust (NOW A/C)	\$ 67.13
Merchants National - Interest on CD	567.20
BankEast (Savings)	194.06
	\$ 828.39

Merchants National and Bedford Bank merged. Is now the First N.H. Bank
 Nashua Trust merged with Amoskeag.

PINECREST CEMETERY ASSOCIATION

**BALANCE SHEET
DECEMBER 31, 1989**

ASSETS

Current Assets:

Cash	\$ 2,193.61
Savings	1,095.71
Certificate of Deposit	<u>4,418.25</u>

Total Current Assets \$ 7,707.57

TOTAL ASSETS \$ 7,707.57

LIABILITIES & EQUITY

Current Liabilities \$ -0-

Long Term Liabilities -0-

Equity:

Principle Fund	\$ 5,518.25
Income Fund	\$ 2,306.37
Net Loss 12-31-89	<u>(117.05)</u> <u>2,189.32</u>

Total Equity \$ 7,707.57

TOTAL LIABILITIES & EQUITY \$ 7,707.57

**INCOME STATEMENT
FOR TWELVE MONTHS ENDED DECEMBER 31, 1989**

Interest Income	\$ 543.42
Contribution	<u>500.00</u>

Total Income \$ 1,043.42

Operating Expenses:

Fence	549.00
Labor	430.00
Professional Services	110.00
Supplies	42.97
Flowers	<u>28.50</u>

Total Operating Expenses 1,160.47

NET INCOME (LOSS) \$ (117.05)

PINECREST CEMETERY ASSOCIATION

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 1989

Pinecrest Cemetery Association of Litchfield, N.H. is a non-profit association established to improve and maintain the Pinecrest Cemetery, located in Litchfield, New Hampshire. It is on the cash basis of accounting with its year end on December 31st.

Cash

Checkbook - Nashua Trust	<u>\$ 2,193.61</u>
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Savings

Nashua Trust	<u>\$1,095.71</u>
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Certificates of Deposit

Bank	Rate	Expires	Amount
Nashua Trust	8.0%	9-23-91	\$4,418.25

Principle Fund

During 1989, the fund increased by \$200.00

Contributions

Board of Selectmen	<u>\$ 500.00</u>
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Interest Income

All interest was earned from Nashua Trust accounts as follows:

Checkbook	\$ 104.53
Savings	75.51
Certificates	363.38
	<u>\$ 543.42</u>

ANNUAL REPORT - 1989
LITCHFIELD PLANNING BOARD

Changes in the Commercial and Industrial Zones were approved by the Litchfield voters in March 1989. Revisions included new boundary designations and new performance oriented zoning regulations. The Planning Board continued public hearings and on-site inspections at a rate of over one per week during 1989. Approvals included fewer residential subdivisions and several new commercial site plans including revisions to the Passaconaway 18-hole golf course at Naticook Landing located between Route 3A and the Merrimack River. The major impact on Litchfield's growth and future development continues to come from the new state highways planned for the region.

The proposed Nashua/Hudson Circumferential Highway and a proposed new access road to the Manchester Airport from Routes 3 and 93 will cause increased traffic thru the town of Litchfield. A traffic study is being completed by the Nashua Regional Planning Commission. Route 3A is currently not capable of supporting the projected traffic increases and therefore road improvements will be required in the future. Alternate traffic routings will be evaluated as part of the update to the town's master plan. Current funding needs for school and town services mandates the increasing of commercial and industrial valuation in town despite the potential threat it poses to Litchfield's irreplaceable farmlands.

The newly proposed limited access highway to the Manchester Airport will double the development pressure and add to the rate of the town's growth. The new highway will include an interchange at Route 3A resulting in growing numbers of cars and trucks passing through Litchfield to reach their final destinations. The Planning Board will be actively monitoring these highway plans and the expected expansion of the Airport's Terminal and related facilities.

The Planning Board contracted with the Nashua Regional Planning Commission to develop a water resources plan as required by state law and to add to the Master Plan. The development of new residential areas along Route 3A have created a need to add controls that will ensure Litchfield maintains the quality of the ground water without restricting the development of available commercial and light industrial sites.

The significant demands placed on the town's volunteer officials again raises the need for new town citizens to become active in their local boards, commissions and committees. The Planning Board provides a perfect opportunity for anyone interested in being involved in an important aspect of Litchfield's growth.

Stephen N. Robinson
Planning Board Chairman

ANNUAL REPORT

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment acted on thirteen requests for variances, special exceptions, and administrative appeals during 1989. The ZBA decided in favor of the applicant in nine of the cases which resulted in the granting of seven variances and five special exceptions. Most of the approved appeals were related to commercial development. The decisions in two of the cases that were denied have been subsequently appealed to the Superior Court. Both of these cases involved appeals of administrative decisions made under the Growth Management Ordinance.

The Zoning Board of Adjustment also issued a new decision for case 1986-25 involving the Litchfield Industrial Park. In this case, remanded to the board by the Superior Court, the ZBA decided that last year's changes to the zoning ordinances eliminated the need for the variance granted in April 1987. As a result of the decision, the applicant withdrew requests for the ZBA to extend the scope of the variance and reduce restrictions imposed by stipulations.

Litchfield residents are invited to apply for the two vacant membership positions that exist on the Zoning Board.

Zoning Board of Adjustment

Robert W. Goczalk, Chairman
Thomas W. Levesque, Sr., Vice-Chairman
Cecil A. Williams, Clerk
Paul L. Belliveau
Hector E. Ducharme
Robert Martineau
Laura Nihan
Richard Rodonis

1989 ANNUAL REPORT NASHUA REGIONAL PLANNING COMMISSION

1989 has been a year of significant progress in our efforts to improve services to our member jurisdictions; and I am pleased to submit my first Nashua Regional Planning Commission Annual Report to the Town of Litchfield.

NRPC continued to provide professional planning assistance to the Litchfield Planning Board through our "circuit rider" program. In addition, staff assisted the drafting of a floodplain development ordinance to comply with the Federal Emergency Management Agency's requirements to maintain town residents' eligibility for the national flood insurance program. Finally, a major accomplishment of this past year was the completion of the first draft of a revised Litchfield Master Plan.

Other notable accomplishments of 1989:

LAND USE

- Provided part-time professional planning assistance to three other local planning boards through the "circuit rider" program.
- Assisted a number of other member communities in drafting or revising master plan components, zoning ordinance, subdivision and site plan regulations and capital improvements programs.
- Established a regional historic preservation program and completed a variety of historic resources surveys, National Register nominations, local preservation plans and historic district ordinances.
- Conducted a number of individual project impact analyses.
- Prepared and distributed a model excavation ordinance based upon requirements and standards imposed by recent state legislation.
- Conducted two planning board training workshops to assist local members in better understanding responsibilities, procedures, land use regulations and development review techniques.

TRANSPORTATION

- Prepared an updated Transportation Improvement Program in cooperation with local, state and federal agencies that provides a priority list of transportation projects in the region.
- Compiled the annual **Nashua Area Transportation Data Abstract** as a single source reference document to serve the transportation related information needs of both public and private entities.

- Maintained the regional traffic count system, with counters at over 90 locations throughout the area, to provide the most accurate and current data for traffic analysis.
- Undertook the annual air quality assessment with the NH Air Resources Division and the NH D.O.T. to assure local attainment of the National Ambient Air Quality Standards.
- Began Phase II: Implementation Alternatives of the Nashua Passenger Rail Study and provided staff support to the Legislative Advisory Committee continuing to work toward returning passenger rail service to the Nashua region.
- Coordinated the public participation component, conducted a land use and demographic analysis of the target area, and chaired the local steering committee for the Route 101-A Bypass Study.
- Conducted a variety of project specific traffic impact and access analyses at the request of local planning boards and municipal officials.
- Continued to work with local and state officials on the implementation of the region's major transportation projects including the Circumferential Highway, the widening of the F.E. Everett Turnpike, the proposed Southwest Parkway and the Broad Street river crossing.

INFORMATION AND MAPPING SERVICES

- Continued in the role of Regional Data Center for the U.S. Bureau of the Census.
- Prepared and published the **Regional Data Profile** which serves as a primary source document for demographic information on the communities of the NRPC region.
- Monitored development and collected data on changes in residential, commercial and industrial land uses.
- Prepared and published the **Regional Housing Needs Assessment** to assess progress in, and to provide strategies for, the provision of adequate and affordable housing in the region.
- Conducted and published an annual survey of municipal building and development fees assessed by the region's communities.
- Continued development of the geographic information system (G.I.S.) to enhance our capacity for computer based mapping and information management.
- Monitored state and federal legislative initiatives and maintained close contact with state operating agencies on issues of local concern.

ENVIRONMENTAL MANAGEMENT

- Continued to staff the Nashua Region Solid Waste Management District in pursuit of an intermunicipal approach and completed the state's required solid waste management plan for the district.
- In conjunction with the Solid Waste Management District, conducted spring and fall household hazardous waste collection days at multiple sites in the region.
- Prepared a number of local water resource management and protection plans and conservation plans for member communities.
- Completed the four-region Water Supply Study for Southern New Hampshire that inventoried existing water resources and facilities and developed projections for long range water consumption.
- Provided staff support to the Souhegan Septage Study to assist in finding the most appropriate long term solution for septage disposal for the communities of that part of the region.
- Completed and published the **Merrimack River Management Plan** to serve as a comprehensive guidance document addressing shoreland protection, public access and corridor development in the four river-front communities.
- Worked with the Department of Environmental Services on developing a statewide Wellhead Protection Program to meet E.P.A. requirements and to assist local governments in managing productive groundwater resources.

Respectfully submitted,

Don E. Zizzi
Executive Director

**ELECTION RESULTS
ANNUAL TOWN MEETING
ANNUAL SCHOOL DISTRICT MEETING
LITCHFIELD, N.H.
MARCH 14, 1989**

Names on checklist: 3,029
 Ballots cast 677 (including absentee)
 Polls opened at 7:02 a.m.
 closed at 7:13 p.m.

TOWN

Selectman, three year-term:		
William C. Dickenson	352	elected
Arthur Frappier	242	
Scatter		
Trustee, Town Trust Funds, three-year term:		
M. Patricia Jewett	4 write-in	elected
Library Trustee, three-year terms (Vote for 2)		
Linda A. McCarthy	506	elected
David Dominici	9 write-in	elected
Scatter		
Budget Committee, two-year unexpired term:		
Michael P. McCarthy	460	elected
Scatter		
Budget Committee, three-year term (Vote for 2):		
Phillip F. Cudmore	181	
Linda Davis	256	elected
Marilyn P. Jewett	368	elected
Donald R. Knight	238	
Scatter		
Fire Chief, one-year term:		
Brent T. Lemire	541	elected
Scatter		
Road Agent, one-year term:		
Roland E. Bergeron	475	elected
M. Patricia Jewett	21 write-in	
Scatter		

ZONING & BUILDING CODE AMENDMENTS:

1. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend the existing zoning ordinance by replacing the existing Commercial Zoning District found in Section 300 of the ordinance in its entirety and adopt a new Section 300 of the ordinance. This amendment will create a new Commercial Zoning District in the Southwestern corner of the Town, reduce the size and extent of the existing Northern Commercial District and provide for Transitional Zones between land uses of differing intensities. Further, this amendment will establish new permitted uses, and new standards and conditions for the maintenance of commercial uses?

yes 430

no 130

Carried

2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Section 400 of the existing zoning ordinance, Industrial Districts, by eliminating existing Section 400 of the ordinance and adopt a new Section 400 of the ordinance to be entitled Industrial Zones. This amendment will create a new industrial/commercial zoning district in the northeastern section of the Town and redefine the boundaries of the existing Industrial Districts I and II. This amendment will further provide for stated performance standards for all industrial uses, provide a new list of permitted uses, and set forth restrictions as to lot size, site coverage, setbacks and building height?

yes 421

no 139

Carried

3. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Section 140.3(c) of the sign ordinance, to allow the building inspector to issue permits for temporary signs without Planning Board review and to redefine the allowable purposes for which temporary signs may be used?

yes 355

no 197

Carried

4. Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Section 265.5(e) and Section 265.5(f) of the Growth Control Ordinance in order to clarify the method of distributing building permits available for distribution during each period of allocation by the Planning Board. This amendment provides that building permits shall be allocated according to subdivision plans and not according to the individual owners of lots of land?

yes 357
no 186
Carried

SCHOOL DISTRICT

Moderator, one-year term::		
Philip M. Reed	536	elected
Scatter		
School Board, three-year term (vote for 2):		
Kathleen McClaskey	311	
John Pierog	328	elected
Linda Tenney	368	elected
Scatter		
School District Clerk, one-year term:		
Joan McKibben	18 write-in	elected
Scatter		
School District Treasurer, one-year term:		
JoEllen Bellerive	489	elected

a true record of voting results, attest:

Diane L. Jerry,
Town Clerk

BUSINESS PORTION OF TOWN MEETING

FRIDAY, MARCH 17, 1989

Meeting was called to order in Griffin Memorial School gymnasium at 7:34 p.m. by Moderator Philip M. Reed.

The Pledge of Allegiance was interpreted and led by Jennifer Colburn, Meghan Cotton, Kristin Lacey, Stephanie Redding, Kristina Beetz, Meredith Hamilton, Sherrie Davis and Melissa Wood, all of whom are Litchfield Girl Scouts or Brownies.

Moderator Reed explained the procedure under which the Meeting would operate, and asked whether the assembly wished to grant non-voters the right to speak during the meeting. On a voice vote, citizens agreed to accord this privilege.

Results of the Tuesday election were read, and Town Clerk Diane Jerry swore into office all those newly-elected officials who were present.

Following a few announcements, the Meeting was opened to business under Article I:

I. Brent Lemire MOVED that the Town raise and appropriate the sum of \$327,000.00 for the purpose of constructing a two-bay fire sub-station in the vicinity of Talent Road and Albuquerque Avenue, and to authorize the issuance of \$327,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Town Officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The length of the bonds or notes not to exceed fifteen years. This Article had been recommended by the Budget Committee. Ralph Boehm seconded the motion.

Fire Chief Lemire explained the reasons for the Article, saying that 15 bids received for construction of the building had come in over \$500,000 and 8 had been over \$400,000. In order to bring down costs, he had decided to eliminate the hose tower from the design, and had been able to bring the bid range down to \$327,000 from the \$353,000 that had been printed in the Warrant. There was considerable discussion. Among points raised were an estimate of 7-10% cost-of-construction increases for every year of delay; neighborhood opposition to having a fire station in a residential area; plans for a duplicate station to be built at a later date around the Hillcrest-Albuquerque intersection; and the Fire Department's intent to turn over the present building to the Town for expanded office needs.

Robert Desmarais MOVED to amend the article to stipulate 10-year, rather than 15-year bonds. Thomas Levesque seconded. Mr. Levesque also asked for a division vote. On a standing vote, the amendment FAILED.

Tom Levesque called the question on the Main Motion. Cloture carried by voice vote.

Because the Article proposed a bond issue over \$100,000, voters were instructed that they would have to vote through the check-list-and-paper-ballot method, and that polls would remain open for one hour.

Voters were also told that, rather than use this cumbersome checklist procedure whenever anyone wanted a secret ballot, they would be given numbered paper ballots, to be distributed to them after they cast their bond issue ballots. These would be used, as needed, for ballot votes for the remainder of the Meeting.

The polls were opened for voting at 8:21 p.m. and closed at 9:24 p.m. 248 ballots were cast. Two-thirds needed for passage required 165 yes votes.

yes: 75

no: 173

Article DEFEATED.

II. Roland Bergeron MOVED to raise and appropriate the sum of \$175,000.00 to reconstruct Talent Road and to authorize a set off of \$150,000.00 against this appropriation by the use of Highway Block Grant Aid and further authorize the Selectmen to raise the balance of \$25,000.00 of the appropriation by taxation. This had been recommended by the Budget Committee.

Thomas Levesque and Ellen Robinson seconded. Following an explanation of the Article by Road Agent Roland Bergeron, and brief discussion, the Article CARRIED by voice vote.

III. Roland Bergeron MOVED to raise and appropriate the sum of \$50,000.00 to shim, overlay and repair the shoulders of Albuquerque Avenue from Page Road to Stark Lane and to authorize a set off of \$26,500.00 against this appropriation by the use of the Edward Roy Court Settlement Fund and further authorize the Selectmen to raise the balance of \$23,500.00 by taxation. This had been recommended by the Budget Committee. There were numerous seconds from the floor.

Robert Desmarais MOVED to amend Article III by authorizing the selectmen to raise the entire \$50,000 by taxation. The proposed amendment died for lack of a second. Following brief discussion, the Article CARRIED by voice vote.

IV. David Roberts MOVED to raise and appropriate the sum of \$16,500.00 to purchase and equip one new fully marked high-profile police cruiser. The specifications for and the selection of said vehicle shall be determined by the Selectmen; and the purchase of said vehicle shall be by competitive bidding. That further, the Selectmen are author-

ized to sell the Town cruiser being replaced by the new police cruiser, as they shall determine, and that said sale shall be by sealed bid procedure with the proceeds therefrom to be paid to the Town Treasurer. This had been recommended by the Budget Committee. There were several seconds from the floor.

Following discussion, Brent Lemire MOVED the question. Cloture CARRIED by voice vote. The Main Motion CARRIED by voice vote.

V. Roland Bergeron MOVED to raise and appropriate the sum of \$35,000.00 for the construction of a salt shed. The specifications for the salt shed shall be determined by the Selectmen and Road Agent. This had been recommended by the Budget Committee. Thomas Levesque seconded the motion.

Road Agent Bergeron explained that the 30' x 50' building would be at the incinerator site adjacent to an existing storage and repair shed.

Following discussion, the Moderator declared that the Article had LOST on a voice vote. Thomas Levesque called for a Division Vote. When the voters stood to be counted, the motion clearly LOST.

VI. James Toland MOVED to raise and appropriate the sum of \$12,000.00 for the painting, roof repair, and carpeting of the Town Hall. This had been recommended by the Budget Committee. Ralph Boehm seconded the motion.

Discussion included a breakdown of the costs among roofing, painting & replacing broken clapboards, and carpeting. On a voice vote, the Article CARRIED.

VII. Arthur Frappier MOVED to raise and appropriate the sum of \$6,663.00 for the purchase of a ballot tabulation system. This had been recommended by the Budget Committee. Ralph Boehm seconded the motion.

Following discussion, Thomas Levesque MOVED the question. Cloture carried by voice vote. The Main Motion CARRIED by voice vote.

VIII. David Roberts MOVED to hire one additional full-time police officer effective April 2, 1989 at an annual salary of \$19,926.40 and to raise and appropriate the sum of \$19,468.24 for salaries and related costs for the period of April 2, 1989 to December 31, 1989. This Article had been presented by petition and had been recommended by the Budget Committee. There were several seconds from the floor.

The Moderator said that he was in receipt of a signed request for a secret ballot on this question. (Note: the request had been signed by ten voters.)

Following discussion, a paper ballot vote was taken, using the printed ballot #11. While results were being tabulated, the Moderator proceeded to Article #IX.

IX. Ralph Boehm MOVED to authorize the Selectmen to borrow money in anticipation of taxes. James Toland seconded.

Motion CARRIED by voice vote.

X. Ralph Boehm MOVED to authorize the Selectmen to apply for, receive and expend federal or state grants, which may become available during the course of the year, and also to accept and expend money from any other governmental unit or private source to be used for purposes for which the town may legally appropriate money; provided (1) that such grants and other monies do not require the expenditure of other town funds, (2) that a public hearing shall be held by the Selectmen prior to the receipt and expenditures of such grants and monies; and (3) that such items shall be exempt from all provisions of RSA 32 relative to limitation and expenditure of town monies, all as provided by RSA 31:95b. James Toland and Arthur Frappier seconded. The Motion CARRIED by voice vote.

XI. Ralph Boehm MOVED to rescind Article 17 of the March 14, 1961 Annual Town Meeting whereby it was resolved to exclude from the plan for Social Security coverage services in any class or classes of positions filled by popular election; and further to authorize that services in any class or classes of positions filled by popular elections be included in the plan for Social Security coverage effective July 1, 1989. Arthur Frappier and James Toland seconded.

Following discussion, the Article CARRIED by voice vote.

XII. Ralph Boehm MOVED to rescind Article 7 of the March 11, 1970 Annual Town Meeting whereby it was resolved to exclude from the plan for Social Security coverage services in any class or classes of election officials or election workers for a calendar quarter in which the remuneration paid for such services is less than \$50.00; and further to authorize that services in any class or classes of positions of election officials or election workers be included in the plan for Social Security coverage effective July 1, 1989.

Arthur Frappier and James Toland seconded. A voice vote proved inconclusive. The Moderator called for a Division Vote.

Standing on yes: 88 votes

Standing on no: 55 votes

Motion CARRIED.

VIII. The Moderator returned to Article VIII.

Ballots cast: 218
yes: 156
no: 62
Article APPROVED.

XIII. Ralph Boehm MOVED to rescind Article 18 of the March 14, 1961 Annual Town Meeting whereby it was resolved to exclude from the plan for Social Security coverage services in any class or classes of position the compensation for which is on a fee basis.

Arthur Frappier seconded the motion. Motion CARRIED by voice vote.

XIV. Brent Lemire MOVED to authorize the Fire Department to conduct semi-annual inspections of all commercial, industrial, and multi-unit residential property within the Town to insure fire code compliance.

There were several seconds from the floor. Chief Lemire explained that this proposal is “a no-cost item.” It CARRIED on a voice vote.

XV. Brent Lemire MOVED to adopt an ordinance for the control, containment and clean up of hazardous materials in accordance with the provisions of RSA 31:39 and 41:11 as follows:

ORDINANCE

In accordance with the provisions of RSA 31:39 and 41:11, the Town of Litchfield hereby adopts the following ordinance to regulate and provide for the control, containment and clean up of hazardous materials:

Section 1 Purposes: To provide for the control and containment of hazardous materials and to require the users and suppliers or manufacturers of any hazardous materials to pay for all services provided by the Town in relation to the control and containment of hazardous materials. The purpose of the ordinance is not to impose upon the town, or any of its officers and agents, any obligation to secure or remove any hazardous material from the town once safe containment of the material is made and that nothing in the ordinance is intended to relieve any owner or person in possession of hazardous material of any obligation imposed by state or federal law and specifically that nothing in the ordinance shall be deemed to permit the possession, storage, or use of hazardous materials except in conformance with all federal, state and local laws.

Section 2 Application: This ordinance shall apply to all incidents involving hazardous waste or hazardous materials within the boundaries

of the Town of Litchfield and to all persons who may possess such materials found within the Town except as prevailing state or federal laws or regulations may take precedence and control over any such incident or person. (See RSA 146-A; RSA 147-A and RSA 265:115-118 for examples of such prevailing state law at the time this ordinance is adopted).

Section 3 Definitions: For purposes of this ordinance, the following definitions apply:

- A. **Hazardous Materials** - Those substances or materials in such quantity and form which may pose an unreasonable risk to health and safety or property, which may include but are not limited to, explosives, radioactive materials, etiologic agents, flammable liquids or solids, combustible liquids or solids, poisons, oxidizing or corrosive materials, and compressed gases which are listed by the Materials Transportation Bureau of the United States Department of Transportation in Title 49 of the Code of Federal Regulations and any amendment thereto.
- B. **Person** - Any individual, association, corporation, partnership, trust or other legal entity.
- C. **User** - Any person who manufactures or transports or owns, uses, handles, stores, or has the legal authority to control hazardous materials, specifically including their officers, directors, employees and agents.

Section 4 Duty to Report: Any user or transporter who causes or has knowledge of any discharge or releases of hazardous materials under his control or supervision, in any manner which poses an actual or potential threat to any person, animal, wildlife, vegetation, property or the environment, shall immediately report the incident to the Litchfield Fire Department and Litchfield Police Department.

Section 5 Control, Containment and Clean up: The Litchfield Fire Department and the Litchfield Police Department shall promptly respond to each reported incident and take such action as is necessary to protect public health, safety, property and the environment.

Section 6 Clean Up: The user or transporter of a hazardous material which is intentionally or accidentally discharged or released within the Town of Litchfield shall, in addition to reporting the accident as required by Section 4, take immediate action to cause the discharge or release to be cleaned up in an environmentally safe and scientifically sound manner and to restore the site and the surrounding environment at his own expense.

Section 7 Costs: The user or transporter of the hazardous material, which was discharged or released, shall be strictly liable to the Town of Litchfield for all costs incurred in the control, containment, and clean up of the hazardous materials. For this purpose, each user and transporter shall be jointly and severally liable and the costs may be recovered from any of them by a suit in any court with jurisdiction over the parties and the amount claimed.

Section 8 Intentional Discharge or Release: The intentional discharge or release of a hazardous material within the Town of Litchfield is strictly prohibited.

Section 9 Penalties: Any person, firm or corporation found violating any of the provisions of this ordinance, shall be guilty of a violation, and upon conviction thereof, shall pay a civil fine of not more than Five Hundred (\$500.00) Dollars for each offense. Each 24-hour period that an incident is not reported shall constitute a separate offense. Any penalties assessed shall ensure to such uses as the Town of Litchfield may direct, pursuant to this Section shall be deemed separate from and in addition to any costs that may be recovered by the Town of Litchfield pursuant to Section 7.

Section 10 Use of Costs and Civil Forfeiture Collected: All costs and civil fines collected under this ordinance shall be placed in the General Fund to offset appropriations used in the Control and Containment of a Hazardous Materials incident.

Section 11 Enforcement: a) The Chief of Police of the Litchfield Police Department shall be responsible for enforcing this ordinance, with the exception of Section 7. b) The Selectmen shall be responsible for the assessment and collecting of costs as provided in Section 7.

Section 12 Severability: If any section, provision or part of this ordinance should be held invalid for any reason whatsoever, such decision shall not affect the remaining portions, which shall remain in full force and effect; and, to this end, the provisions of this ordinance are severable.

Section 13 Effective Date: This ordinance shall become effective upon passage.

There were numerous seconds from the floor. Following discussion, Robert Desmarais proposed to Amend Section 3, Paragraph A, the fourth line down as printed in the Annual Town Reports, as follows: adding "(Disease Causing)" to be inserted after the word "etiologic."

The Amendment was seconded by Robert Durkee. The Amendment CARRIED by voice vote. The Main Motion CARRIED by voice vote.

XVI. Ralph Boehm MOVED to authorize the Selectmen to accept private donations of land, interest in land or money for the purposes of contributing to the local matching portion required for acquiring conservation land or interest in land and other costs associated therewith for permanent conservation use under the New Hampshire Land Conservation Investment Program (LCIP) RSA 221-A, and authorize the Selectmen to apply for and accept the state matching funds under the LCIP for the purposes of acquisition of the simple fee or lesser interest in conservation land. Said appropriated funds and state matching funds may be expended by majority vote of the Conservation Commission with the approval of the Selectmen.

Arthur Frappier seconded the motion. It CARRIED on a voice vote.

XVII. Ralph Boehm MOVED to rescind Article 8 of the March 27, 1987 Annual Town Meeting whereby it was voted to adopt an Ordinance pertaining to the operation of the municipal incinerator and solid waste disposal facility and Article 14 of the March 11, 1988 Annual Town Meeting whereby the ordinance was amended; and adopt in lieu thereof the following ordinance pertaining to the operation of the Town of Litchfield Municipal Incinerator and Solid Waste Facility, as follows:

Town of Litchfield Ordinance Pertaining to the
Operation of the Town of Litchfield Municipal
Incinerator and Solid Waste Facility

Pursuant to the Authority of RSA 149-M:13, and Article 16 of the 1955 Town Meeting, the Town of Litchfield hereby adopts the following Ordinance for the operation of its Municipal Incinerator and Solid Waste Facility.

Section I. Definitions

A. "Bulky Waste" means large items such as large auto parts, tree stumps and other items that cannot be handled by normal solid waste processing methods.

B. "Commercial and Industrial Hauler" shall mean anyone who hauls materials to the Litchfield Municipal Incinerator and Solid Waste Facility for others for a fee or as part of an industrial refuse collection system for any industry located within the Town of Litchfield.

C. "Construction Debris and Demolition Waste" means non-putrescible waste building material and rubble.

D. "Disposal" means the discharge, dumping, deposit, injection, spilling, leaking, or placing of any solid waste or any constituent of it may enter the environment, be emitted into the air, or be discharged into any waters, including groundwater.

E. "Hazardous Waste" means a solid, semisolid, liquid or contained gaseous waste, or any combination of these wastes which, because of either quantity, concentration, physical, chemical, or infectious characteristics may cause or contribute to an increase of irreversible or incapacitating reversible illness, or pose a present or potential threat to human health or the environment when improperly treated, stored, disposed of, or otherwise mismanaged; or has been identified as a hazardous waste by the office of waste management using the criteria established under RSA 147-A. Such wastes do not include radioactive substances that are regulated or controlled by the Atomic Energy Act of 1954, as amended.

F. "Hearing" means the opportunity for the submission of written or oral comments or both.

G. "Infectious Waste" means any waste which because of its infectious nature may cause or significantly contribute to an increase in mortality or an increase in serious irreversible or incapacitating reversible illness; or pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, disposed of or otherwise managed.

H. "Imminent Hazard" means any condition or practice which presents a substantial and immediate threat to human health or the environment.

I. "Incinerator" means a device engineered to burn solid waste under controlled conditions.

J. "Manure" means animal feces and urine with or without natural organic bedding material such as hay, sawdust, straw, or wood chips, but exclusive of human waste.

K. "Open Burning" means the burning of solid waste in the open, not in any enclosure, where the products of combustion are emitted directly into the atmosphere without passing through a stack or chimney.

L. "Operator" means any individual, partnership, corporation, governmental unit or agency, or any combination thereof.

M. "Putrescible Material" means any organic material that can decompose and give rise to foul smells and noxious by-products.

O. "Residential Solid Waste" means all solid waste generated solely by a residential household.

P. "Septage" means the solid, semisolid, or liquid waste material from septic tanks or other sewage storage units excluding sewage sludge from public treatment works.

Q. "Sludge" means the solid, semisolid, or liquid waste material generated by a municipal, commercial, or industrial wastewater treatment plant, water supply treatment plant, or air pollution control facility, or any other such waste material having similar characteristics and effects.

R. “Solid Waste” means any matter consisting of putrescible material; refuse; and other discarded or abandoned material. It includes solid, liquid, semisolid, or contained gaseous material resulting from industrial, commercial, and agricultural operation, and from community activities. For the purpose of these rules, it does not include hazardous wastes as defined in RSA 147 A:2, solid or dissolved materials in irrigation return flows; or municipal and industrial discharges which are point sources subject to permits under section 402 of the Federal Water Pollution Control Act, as amended; or source, special nuclear or by-product material as defined by the Atomic Energy Act of 1954 as amended.

S. “Solid Waste Facility” means a location of system for: resource recovery, recycling; collection, source separation, storage, transportation, processing, treatment, or disposal of solid waste. For purposes of these rules, hazardous waste facilities are excluded.

Section II. Fees for Non-residential Solid Waste

The Litchfield Municipal Incinerator and Solid Waste Facility will accept residential solid waste without charge. All other generators of solid waste, including but not limited to commercial, industrial and agricultural uses and operations, may deposit solid waste at the facility after paying such fees as may be established by the Board of Selectmen.

Section III. Hours of Operation and Admittance to Municipal Incinerator and Solid Waste Facility

A. The Litchfield Municipal Incinerator and Solid Waste Facility shall be opened for public use during the following days and hours:

Sunday:	8:00 A.M. to 12:00 P.M.
Monday:	5:00 P.M. to 8:00 P.M.
Wednesday:	2:00 P.M. to 6:00 P.M.
Saturday:	8:00 A.M. to 4:00 P.M.

The Litchfield Board of Selectmen shall have the authority to change the operating days and hours of the Municipal Incinerator and Solid Waste Facility. Prior to adopting any change in the operating hours, the Selectmen shall hold a public hearing and give Notice of that public hearing in a newspaper of general circulation in the Town and by posting it in two public places fourteen (14) days prior to the date of the hearing.

B. Use of the Litchfield Municipal Incinerator and Solid Waste Facility is limited to residents of the Town of Litchfield and other persons authorized by written permits issued in accordance with the rules and regulations prescribed herein.

1. Any vehicle wishing to gain admission to the Municipal Incinerator and Solid Waste Facility must display a current and validated Litchfield identification sticker.

2. Litchfield identification stickers shall be required for both residents and authorized non-residents.
3. Litchfield identification stickers shall be displayed in the lower left-handed corner of the windshield of the vehicle wishing to gain entrance to the Municipal Incinerator and Solid Waste Facility.
4. Identification stickers may be obtained, without charge to Litchfield residents, from the office of the Town Clerk during regular business hours, or from the Municipal Incinerator and Solid Waste Facility Operator.
5. No vehicle shall be admitted to the Municipal Incinerator and Solid Waste Facility after October 1, 1989, which does not have an identification sticker displayed in accordance herewith.

Section IV. Use of the Municipal Incinerator and Solid Waste Facility

The following rules are to be strictly followed and enforced. Failure to comply with any rules regarding the Municipal Incinerator and Solid Waste Facility may result in revocation of the Litchfield identification sticker and other penalties as provided in Section X.

A. All solid waste delivered to the Municipal Incinerator and Solid Waste Facility shall be separated and placed in the proper bins provided for glass, aluminum cans, and burnable waste in accordance herewith.

B. Only the following items may be deposited in the Incinerator:

1. Household refuse
2. Plastic
3. Paper
4. Magazines
5. Clothing
6. Broken-down cardboard

C. All other material brought to the Municipal Incinerator and Solid Waste Facility and which is not specifically excluded herein, shall be separated into the following categories to be deposited in designated containers or locations at the facility and at the direction of the facility operator.

1. Glass: Glass must be separated from other refuse and deposited in appropriately marked bins at the Municipal Incinerator and Solid Waste Facility. Bins will be provided for brown, green, and clear glass. Other glass related products and specifically such items as china, ceramics, mirrors, safety glass, Pyrex dishes, drinking glasses, leaded glass and light bulbs shall be placed in a separate bin marked for these items.

2. Tires: Tires including automobile, motorcycle, and bicycle tires removed from the wheel or rim are to be deposited in the area specifically designated for tire disposal.
3. Lawn and Leaf Refuse: Lawn clippings and leaf refuse are to be separated from other refuse and deposited in the area specifically designated for lawn and leaf refuse.
4. Metal Refuse: Junk metals/objects shall be deposited in the area specifically designated for metal refuse. All non-metal material such as rubber, wood, some plastics, fabric and other contaminants must be removed from the scrap metal. Metal refuse shall be placed in the designated areas that shall include, but are not limited to the following:

- a. Pile 1 - Light Iron (no wood attached) Sheet metal such as corrugated roofing, duct work, ferrous gutters, ferrous roof flashing, ferrous siding, metal shower stall, oil and coal heaters, and stove pipes.

Furniture such as barbecue grills, bread boxes, closet poles, curtain rods, file cabinets, ferrous bed frames, and head boards, ferrous mail boxes, free standing sheet metal fireplaces, hammock stands, metal chairs without plastic seats, non-aluminum lawn chairs, plant stands, steel shelving, TV tray tables and utility cabinets.

Toys and recreation items such as bicycles without tires; camping stoves without gas tank; child's wagon without tires; motorcycle frames without tires, engine and gas tank; slides; snowmobile frames without tread, engine and gas tank; swing set frames without concrete attached and tricycles without tires.

Tools such as jig saws, lawn mowers, riding mowers, snow blowers and tillers without engines, tires and gas tank; shovels without wood handles, table saws, tool boxes, wheel barrows without wood handles and tires.

Miscellaneous items such as basement bulkheads, coat hangers and fence posts without concrete. Small items in this category must be placed in the designated 55 gallon drums.

- b. Pile 2 - White Goods/Appliances
Air conditioners, washing machines and dryers, dishwashers, fans, freezers, hot water tanks, irons, ovens, refrigerators, stoves and stove hoods, toasters, trash compactors and typewriters.
- c. Pile 3 - Contaminated Iron
Empty containers such as 55 gallon drums without lids, buckets, gas cans, oil tanks, paint cans, thinner/shellac cans and trash cans.

Closed containers such as acetylene tanks, propane tanks and cold water pressure tanks.

Car parts such as exhaust systems, gas tanks, mufflers and oil filters must be drained of all oil and gas.

Wire such as box springs, cable fencing, mattress springs, strapping and wire must be cut into 3' lengths or shorter or bundled.

Small items in this category must be placed in the designated 55 gallon drums.

d. **Pile 4 - Aluminum (no wood attached)**

Cast aluminum engine blocks (such as lawn mower engines), clothes drying racks, gutters, house siding, lawn chairs without webbing, mail boxes, pots and pans, ducts from heating systems, screen frames, siding from mobile homes, ski poles, snow shovels, storm window/doors, television antennas, tent poles, tool sheds and truck caps without Fiberglas.

e. **Pile 5 - Cast Iron**

Ax/sledge hammer heads, car axles, cast iron cookware, ferrous engine blocks, hibachi grills, radiators, sinks, tubs, and sewer pipes.

f. **Pile 6 - Heavy Unshreddable**

Heavy pipe, storage tanks ($\frac{1}{8}$ " thick or more), structural steel (over $\frac{1}{4}$ " thick), wheel rims and brake drums.

Brass bed frames, fittings and pipes.

Copper pipes/Fittings and vehicle radiators.

No item dropped in this area shall exceed five (5) feet in length due to baling requirements.

No item shall be disposed in a bulky form. Swing sets, for example shall be dismantled and cut up if sections are too long.

5. **Branches:** Branches and brush with a diameter of five (5) inches or less are to be deposited in the area specifically designated for branches and brush.
6. **Aluminum Refuse:** Aluminum cans shall be deposited in containers specifically designated for aluminum cans, and all other aluminum items shall be deposited in the area specifically designated for disposal of metal items.
7. **Construction Debris and Demolition Waste:** Construction debris and demolition waste is accepted based on the following conditions:

- a. Shingles, painted or pressure treated wood, drywall, paneling and similar materials are acceptable.
 - b. There will be a two (2) ton limit per load.
 - c. No brick, concrete block, rocks, chunks or asphalt or other materials that would act as a projectile and damage the trailer are allowed.
 - d. No paint, paint cans, liquid asphalt or asphalt cans, oil or oil cans or similar materials are allowed to be mixed with construction materials.
 - e. Loads must be evenly distributed by placement in the trailer with no overflow.
 - f. The Town may have service interruptions due to trailer capacity.
8. **Special Items:** Special items such as car batteries will be accepted per the policy of the Board of Selectmen. Cost and method of disposal along with any other conditions shall be approved by the Board of Selectmen.

D. Unacceptable Materials: The following materials will not be accepted at the Litchfield Municipal Incinerator and Solid Waste Facility:

1. **Bulky Waste:** No bulky waste as defined herein may be deposited at the Municipal Incinerator and Solid Waste Facility.
2. **Hazardous Wastes and Explosives:** No harmful, hazardous waste, infectious waste or toxic substance or explosive material, as defined herein may be deposited at the Municipal Incinerator and Solid Waste Facility.
3. **Industrial waste and miscellaneous:** Any industrial waste including any waste from any process or industry, manufacturing, trade or business or any material which in the opinion of the facility operator constitutes an imminent hazard to other users of the facility, to the property of the town, or to the operation of the Municipal Incinerator and Solid Waste Facility will not be accepted. Any such waste falling within the above category, if compatible with the other rules and regulations contained herein, may be deposited at the Facility by special arrangement only and with prior approval by the Litchfield Board of Selectmen.
4. **Manure, septage or sludge:** No manure, septage or sludge as defined herein may be deposited at the Municipal Incinerator and Solid Waste Facility.

Section V. Commercial, Industrial and Household Compactors

Persons or industries using household compactors must separate all refuse, glass, metal, aluminum cans and other objects in accordance with

the regulations promulgated herein before depositing any material in the Municipal Incinerator and Solid Waste Facility.

Compacted trash which fails to comply with the regulations herein shall not be accepted at the Municipal Incinerator and Solid Waste Facility.

Section VI. Commercial and Industrial Haulers

A. Commercial and industrial haulers of rubbish and refuse shall be responsible for the separation and proper placement of rubbish at the Facility in accordance with the rules and regulation promulgated herein.

B. Commercial and industrial haulers shall deliver only separated materials to the Municipal Incinerator and Solid Waste Facility at the times designated by the Board of Selectmen.

C. Only material collected within the Town of Litchfield may be deposited at the Municipal Incinerator and Solid Waste Facility.

D. Commercial and industrial haulers must obtain a Town of Litchfield identification sticker and shall pay a fee for each load of rubbish and refuse deposited at the Municipal Incinerator and Solid Waste Facility in accordance with the fee schedule established by the Board of Selectmen.

1. The Board of Selectmen shall have the authority to set and adjust commercial and industrial haulers to absorb any increase in operating costs which is attributable to the rubbish and refuse deposited at the Municipal Incinerator and Solid Waste Facility by commercial and industrial haulers.
2. Commercial and industrial haulers fees shall be determined by the total gross carrying weight of the vehicle delivering the refuse to the Municipal Incinerator and Solid Waste Facility. No credit shall be applied for partial loads.

Section VII. Transportation and Origin

A. All trash and rubbish transported to the Municipal Incinerator and Solid Waste Facility must be in closed containers, or enclosed within the transporting vehicle, or covered securely within the transporting vehicle.

B. Only material collected within the limits of the Town of Litchfield shall be deposited at the Municipal Incinerator and Solid Waste Facility.

C. Transporting vehicles with more than 10 wheels shall not be permitted to deposit material at the Municipal Incinerator and Solid Waste Facility.

Section VIII. Supervision and Operation

A. The Municipal Incinerator and Solid Waste Facility operator shall have the right to refuse the use of the facility to any person, corporation, or other entity who is not in compliance with this Ordinance.

B. The Municipal Incinerator and Solid Waste Facility operator shall have control over the operation of the Facility and is authorized to direct the placement of waste and rubbish to facilitate the proper functioning of the Facility.

C. The drinking of alcoholic beverages is prohibited at the Municipal Incinerator and Solid Waste Facility or upon Town land surrounding said Facility.

D. No unauthorized person shall be allowed in the Incinerator building and/or offices other than the operator, staff and other authorized persons.

E. No burning shall be allowed at the Municipal Incinerator and Solid Waste Facility except at the direction of and under the supervision of the District and Local Fire Wardens and the facility operator.

F. The Board of Selectmen shall have the final authority of the supervision and operation of the Municipal Incinerator and Solid Waste Facility and Facility personnel.

Section IX. Trespass

A. Security gates serving the Municipal Incinerator and Solid Waste Facility will be locked at all times when the facility is not open to the public. Anyone entering the Municipal Incinerator and Solid Waste Facility when the gate is locked will be guilty of trespass and shall be charged with violating the terms of this Ordinance as well as other applicable state statutes.

Section X. Penalties

A. Any person, firm or corporation found violating any of the provisions of this Ordinance, shall be guilty of a violation, and upon conviction thereof, shall pay a civil fine of not more than FIVE HUNDRED DOLLARS (\$500.00) for each offense. Any penalties assessed shall ensure to such uses as the Town of Litchfield may direct, pursuant to RSA 31:39(III). The penalties that may be assessed pursuant to this section shall be deemed separate from and in addition to any penalties criminal or civil that may be imposed pursuant to State statute or regulations.

B. Any person or corporation leaving trash, refuse or other material outside of the gate of the Municipal Incinerator and Solid Waste Facility or depositing such items along the Town of Litchfield roads shall be fined at a rate established by state statutes and prosecuted in accordance with criminal statutes applicable thereto.

Section XI. Separability and Effective Date

A. The invalidity of any provision of this Ordinance shall not effect the validity of any other provision nor the validity of the Ordinance as a whole.

B. This Ordinance shall automatically repeal any other Ordinance that is in conflict with this Ordinance. This Ordinance shall take effect immediately upon passage.

James Toland and Arthur Frappier seconded. In the course of discussion, the selectmen acknowledged the work done on the solid waste problem by Gary Garfield, Roland Bergeron, Marilyn Wade, Rina Petit, and Thomas Levesque, members of the Litchfield Solid Waste Committee.

Ralph Boehm MOVED to amend the article by changing Section III.B.5 from:

No vehicle shall be admitted to the Municipal Incinerator and Solid Waste Facility which does not have an identification sticker displayed in accordance herewith.

to:

No vehicle shall be admitted to the Municipal Incinerator and Solid Waste Facility after October 1, 1989, which does not have an identification sticker displayed in accordance herewith.

The Motion was seconded by James Toland. On a voice vote, the Amendment Carried.

Ralph Boehm MOVED to amend #3, p. 16 as printed in the Annual Town Reports to change the requirement for placement of the dump sticker from the previously-stipulated lower left-hand corner to a new placement on the lower right-hand corner. This change is necessitated by a new State of N.H. requirement that Emission Test decals be put in the lower left-hand corner.

There were several seconds from the floor. In reply to a resident's concern that present stickers would now be out of compliance because of their location, the selectmen said they would "grandfather" existing dump stickers.

The Amendment CARRIED by voice vote. The Main Motion, as amended, CARRIED by voice vote.

XVIII. Glenn McKibben MOVED to instruct the town's representatives to the General Court to respond to our solid waste crisis by taking all necessary measures to insure that New Hampshire adopt legislation that will permit consumers to return for refund of deposit within New Hampshire all soda, beer, wine cooler and liquor containers and that all unclaimed deposit monies shall be collected by the state and no less than

80% shall be returned annually to local municipalities for the sole purpose of implementing, expanding and reimbursing community recycling projects. This Article had been presented by petition.

The motion was seconded by Marilyn Wade. There was lengthy discussion, with Charles DiChiara eventually MOVING the question. Cloture motion CARRIED by voice vote. The Main Motion LOST on a voice vote.

XIX. Rina Petit MOVED that the Town adopt the following Petition submitted by voters pursuant to RSA 39:3:

Whereas: New Hampshire is the only state in the union where kindergarten is not available to every child, and,

Whereas: The New Hampshire Department of Education has determined that more than \$200 million dollars will be saved for every high school graduating class if kindergarten is made available to every child, and,

Whereas: One third of all children in New Hampshire cannot attend kindergarten for financial reasons and it is not only fiscally, but morally the right thing to do,

Therefore be it resolved that: The voters of the Town of Litchfield urge the members of the Legislature, the Executive Council and the Governor to approve legislation which will ensure the availability of kindergarten to every child in New Hampshire. There were several seconds from the floor.

In the course of lengthy debate, School Board chairman EllenAnn Robinson said the school board wanted to make it clear that they did not sponsor the petition article, nor did they know that it would be on the Town Meeting Warrant. She also wanted to point out, as Litchfield's Representative to the General Court, that the State has no money for kindergarten. Michael McCarthy proposed to amend the last paragraph of the Article to add, after "legislation," the following: "(funded entirely by State funds)". There were several seconds from the floor.

Mark Kiley MOVED for cloture. Motion CARRIED. The amendment was DEFEATED. Mark Kiley MOVED to Amend the Article by removing the words "but morally the right thing to do." There were several seconds from the floor.

On a voice vote, the amendment LOST. On a voice vote, the Main Motion was DEFEATED.

XX. Phillip Cudmore, chairman of the Budget Committee, MOVED that the Town vote to raise and appropriate a bottom-line figure. minus monies already voted in above Warrant Articles, of \$1,242,504.00. There were numerous seconds from the floor.

The assembly moved through the Budget as printed on pages 24 through 26 of the Annual Town Reports. The assembly was invited to discuss and/or amend line items at any point during the review.

Under Public Safety, Cheryl Gallagher MOVED to amend the Police Department bottom line figure from \$241,405.00 to \$246,971.76, a difference of \$5,566.76, to be used for salary increases for all full-time employees. There were several seconds from the floor. Following debate, Barbara Edwards CALLED the question. Cloture CARRIED by voice vote. The Amendment was DEFEATED by voice vote.

Under Highways, Streets, and Bridges, David Cook MOVED to amend the amount budgeted for Town Maintenance from \$204,040 to \$229,040, an increase of \$25,000, for the purpose of making road improvements to Cutler Road. There were several seconds from the floor. There was brief discussion, in the course of which the Road Agent agreed that the thirty-year-old road is in deplorable condition, the proposed Amendment was DEFEATED by voice vote.

Charles Jones MOVED to amend the bottom-line figure to reflect actual 1988 expenditures, plus 5%, minus anticipated revenues. The Moderator declared the motion out-of-order. He said the assembly is authorized to adjust the Budget by whatever amount it wishes; however, he said he would not allow an across-the-board cut with no direction on where those cuts were to be made. Moderator Reed stated that he was going to stick to his tradition of having the voters discuss the Budget by line item.

The selectmen added that it would be impossible to have a simple across-the-board cost containment, because some of the items needed for this year's Budget were not in last year's. One example given was the need for a dumpster at the incinerator site, at a weekly cost of \$1,000. The dumpster had never been needed before 1989.

M. Patricia Jewett MOVED to amend the General Assistance line item under the Welfare series to \$4,000 from the \$10,000 as printed in the Annual Town Reports. There were several seconds from the floor. On a voice vote, the Amendment CARRIED by voice vote. The Main Motion now stood at \$1,236,504.

The Assembly continued through the Budget, but there were no further Amendments proposed, and the bottom line did not change again.

On a voice vote, the Main Motion, as amended, CARRIED.

XXI. Charles DiChiara MOVED to dispense with the reading of the previous year's minutes. There were several seconds from the floor. On a voice vote, the motion CARRIED.

Former selectman William McAneney expressed the Town's thanks to outgoing selectman Arthur Frappier for the good job he has done while a member of that board, and also thanked all the other officials who had

worked to prepare for the Town Meeting. The assembly offered a rising vote of thanks.

There were numerous calls for adjournment offered from the floor, and even more voices calling out to second the motion. The Moderator declared the Meeting adjourned at exactly 1:00 a.m.

A true record of 1989 Town Meeting, attest:

Diane L. Jerry

Town Clerk

Monday, March 20, 1989

MARRIAGES

Date	Names	Residences
04/08/89	Antonovitch, Peter McIlveen, Pamela	Nashua Litchfield
04/22/89	Beebie, Russell Barberian, Doreen	Litchfield Derry
02/11/89	Bolda, Phillip Rixon, Janet	Manchester Litchfield
08/26/89	Burns, George Gilcreast, Deborah	Litchfield Litchfield
04/15/89	Calabria, Paul Bernard, Elizabeth	Milford Litchfield
07/29/89	Cialek, John Hansley, Frieda	Litchfield Litchfield
08/05/89	Coulombe, Steven Steinbrueck, Dagmar	Nashua Litchfield
10/07/89	Davis, William Brunell, Martha	Litchfield Litchfield
12/30/88	Dupont, Justin Clark, Rita	Litchfield Litchfield
12/24/89	Fortin, Richard Stapleton, Lori	Litchfield Litchfield
10/07/89	Gillette, James Maloney, Diane	Litchfield Litchfield
08/12/89	Giovanni, Christopher Meuse, MaryBeth	Litchfield Litchfield
10/07/89	Glanz, Robert Winkler, Dolores	Litchfield Litchfield
06/24/89	Grauslys, Richard Kareckas, Jura	Litchfield Litchfield
01/07/89	Hamaker, Therron Pierro, Jean	Litchfield Litchfield
01/07/89	Hannah, Thomas Durocher, Elizabeth	Manchester Litchfield
02/18/89	Hemmerle, Donald Hill, Sandra	Litchfield Litchfield
05/27/89	Hurd, Carl Getchell, Sharleen	Litchfield Litchfield

Date	Names	Residences
05/20/89	Irving, Richard Sullivan, Judith	Litchfield Litchfield
05/13/89	Jalbert, Thomas Bouchard, Amy	Litchfield Litchfield
09/30/89	Keating, James Delude, Debra	Litchfield Litchfield
07/15/89	LaRose, Paul McCrary, Lucinda	Litchfield Litchfield
11/25/89	Lawrence, Eugene Poole, Paula	Litchfield Litchfield
06/24/89	Lemire, R. Paul Townsend, Catherine	Litchfield Litchfield
05/29/89	Manlogon, Kenneth Mitchell, Julia	Litchfield Litchfield
05/26/89	Mannion, Richard Houle, Kimberly,	Litchfield Litchfield
10/28/89	Marro, Christopher Sullivan, Marlene	Litchfield Manchester
09/23/89	Morgan, James Thibodeau, Kristen	Litchfield Litchfield
06/24/89	Preston, William DeSalvo, Leanne	Litchfield Litchfield
06/03/89	Reilly, Mark Jackson, Samantha	Litchfield Derry
10/07/89	Renke, Christopher Moland, Laurie	Derry Litchfield
08/26/89	Ring, Francis Trenholm, Lisa	Litchfield Nashua
11/18/89	Roban, Michael Daniel, Kristin	Litchfield Litchfield
11/03/89	Ruuttila, Eero Eastman, Liana	Litchfield Litchfield
01/18/89	Schofield, Kirkland Sullivan, Catherine	Nashua Litchfield
12/27/89	Shulman, Alan Skinner, Kathleen	Litchfield Litchfield
08/18/89	St.Laurent Brian Soucy, Monique	Litchfield Hudson

Date	Names	Residences
04/15/89	Tornstrom, Paul Lott, Lisa	Litchfield Litchfield
06/30/89	Vanasse, Ronald Charest, Virginia	Litchfield Litchfield
02/18/89	Whitehouse, James Dillon, Barbara	Litchfield Litchfield
05/06/89	Whitten, Mark Chapdelaine, Renee	Litchfield Nashua
10/27/89	Wintle, Daniel Decoteau, Pamela	Litchfield Nashua
02/18/89	Zahn, Gerald E. Rollins, Barbara	Litchfield Londonderry

BIRTHS

Date	Child's Name	Father's Name	Mother's Name
08/13/89	Grayson Howard Abbott	Forrest	Pamela
04/15/89	Lia Ann Amante	John	Janice
07/17/89	Cameron John Barthelmes	Michael	Cheryl
05/14/89	Adam Phillip Bolda	Phillip	Janet
10/17/89	Anna Beth Bolton	Michael	Diane
04/15/89	Scott Calvin Bombard	Scott	Leanne
07/05/89	Gareth Keith Bragdon	Gregory	Kay
03/25/89	Ashley Christine Brame	David	Johanna
09/20/89	Scott Evan Branscomb	Howard	Suzanne
10/26/89	Joshua Edward Briand	Duane	Lisa
02/13/89	Jamie Lynn Brill	Peter	Paula
11/04/89	Raymond Victor Brousseau	Raymond	Ellen
07/19/89	Craig Robert Bryson	Robert	Jodi
06/25/89	Laura Bridget Caporal	Daniel	Carol
09/14/89	Steven Edward Carle	James	Kelly
06/13/89	Kevin Michael Casey	Kevin	Tracy
12/14/89	Meliza S. Chan	Tom	Rosa
03/28/89	Sarah Elizabeth Chant	Paul	Anne
12/25/89	Aliandra Noel Chiampa	Benjamin	Ann
12/16/89	Diane Christine Condon	Eugene	Michele
10/22/89	Alyssia Lee Contraros	Ronald	Martha
10/26/89	John Eugene Coombes	Paul	Diane
10/20/89	Emily Christine Cooper	John	Diane
03/01/89	Michelle Lynn Corf	Michael	Patricia
01/28/89	Tyler Scott Corson	Scott	Ann
02/17/89	Brendan Ahern Creedon	Timothy	Maureen
08/22/89	Angelina Ann deMontigny	Kenneth	Deborah
06/19/89	Meagan Lynne Desroches	Dale	Lynda
12/30/89	Jessica Lauren Dickerson	Stephen	Diane

Date	Child's Name	Father's Name	Mother's Name
12/03/89	Emilia Elisabeth DiCola	Michael	Kathryn
06/10/89	Benjamin Scott Doherty	David	Kaelie
07/20/89	Emily Hope Elliott	Curtis	Jane
01/26/89	Tarik Sayed Elsieah	Sayed	Siham
03/11/89	Jamie Maria Enright	Keith	Kathleen
07/14/89	Matthew Thomas Fabiano	Matthew	Suzanne
03/11/89	Baby Girl Fawcett	James	Rebecca
04/12/89	Michael Stephen Ferrari	Stephen	Alicia
12/10/89	Aaron Michael Gazzara	Michael	Karen
08/17/89	Brian Michael Gillis	Michael	Cynthia
06/29/89	Matthew Thomas Giuliano	Mark	Catherine
06/16/89	Jennifer Ann Gorsuch	James	Therese
09/28/89	Rachael Lynn Gottsche	Steven	Ann
05/02/89	Stephen Michael Graf	Gary	Cheryl
04/06/89	Steven Michael Hansberry	David	Cindy
11/20/89	Kimberly Jean Hovey	Richard	Ann
09/01/89	Mary Catherine Howley	John	Sheila
09/27/89	Haille Adekunle Satia Ibidunni	Ajibola	Electa
02/21/89	Brian Donald Iwanicki	Joseph	Linda
06/27/89	Christie Michelle Johnson	David	Linda
09/06/89	Lauren Elizabeth Juozokas	Ron	Sally
06/17/89	Erica Rose Kanakis	Konstantinos	Deborah
03/14/89	Ashley Sophia Kehoe	Stephen	Donna
09/05/89	Jenna Rae Keller	Jeness	Lisa
02/16/89	Mitchell James Lary	Shawn	Karen
04/04/89	Kyle Allan Larrabee	Allan	Lisa
07/02/89	Aaron Charles Lavery	Charles	Mary
10/04/89	Camden Ryan Leach	George	Patricia
09/24/89	Michael Paul LeBrun	Donald	Nancy
03/26/89	Nicholas William Lynch	Kevin	Pauline
10/29/89	James Robert Malveira	James	Elizabeth
10/12/89	Eric Spencer Martin	Todd	Raelynn

Date	Child's Name	Father's Name	Mother's Name
01/04/89	Joshua David Matte	David	Brenda
03/28/89	Alexandra Mary McKillop	Leo	Ann
03/19/89	Christopher John McLaren	Christopher	Kathryn
07/26/89	Maura Helen McQuesten	Fred	Lesa
11/16/89	Jocelyn Patricia Millen	Edward	Meredith
11/16/89	Paige Carolyn Millen	Edward	Meredith
04/03/89	Abigail Grace Montine	James	Kimberly
08/12/89	Kevin James Muirhead	Donald	Barbara
06/28/89	Karissa Danae Murray	Phillip	Karen
01/16/89	Christyna Patrice Nagle	John	Patricia
08/12/89	Wesley James Officer	Richard	Linda
11/28/89	Gina Marie O'Leary	Richard	Barbara
01/09/89	John Edward Pacheco	Brian	Mary
03/22/89	Timothy Allan Peterson	Michael	Judith
08/14/89	Shaun Leonard Pettersen	Leonard	Tamera
05/16/89	Shanna Michelle Pettis	Michael	Barbara
10/09/89	Lauren Marie Queenan	James	Jeanmarie
03/20/89	Nathan Roy	Alain	Danielle
06/19/89	Nicholas Thomas Roy	Thomas	Constance
04/02/89	Seth Elliott Ryan	Christopher	Linda
07/11/89	Baby Boy Singh	Darshan	Janet
10/09/89	Jessica Elizabeth Thamm	Mark	Brenda
08/25/89	Jade Theos	Timothy	Lori
11/27/89	Jeffrey David Tousignant	Robert	Susan
06/08/89	Andrew Paul Towne	Jeffrey	Barbara
02/20/89	Zachary Jay Weeden	Ralph	Joanne
08/15/89	Bryan Thomas Wilcox	Stephen	Jan
02/17/89	James Joseph Wiley	Harry	Virginia
05/16/89	Sara Rachel Williams	Gregory	Suretta
05/10/89	Olivia Nicole Wilson	Calvin	Deborah
09/15/89	Chelsea Jean Yerardi	Robert	Nancy

DEATHS

Date	Name of Deceased	Name of Father	Name of Mother
11/29/89	Aboshar, Norman G. Sr.	Aboshar, George	Emily
11/01/89	Boilard, Ernest H.	Boilard, Adeland	Gertrude
04/25/89	Brame, Ashley Christine	Brame, David	Johanna
01/13/89	Levesque, Eleanor Mae	Harris, Wesley	Nettie
01/11/89	Mahoney, Kathryn V.	McDonnell, Daniel	Elizabeth
09/27/89	Mango, Justina A.		Roseann
05/31/89	Moody, Effie K.	Knight, William	Effie
09/08/89	Smith, Clinton S.	Smith, Ernest	Lucie
02/26/89	Vachon, Pierre E.	Vachon, Edmond	Amenda
08/14/89	Walsh, Adele M.	Czernetzky, George	Auguste

SCHOOL DISTRICT OFFICERS

MODERATOR

Philip Reed

CLERK

Joan McKibben

TREASURER

Jo Ellen Bellerive

SCHOOL BOARD

Ellen-Ann Robinson, Chairperson
Term Expires March, 1991

Elaine N. Vaillancourt
Term Expires March, 1990

Charles J. DiChiara
Term Expires March, 1991

Linda J. Tenney
Term Expires March, 1992

John M. Pierog
Term Expires March, 1992

LITCHFIELD VOTING WARRANT

March 13, 1990

The State of New Hampshire

To the inhabitants of the School District of the Town of Litchfield in the County of Hillsborough and the State of New Hampshire, qualified to vote upon district affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE GRIFFIN MEMORIAL SCHOOL IN SAID DISTRICT ON TUESDAY, THE 13th DAY OF MARCH, 1990, AT 7:00 O'CLOCK IN THE FORENOON TO ACT UPON THE FOLLOWING QUESTIONS:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Member of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.

POLLS WILL BE OPEN FROM 7:00 A.M. AND WILL CLOSE NO EARLIER THAN 7:00 P.M.

GIVEN UNDER OUR HANDS AT SAID LITCHFIELD THIS DAY OF FEBRUARY 1990.

Ellen-Ann Robinson
Elaine N. Vaillancourt
Charles J. DiChiara
Linda J. Tenney
John M. Pierog

**LITCHFIELD
SCHOOL DISTRICT WARRANT**

March 23, 1990

To the inhabitants of the School District in the Town of Litchfield, New Hampshire, qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE GRIFFIN MEMORIAL SCHOOL IN SAID DISTRICT ON THE 23rd DAY OF MARCH, 1990 at 7:30 P.M. TO ACT UPON THE FOLLOWING SUBJECTS:

ARTICLE I

To see what sum of money the District will vote to raise and appropriate to fund those cost items relating to additional salaries and benefits granted to teachers under the collective bargaining agreement with the Litchfield Education Association.

ARTICLE II

To see if the District will vote to raise and appropriate the sum of \$77,440 to re-roof a portion of the Griffin Memorial School roof.
(RECOMMENDED BY THE BUDGET COMMITTEE)

ARTICLE III

To see if the District will vote to raise and appropriate the sum of \$20,844 for the design and construction of a soccer field at Litchfield Middle School.
(NOT RECOMMENDED BY THE BUDGET COMMITTEE)

ARTICLE IV

To see if the District will vote to raise and appropriate the sum of \$2,203 to help support with other school districts a court challenge to the constitutionality of New Hampshire's method of funding public education through near total reliance on local property taxes.
(NOT RECOMMENDED BY THE BUDGET COMMITTEE)

ARTICLE V

BY PETITION: To see if the District will vote to raise and appropriate the sum of \$42,500 or any other sum for the design, purchase and installation of playground equipment at Griffin Memorial School or to take any action relative thereto.

ARTICLE VI

To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of statutory obligations of the District, and for the payment of salaries and benefits for School District officials and agents excluding those items raised under Article I.

ARTICLE VII

To see if the District will vote to authorize the School Board to apply for, accept and expend, without further action by the School District Meeting, money from the State, Federal and other governmental unit or a private source which becomes available during the 1990-91 school fiscal year provided that such expenditure be made for a purpose for which a School District may appropriate money and that such expenditure not require the expenditure of other School District funds. Further, that the School Board hold a public hearing prior to accepting and spending such money.

ARTICLE VIII

To hear the reports of Agents, Committees or Officers chosen, and pass any vote relating thereto.

ARTICLE IX

To transact any other business that may legally come before this meeting.

**GIVEN UNDER OUR HANDS AT SAID LITCHFIELD ON THIS
21st DAY OF FEBRUARY 1990.**

Ellen-Ann Robinson
Elaine N. Vaillancourt
Charles J. DiChiara
Linda J. Tenney
John M. Pierog
School Board

A True Copy of Warrant - Attest:

Ellen-Ann Robinson
Elaine N. Vaillancourt
Charles J. DiChiara
Linda J. Tenney
John M. Pierog
School Board

DEPARTMENT OF REVENUE ADMINISTRATION

Concord, NH 03302-0457

TO: Litchfield

DATE: October 27, 1989

Your report of appropriations voted and property taxes to be raised for the 1989-90 school year has been approved on the following basis:

TOTAL APPROPRIATIONS **\$5,413,306**

**REVENUE & CREDITS AVAILABLE
TO REDUCE SCHOOL TAXES**

Unreserved Fund Balance	\$ 88,716
Revenue From State Source:	
Foundation Aid	310,273
School Building Aid	82,114
Catastrophic Aid	14,430
Revenue From Federal Source:	
ECIA, Chapter I & II	10,000
Child Nutrition Program	18,000
Handicapped Program	34,000
Local Revenue Other Than Taxes:	
Earnings on Investments	15,000
Other	5,500
Food Service Sales	65,000
TOTAL SCHOOL REVENUES & CREDITS	\$ 643,033
DISTRICT ASSESSMENT	\$4,770,273
TOTAL REVENUES AND DISTRICT ASSESSMENT	<u>\$5,413,306</u>

Barbara T. Reid, Director

CARRI PLODZIK SANDERSON
Professional Association
193 North Main Street
Concord, N.H. 03301
(603) 225-6996

**INDEPENDENT AUDITOR'S REPORT ON
FINANCIAL PRESENTATION**

To the Members of the School Board
Litchfield School District
Litchfield, New Hampshire

We have audited the accompanying general purpose financial statements of the Litchfield School District and the combining and individual fund financial statements of the Litchfield School District as of and for the year ended June 30, 1989, as listed in the table of contents. These financial statements are the responsibility of the Litchfield School District's management. Our responsibility is to express an opinion on these Financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1C, the general purpose financial statements referred to above do not include the General Fixed Asset Group of Accounts, which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Asset Account Group is not known.

In our opinion, except that omission of the General Fixed Asset Group of Accounts results in an incomplete presentation, as explained in the above paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Litchfield School District at June 30, 1989, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles. Also, in our opinion, the combining and individual fund financial statements referred to above present fairly, in all material respects, the financial position of each of the individual funds of the Litchfield School District at June 30, 1989, and the results of operations of such funds for the year then ended, in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole and on the combining and individual fund financial statements. The accompanying financial information listed as a schedule in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of the Litchfield School District. Such information has been subjected to the auditing procedures applied in the audit of the general purpose, combining and individual fund financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements of each of the respective individual funds and account groups, taken as a whole.

August 4, 1989

CARRI PLODZIK SANDERSON
Professional Association

CARRI PLODZIK SANDERSON
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Concord, N.H. 03301
(603) 225-6996

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE

To the Members of the School Board
Litchfield School District
Litchfield, New Hampshire

We have audited the general purpose financial statements of the Litchfield School District as of and for the year ended June 30, 1989, and have issued our report thereon dated August 4, 1989.

We conducted our audit in accordance with generally accepted auditing standards and **Government Auditing Standards**, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements.

In planning and performing our audit of the general purpose financial statements of the Litchfield School District for the year ended June 30, 1989, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

The management of the Litchfield School District is responsible for establishing and maintaining an internal control structure, and internal control systems used in administering federal financial assistance programs. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures in the following categories:

Accounting Controls

- Budgeting Cycle
- Payroll Cycle
- Expenditure (other than payroll) Cycle
- Data Processing Cycle
- Revenue Cycle
- Financial Reporting Cycle

For all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. However, we noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

This report is intended for the information of management, and the applicable State and Federal agencies. This restriction is not intended to limit the distribution of this report, which, upon acceptance by the Litchfield School District, is a matter of public record.

August 4, 1989

CARRI PLODZIK SANDERSON
Professional Association

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROLS
(ACCOUNTING AND ADMINISTRATIVE) - BASED ON A STUDY
AND EVALUATION MADE AS A PART OF AN AUDIT OF THE
GENERAL PURPOSE FINANCIAL STATEMENTS AND THE
ADDITIONAL TESTS REQUIRED BY THE SINGLE AUDIT ACT**

To the Members of the School Board
Litchfield School District
Litchfield, New Hampshire

We have audited the general purpose financial statements of the Litchfield School District, for the year ended June 30, 1989, and have issued our report thereon dated August 4, 1989. As part of our audit, we made a study and evaluation of the internal control systems, including applicable internal administrative controls, used in administering Federal financial assistance programs to the extent we considered necessary to evaluate the systems as required by generally accepted auditing standards, **Government Auditing Standards**, issued by the Comptroller General of the United States, the Single Audit Act of 1984, and the provisions of OMB Circular A-128, **Audits of State and Local Governments**. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements.

For the purpose of this report, we have classified the significant internal accounting and administrative controls used in administering Federal financial assistance programs in the following categories:

Accounting Controls

- Budgeting Cycle
- Payroll Cycle
- Expenditure (other than payroll) Cycle
- Data Processing Cycle
- Revenue Cycle
- Financial Reporting Cycle

Controls Used in Administering Federal Programs

General Requirements:

- Political Activity
- Civil Rights
- Cash Management
- Federal Financial Reports

Specific Requirements:

- Types of Services Allowed and Not Allowed
- Eligibility
- Matching, Level of Effort, or Earmarking
- Reporting
- Cost Allocation

The management of the Litchfield School District is responsible for establishing and maintaining internal control systems used in administering Federal financial assistance programs. In fulfilling that responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of internal control systems used in administering Federal financial assistance programs are to provide management with reasonable, but not absolute, assurance that, with respect to Federal financial assistance programs, resource use is consistent with laws, regulations, and policies; resources are safeguarded against waste, loss and misuse; and reliable data are obtained, maintained and fairly disclosed in reports.

Because of inherent limitations in any internal control structure or system of internal accounting and administrative controls used in administering Federal financial assistance programs, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the systems to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study included all of the applicable control categories listed in the first paragraph. During the year ended June 30, 1989, the Litchfield School District had no major Federal financial assistance and expended 73% of its total Federal financial assistance under the following nonmajor Federal financial assistance programs:

- National School Lunch Program
- Public Law 94-142

With respect to internal control systems used in administering these nonmajor Federal financial assistance programs, our study and evaluation included considering the types of errors and irregularities that could occur, determining the internal control procedures that should prevent or detect such errors and irregularities, determining whether the necessary procedures are prescribed and are being followed satisfactorily, and evaluating any weaknesses.

With respect to the internal control systems used solely in administering the other nonmajor Federal financial assistance programs of Litchfield School District, our study and evaluation was limited to a preliminary review of the systems to obtain an understanding of the control environment and the flow of transactions through the accounting system. Our

study and evaluation of the internal control systems used solely in administering these nonmajor federal financial assistance programs of Litchfield School District did not extend beyond this preliminary review phase.

Our study and evaluation was more limited than would be necessary to express an opinion on the internal control systems used in administering the Federal financial assistance programs of the Litchfield School District. Accordingly, we do not express an opinion on the internal control systems used in administering the Federal financial assistance programs of the Litchfield School District.

However, our study and evaluation and our audit disclosed no condition that we believe to be a material weakness in relation to a Federal financial assistance program.

This report is intended solely for the use of management and the applicable state and Federal agencies and should not be used for any other purpose. This restriction not intended to limit the distribution of this report, which, upon acceptance by the Litchfield School District, is a matter of public record.

August 4, 1989

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Professional Association

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH
LAWS AND REGULATIONS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS ISSUED BY THE GAO**

To the Members of the School Board
Litchfield School District
Litchfield, New Hampshire

We have audited the financial statements of the Litchfield School District as of and for the year ended June 30, 1989, and have issued our report thereon dated August 4, 1989.

We conducted our audit in accordance with generally accepted auditing standards and **Government Auditing Standards**, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws, regulations, contracts and grants applicable to the Litchfield School District, is the responsibility of the School District's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of the School District's compliance with certain provisions of laws, regulations, contracts, and grants. However, it should be noted that our objective was not to provide an opinion on overall compliance with such provisions.

The results of our tests indicate that, with respect to the items tested, the Litchfield School District complied, in all material respects, with the provisions referred to in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the School District had not complied, in all material respects, with those provisions.

This report is intended for the information of the applicable State and Federal agencies and management. This restriction is not intended to limit the distribution of this report, which, upon acceptance by the Litchfield School District, is a matter of public record.

August 4, 1989

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
WITH REQUIREMENTS APPLICABLE TO NONMAJOR FEDERAL
FINANCIAL ASSISTANCE PROGRAMS**

To the Members of the School Board
Litchfield School District
Litchfield, New Hampshire

In connection with our audit of the 1989 general purpose financial statements of the Litchfield School District, and with our study and evaluation of the School District's internal control systems used to administer Federal financial assistance programs, as required by Office of Management and Budget Circular A-128, "**Audits of State and Local Governments**," we selected certain transactions applicable to certain non-major Federal financial assistance programs for the year ended June 30, 1989. As required by Circular A-128, we have performed auditing procedures to test compliance with the requirements governing types of services allowed or unallowed and eligibility. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the School District's compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the School District had not complied, in all material respects, with those requirements.

This report is intended for the information of management and the applicable State and Federal agencies. This restriction is not intended to limit the distribution of this report, which, upon acceptance by the Litchfield School District, is a matter of public record.

August 4, 1989

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**INDEPENDENT AUDITOR'S REPORT ON
SUPPLEMENTARY INFORMATION SCHEDULE OF
FEDERAL FINANCIAL ASSISTANCE**

To the Members of the School Board
Litchfield School District
Litchfield, New Hampshire

We have audited the general purpose financial statements of the Litchfield School District and the combining and individual fund financial statements of the School District as of and for the year ended June 30, 1989, and have issued our report thereon dated August 4, 1989. These financial statements are the responsibility of the School District's management. Our responsibility was to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and **Government Auditing Standards** issued by the Comptroller General of the United States. Those standards required that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provided a reasonable basis for our opinion.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole and on the combining and individual fund financial statements. The accompanying Schedule of Federal Financial Assistance is presented for purposes of additional analysis and is not a required part of the financial statements of the Litchfield School District. The information in this schedule has been subjected to the auditing procedures applied in the audit of the general purpose, combining and individual fund financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements of each of the respective individual funds and account groups, taken as a whole.

August 4, 1989

CARRI PLODZIK SANDERSON
Professional Association

EXHIBIT A
LITCHFIELD SCHOOL DISTRICT
Combined Balance Sheet — All Fund Types and Account Groups
June 30, 1989

	Governmental Fund Types		Fiduciary	Account	Totals	
	General	Special Revenue	Capital Projects	Fund Type Agency Fund	General Long- Term Debt	(Memorandum Only) June 30, 1989 June 30, 1988
ASSETS AND OTHER DEBITS						
Assets						
Cash and Equivalents	\$147,999	\$ 17,471	\$ 51,758	\$ 9,472	\$	\$ 226,700 \$ 520,692
Receivables						
Accounts	435					435 259
Intergovernmental		1,522				1,522 9,934
Interfund Receivables						90
Other Debits						
Amount To Be Provided For Retirement of General Long-Term Debt						
TOTAL ASSETS AND OTHER DEBITS	<u>\$148,434</u>	<u>\$ 18,993</u>	<u>\$ 51,758</u>	<u>\$ 9,472</u>	<u>3,370,000</u>	<u>3,370,000</u> <u>3,640,000</u>
						<u>\$3,598,657</u> <u>\$4,170,975</u>

EXHIBIT B
LITCHFIELD SCHOOL DISTRICT

Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types
For the Fiscal Year Ended June 30, 1989

	Governmental Fund Types			Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects	June 30, 1989	June 30, 1988
Revenues					
School District Assessment	\$4,217,343	\$	\$	\$4,217,343	\$3,639,107
Intergovernmental Revenues	348,444	88,861		437,305	364,115
Local Sources	24,697	78,679	12,557	115,933	232,756
Other Financing Sources					
Operating Transfers In		42,000		42,000	25,038
Total Revenues and Other Sources	<u>4,590,484</u>	<u>209,540</u>	<u>12,557</u>	<u>4,812,581</u>	<u>4,261,016</u>
Expenditures					
Current					
Instruction	2,444,274	51,774		2,496,048	2,144,316
Supporting Services					
Pupils	154,340	1,403		155,743	109,338
Instructional	57,831	5,418		63,249	47,096
General Administration	141,197			141,197	122,131
School Administration	166,058			166,058	127,178
Business	654,887	139,552		794,439	873,283

Other	293,083	2,524	293,083	
Community Services			2,524	
Facilities Acquisition and Construction	23,139		239,208	3,669,495
Debt Service				
Principal	270,000		270,000	270,000
Interest and Fiscal Charges	252,756		252,756	369,432
Other Financing Uses				
Operating Transfers Out	42,000		42,000	25,038
Total Expenditures and Other Uses	<u>4,499,565</u>	<u>200,671</u>	<u>4,916,205</u>	<u>7,757,307</u>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses				
	90,919	8,869	(103,624)	(3,496,291)
Fund Balances — July 1	<u>50,433</u>	<u>7,015</u>	<u>292,439</u>	<u>3,788,730</u>
Fund Balances — June 30	<u>\$ 141,352</u>	<u>\$ 15,884</u>	<u>\$ 188,815</u>	<u>\$ 292,439</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT C **LITCHFIELD SCHOOL DISTRICT**

Combined Statement of Revenues, Expenditures and Changes in Fund Balances **Budget and Actual** **General and Special Revenue Funds** **For the Fiscal Year Ended June 30, 1989**

	General Fund		Special Revenue Funds		Totals (Memorandum Only)	
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
Revenues						
School District Assessment	\$4,217,343	\$4,217,343	\$	\$	\$4,217,343	\$
Intergovernmental Revenues	328,165	348,444	20,279	52,000	88,861	36,861
Local Sources	12,000	24,697	12,697	58,000	78,679	20,679
Other Financing Sources						
Operating Transfers In				28,088	42,000	13,912
Total Revenues and						
Other Sources	<u>4,557,508</u>	<u>4,590,484</u>	<u>32,976</u>	<u>138,088</u>	<u>209,540</u>	<u>71,452</u>
					<u>4,800,024</u>	<u>104,428</u>
Expenditures						
Current						
Instruction	2,569,841	2,444,274	125,567	34,568	51,774	(17,206)
Supporting Services						
Pupils	141,982	154,340	(12,358)	1,622	1,403	219
Instructional	63,957	57,831	6,126	1,810	5,418	(3,608)
General Administration	139,709	141,197	(1,488)			
School Administration	161,994	166,058	(4,064)			
Business	685,738	654,887	30,851	100,088	139,552	(39,464)
Other	277,992	293,083	(15,091)			
					<u>2,496,048</u>	<u>108,361</u>
					<u>155,743</u>	<u>(12,139)</u>
					<u>63,249</u>	<u>2,518</u>
					<u>141,197</u>	<u>(1,488)</u>
					<u>166,058</u>	<u>(4,064)</u>
					<u>794,439</u>	<u>(8,613)</u>
					<u>293,083</u>	<u>(15,091)</u>

LITCHFIELD SCHOOL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 1989

NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Litchfield School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to the governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

A. Governmental Reporting Entity

For financial reporting purposes in conformity with the National Council on Governmental Accounting Statement Number 3, "Defining the Governmental Reporting Entity," the School District includes all funds and account groups that are controlled by or dependent on the School District's executive or legislative branches. Control by or dependence on the School District is determined on the basis of budget adoption, outstanding debt secured by revenues, or general obligations of the School District, and obligation of the School District to finance any deficits that may occur, or receipt of significant subsidies from the School District.

B. Fund Accounting

The accounts of the School District are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the School District:

GOVERNMENTAL FUNDS

General Fund—The General Fund is the general operating fund of the School District. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

Special Revenue Funds—Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action. Included in this fund type are the Food Service and Federal/State Projects Funds.

Capital Projects Funds—Transactions related to resources obtained and used for the acquisition, construction or improvement of capital facilities are accounted for in Capital Projects Funds. Such resources are derived principally from proceeds of long-term notes or bonds and from Federal and State grants.

FIDUCIARY FUNDS

Agency Funds—Agency Funds are used to account for the assets held as an agent for others by the School District. The Student Activities Funds are shown in this fund type.

C. Account Groups (Fixed Assets and Long-term Liabilities)

All governmental funds are accounted for on a spending or “financial flow” measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of “available spendable resources”. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of available spendable resources during a period.

General fixed assets have been acquired for general governmental purposes and have been recorded as expenditures in the fund making the expenditure. These expenditures are required to be capitalized at historical cost in a General Fixed Asset Group of Accounts for accountability purposes. In accordance with the practices followed by most other municipal entities in the State, the School District does not maintain a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in this financial report.

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-term Debt Account Group. This account group is not a fund. It is concerned only with the measurement of financial position and not results of operations. Since they do not affect net current assets, such long-term liabilities are not recognized as governmental fund type liabilities. They are instead reported as liabilities in the General Long-term Debt Account Group.

D. Basis of Accounting

The accounts of the General, Special Revenue, Capital Projects, and Agency Funds are maintained and reported on the modified accrual basis of accounting. Under the modified accrual basis of accounting, sources of financial resources and assets are recognized when measurable and available to finance operations during the year. Uses of financial resources and liabilities are recognized when obligations are incurred from receipt of goods and services, when assessments are made by the State or, in the case of judgments and claims against the School District when there is a probability that such judgments and claims will result in liabilities, the amounts of which can be reasonably estimated. Exceptions to this general rule include: 1) accumulated unpaid vacation and sick pay, and 2) principal and interest on general long-term debt which is recognized when due.

E. Budgetary Accounting

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the School District's operations. State Statutes require balanced budgets and the use of beginning general fund unreserved fund balance to reduce District assessments. In 1988-89, the beginning fund balance was applied as follows:

Unreserved Fund Balance Used	
To Reduce District Assessment	\$39,193
Beginning Fund Balance—	
Reserved For Encumbrances	<u>11,240</u>
Total Use of Beginning Fund Balance	<u><u>\$50,433</u></u>

F. Fund Balance

The portion of fund balance which has been legally segregated for a specific future use, or which indicates that that portion is not appropriate for expenditures, is shown as reserved.

Reserved for Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures and are therefore reported as part of the fund balance at June 30, 1989 and are carried forward to supplement appropriations of the subsequent year.

The General Fund reserve for encumbrances at June 30, 1989 is detailed in Exhibit A-2 and totals \$52,636.

The Special Revenue Funds reserve for encumbrances is detailed as follows:

Federal Projects	
Regular Programs	\$2,334
Improvement of Instruction	2,098
Indirect Costs	324
	<u>\$4,756</u>

G. Cash and Investments

At year end, the carrying amount of the District’s deposits is \$226,700 and the bank balance was \$548,882. Of the bank balance, \$110,537 was covered by Federal depository insurance and \$438,345 was uninsured.

State Statutes authorize the District to invest excess funds in the custody of the Treasurer in obligations of the United States Government, in savings bank deposits of banks incorporated under the laws of the State of New Hampshire, in certificates of deposit of banks incorporated under the laws of the State of New Hampshire, or in national banks located within this state or the State of Massachusetts. These financial statements report investments in certificates of deposit and savings bank deposits under the caption Cash and Equivalents.

H. Accumulated Unpaid Vacation and Sick Pay

Accumulated unpaid vacation and sick pay is not accrued in the governmental funds using the modified accrual basis of accounting. Teachers may accumulate up to 125 days sick leave at a rate of 1.5 days month. Vacation is granted in varying amounts based on length of service for employees other than teachers. Vacation pay accumulation does not exceed a normal year’s allowance. Estimated value of sick leave is \$251,089.

I. Interfund Transactions

During the course of normal operations, the School District has numerous transactions between funds, including expenditures and transfers of resources to provide services and fund capital outlay. The accompanying financial statements reflect such transactions as transfers.

J. Total Columns (Memorandum Only) on Combined Statements

Total columns on the combined statements are captioned “Memorandum Only” to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

K. Comparative Data

Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the government's financial position and operations. However, comparative data have not been presented in all statements because their inclusion would make certain statements unduly complex and difficult to understand.

NOTE 2—CHANGES IN LONG-TERM DEBT

The following is a summary of long-term debt transactions of the School District for the fiscal year ended June 30, 1989.

	General Obligation Debt
Long-term Debt Payable July 1, 1988	\$3,640,000
Long-term Debt Retired	<u>270,000</u>
Long-term Debt Payable June 30, 1989	<u><u>\$3,370,000</u></u>

Long-term debt payable at June 30, 1989 is comprised of the following individual issues:

General Obligation Debt

\$285,000 1977 Griffin Memorial Addition Bonds due in annual installments of \$25,000 through November 1, 1986 and \$20,000 through November 1, 1989; interest at 4.90%	\$ 20,000
\$3,850,000 1986 School Building Bonds due in annual installments of \$250,000 through July 15, 2001 and \$100,000 through July 15, 2002; interest at 7.20% and 7.30%	<u>3,350,000</u>
Total	<u><u>\$3,370,000</u></u>

The annual requirements to amortize all debt outstanding as of June 30, 1989, including interest payments, are as follows:

	Annual Requirements To Amortize Long-term Debt		
Fiscal Year Ending	General Obligation Debt		
June 30	Principal	Interest	Total
1990	\$ 270,000	\$ 233,415	\$ 503,415
1991	250,000	214,925	464,925
1992	250,000	196,925	446,925
1993	250,000	178,925	428,925
1994	250,000	160,925	410,925
1995-2003	<u>2,100,000</u>	<u>642,238</u>	<u>2,742,238</u>
Totals	<u><u>\$3,370,000</u></u>	<u><u>\$1,627,353</u></u>	<u><u>\$4,997,353</u></u>

All debt is general obligation debt of the School District, which is backed by its full faith and credit.

Legal Debt Margin

According to State Law, School District borrowing may not exceed seven percent (7%) of the valuation of property based upon the applicable last locally assessed valuation of the municipality as last equalized by the Commissioner of Revenue Administration. For the year ended June 30, 1989, the Litchfield School District is using an equalized value of \$225,642,057 and a legal debt margin of \$15,794,944.

NOTE 3—DEFINED BENEFIT PENSION PLAN

All Litchfield School District full-time employees participate in the New Hampshire Retirement System, a multiple-employer public employee retirement system. The payroll for employees covered by the system for the year ended June 30, 1989 was \$1,479,747; the District's total payroll was \$1,588,228.

All full-time employees are eligible to participate in the system. Employees who retire before age 65 are entitled to a retirement benefit equal to 1/60 of the employee's average final compensation multiplied by years of service. After attainment of age 65, the payment by the retirement system is reduced to 1/66 of the average final compensation. The system also provides death and disability benefits which are established by State Statute.

Covered employees are required by State Statute to contribute 5.0% of their salary to the plan. The School District is required by the same statute to contribute a percentage of the employee's salary, based on an actuarial valuation of the entire State plan performed June 30, 1985. These contributions represented .71% for teachers and 2.67% for all other employees. The contribution requirements for the year ended June 30, 1989 were \$88,791, which consisted of \$14,804 from the School District and \$73,987 from employees.

The "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure, which is the actuarial present value of credited projected benefits, is intended to help users assess the system's funding status on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among retirement systems and employers. The State retirement system does not make separate measurements of assets and pension benefit obligations for individual employers. According to plan administrators, the pension benefit obligation at June 30, 1987 for the system as a whole, determined through an actuarial valuation performed as of that date, was \$633,344,000. The system's net assets available for benefits on June 30, 1987 (valued at market) were estimated at

\$792,615,988, leaving no unfunded pension benefit obligation. The percentage that the Litchfield School District has in relation to the entire plan cannot be determined.

NOTE 4—LITIGATION

There are various claims and suits pending against the District which arise in the normal course of the District’s activities. In the opinion of counsel, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the School District.

CHAIRMAN'S REPORT

To the Citizens of Litchfield:

The 1989-1990 school year has been an interesting and challenging year for the School Board. Last March we welcomed John Pierog back to the Board. Mr. Pierog replaced Kathleen McClaskey, to whom we express our thanks for her efforts while on the Board. A special thanks to Elaine Vaillancourt who will be leaving the Board in March. We appreciate your courage, dedication, commitment and most of all your sense of humor. We will miss you.

The Board has been negotiating with the Litchfield Teachers Association since early fall. The Board declared impasse in early December. That action hopefully encourages an agreement between the parties before School District Meeting. We have continued to negotiate with one mediation session held in January. A second mediation session will take place in early March. The Board is making every reasonable effort to reach agreement with the teacher's union prior to School District Meeting on March 23.

The Board spent a considerable amount of time this fall reviewing the proposed 1990-1991 budget. We have done our utmost to limit any increases in expenditure. Three articles have been placed on the warrant this year for action at School District Meeting. One article appropriates money to replace a section of roof at Griffin Memorial. A second requests funds to build a soccer field at the Middle School. There is enough money left in the building fund to pay about half the cost to build the field. The Board believes it is necessary to build one athletic field at the Middle School. Currently, there is no safe field at the school to have physical education class or practice. The soccer field at Griffin Memorial School is an old hay field and it was not constructed as a soccer field. Thirdly, a petition article has been presented that the Board supports, to build a new playground at Griffin. We made the decision last spring that the old playground equipment had to be removed due to safety considerations and insurance liability.

The Board has met with the teaching staff by grade level to review our school program. Additionally, all specialists have met with us to review their programs. The Board is pleased and concerned regarding our students scores on the California Achievement Tests. Students scored strongly in both second and fourth grades. However we saw weaknesses in sixth and eighth grades primarily in Mathematics. Long and short range goals were established to improve our students achievement. The Board is encouraged by the progress made in Algebra and French at the Middle School. We hope to continue to expand these programs to boost our students competitiveness and achievement when they reach high school. We are pleased with the effort in the legislature to fund the construction of the Vocational Education Skill Center at Alvirne High

School. The Board has been tracking Litchfield student dropout rates. We believe the new Skill Center will assist our students encouraging them to stay in school and receive job training skills.

The Board has been looking at future capital needs for the School District, we envision the need for increased space by 1995. We anticipate meeting that need by adding classroom space at the Middle School. The Middle School was designed to be expanded and we can add six to ten classrooms without expanding the core facility. A Middle School expansion can meet the space needs at both schools by moving the fifth grade class from Griffin if necessary.

We are supporting efforts in the legislature to change our state's observance of Memorial Day from May 30 to the federal holiday, the last Monday in May. It saddens us to report the absentee rate last year Monday, May 29 was over fifty percent. Unfortunately, state law now requires all schools to close on May 30 for Memorial Day. We hope that the law will be changed to allow families to be together on that important day.

This year several school districts contacted the Board requesting our support for a lawsuit challenging the constitutionality of the present method of funding public education in New Hampshire. The question asked is whether public elementary and secondary education should be paid for almost solely by the property tax. We have proposed a warrant article to be voted at School District Meeting that would support a lawsuit. In 1981, a similar warrant article was approved and we supported a suit that culminated in a change in the foundation aid formula.

The Board appreciates and encourages parental involvement with our schools. We wish to express our thanks to the School Volunteers, the PTO's and the Booster Club for their dedication and commitment to our schools and students.

We are very fortunate to have a fine teaching staff. Their dedication to our students is outstanding. The Board is grateful to our Principals, Mr. Martin "Bo" Schlichter and Dr. Linda Kemper. We appreciate their outstanding leadership and commitment to quality education for all children. We wish to welcome Mr. Scott Borstel, Assistant Principal to Griffin Memorial School and thank him for his efforts this year. The buildings and central administration staffs have the Board's continued appreciation for their outstanding support. A special thanks and congratulations to Mr. Peter Dolloff, New Hampshire's Superintendent of the Year. Mr. Dolloff, your commitment and dedication to Litchfield, its schools and students is unequalled.

In conclusion, the Board feels strongly its responsibility to the children of Litchfield as well as the taxpayers. When we propose a budget, we believe those expenditures will enable us to provide a quality education. Our students must compete with their peers in the region in high school

and beyond. We would not be doing our job if we did not propose to you what is necessary to help our children compete and stay in school.

Respectfully submitted,
Ellen-Ann Robinson
Chairman
Litchfield School Board

REPORT OF THE SUPERINTENDENT

To The Litchfield Board Of Education:

The following paragraphs constitute my annual report as Superintendent of Schools.

While submitting this report I will attempt to review highlights of the past year, as well as to look at current and future issues critical to education in general as reflected in the goals of the recent "Education Summit."

Certainly the highlight of 1989 was completing our first year in the new Litchfield Middle School. This facility, which was completed well within budget, has proven to be a facility that not only meets the needs of our middle school population but has proven to be a building where children in the middle years can enjoy positive experiences that will remain with them long after they have left Litchfield to continue their high school and post-secondary experiences.

The Board of Education's five year Capital Improvement Program includes new ballfields for the Middle School as well as a new playground for the Griffin Memorial School. It was necessary over the past summer to remove the playground equipment from the Griffin Memorial School due to the fact that the equipment had deteriorated to the point where it had become dangerous for the children to use.

As part of the district-wide goals for the past year, curriculum committees made up of members from both districts have revised curriculums in both science and social studies and we have purchased resource materials that reflect recent research and contain updated information in both disciplines. In addition, the staff has completed curriculums in both home economics and industrial arts for the new programs currently in use in the Litchfield Middle School.

One of the major educational happenings of the past year was the "Education Summit" of governors called by the President in September. Following the Summit, an educational communique was issued listing seven goals as agreed to by the governors and the President. The first of the goals was "The readiness of children to start school." Most thoughtful observers agree that problems leading to school failure and potential dropouts begin at a very early age. Therefore, in order to address these problems, we need immediate and comprehensive expansion of early childhood programs.

These comments are usually made in the context of states that offer kindergarten by state mandate and who are concerned with the number and quality of their pre-kindergarten programs. New Hampshire currently

ranks last in the number of districts that offer public kindergarten with about 50% of the districts in the state offering that program. Litchfield is currently one of the few districts nationwide that does not offer a public kindergarten opportunity.

Kindergarten and early childhood services (pre-kindergarten) should be available to all who need and want them. Programs at this level and right through the primary level (grades 1-3) should be developmentally appropriate and based on the best and most advanced research and experience. The Perry Preschool study in Ypsilanti, Michigan, begun in 1962 has demonstrated conclusively that students who receive a good pre-school and kindergarten experience are far more likely to be employed at age 19, to graduate from high school and/or to hold a college degree or have vocational training. They are less likely to have been arrested or to have been pregnant while in their teens. In the final analysis it is far more cost efficient to put resources into developmentally appropriate pre-school and kindergarten programs and have productive citizens at the other end of the educational continuum. Although kindergarten will not be proposed for the coming year it is an issue that we must address in the future.

Another area addressed by the Summit that is of equal importance to the Litchfield School District is the reduction of the dropout rate especially among "at risk" youth. Although great strides have been made since the 1950's, when approximately 50% of our high school population nationwide dropped out of school, the current national rate of approximately 25% is still entirely too high. New Hampshire also has the highest dropout rate of any state with less than a 10% minority population. For the period from 1985-87 Alvirne High School had a dropout rate of 5.9% per year or approximately 24% over a four year period. This was within 1/10th of a percentage point of all the large high schools in the southern tier of the state but much higher than it should be.

In order to address this issue we submitted a proposal to the State under the new "Dropout Prevention Law" and were funded for approximately \$21,500. With that grant and with the assistance of the Center for Educational Field Studies, a branch of UNH, we were able to design a questionnaire that was used to survey dropouts from the last several years and the parents of dropouts. We also established a task force made up of parents, local business leaders, teachers, community leaders and students to address the problems that lead to students dropping out of school. We are delighted to report that the dropout rate for 1988-89 was reduced to 3.65% or 14.6% for a four year period. The actual rate for Litchfield students was slightly lower. This progress should only mark the beginning. Conditions that lead to students dropping out of school start early. Therefore, a major focus should extend to the early years to be sure that children are successful learners from the very beginning of their school careers.

The final goal identified by the Summit was the need to establish “safe, disciplined and drug free schools.” Prior to the Summit the President had already declared a “war on drugs.” There is simply no point in ignoring the fact that our nation is being racked by a drug culture out of control. In an effort to address this problem our schools are busy improving our health programs and instituting a variety of new programs directed toward enhancing self esteem. One example of this is the “Quest Program” endorsed by the International Lions Club and the American Association of School Administrators. This program is designed for use at the middle school level and is directed toward the issue of adolescent self-esteem. We have the program in use in both of our districts.

We have recently instituted the “Dare Program” in conjunction with the Hudson Police Department. We currently have a full time uniformed officer completely trained in the “Dare” techniques who is working with grades 4-8 in Hudson. We hope to explore the possible use of this program in Litchfield for another year. We have also used and continue to use the “Here’s Looking at You 2000” material designed for use with elementary students. At the high school level we address the problem through the health curriculum and through student organizations such as Students Against Drunk Driving (SADD) and Students to Offset Peer Pressure (STOPP).

Educators cannot ignore the problems that children bring to the schoolroom door. Next to the parents themselves school leaders and teachers understand best how young people fall prey to self destructive behavior. They know that personal self esteem is the answer to combating this critical problem. If we are to win the war on drugs we must maintain and improve the quality of services that we provide through the public schools. We must keep class sizes at a level that will allow for individual differences and provide a caring environment. We must also provide a comprehensive program of student activities that will foster student success and self worth. Unfortunately, this is occurring at a time when taxes are continuing to escalate and communities are struggling to meet their obligations. Perhaps it is time to address the issue of restructuring our tax system.

Winning the war on drugs may be our single most important objective in the years to come. Making schools drug free and disciplined will take a strong commitment and a great deal of social responsibility on the part of all of our citizens and perhaps tax reform is part of that commitment.

Other goals identified by the Presidential Summit included: The Performance of Students on International Achievement Tests (especially Math and Science), The Functional Literacy of Adult Americans, The Level of Training Necessary to Guarantee a Competitive Work Force, and Supply of Qualified Teachers/Up-To-Date Technology.

Recognizing that the real summit is found at the local school, we must all join together to insure that as a Community, State and Nation we realize our vision of the future.

In closing, I would like to extend my appreciation to the entire Community of Litchfield for their continued and unselfish support of education and thank the Board of Education, staff and Central Office personnel for their commitment to quality education.

Respectfully submitted,

Peter G. Dolloff
Superintendent of Schools

REPORT OF THE PRINCIPAL OF GRIFFIN MEMORIAL SCHOOL

Mr. Peter G. Dolloff
Superintendent of Schools
Memorial Drive
Hudson, NH 03051

January 22, 1990

Dear Mr. Dolloff:

I am pleased to submit my second annual report to you as the principal of Griffin Memorial School. In this, our second year as an elementary school, we are proud to report some of the programs and activities that have occurred.

In this past year, we had very little staff turnover. This of course, has contributed greatly to the stability of our school and its programs. New staff this year are:

Mr. Scott Borstel (Assistant Principal)

Mrs. Penny Shupe (gr. 1)

Mrs. Linda Hassett (gr. 3)

Mr. Harrison J. Follett (gr. 4)

Mrs. Debra Kanakis (gr. 5)

Mrs. Mary Bognaski (Library)

Mrs. Michelle MacLellan (Spec. Ed.)

Mrs. Joyce Wilcox (Secretary)

Mr. Chris Courounis (Custodian)

We were pleased to welcome this group of people to our school. As you are aware, we have an excellent staff at Griffin who work hard to insure that our students are receiving a quality education.

This year we adopted a new social studies curriculum which was implemented in the fall. The committee which developed this curriculum did an excellent job defining the social studies needs for the 1990's. Our staff is enjoying teaching this fine program.

We have instituted a Citizen of the Month program at Griffin this year. Each week a good citizen (e.g., cooperative, helpful, hard-working) from each classroom at a given grade level is selected as the Citizen of the Month for that grade. These students have lunch with the principal on Friday, are awarded certificates and have their pictures taken for publication in the Hudson News. We believe that this program has been successful in providing incentive and in recognizing positive qualities in students.

Our other activities have included Open House for incoming first graders (spring), Open House in the fall for parents and students, a Seasonal Celebration (gr. R-2), the Scarecrow Jamboree, and Grandparents' Day. Every month brings something new and exciting in which our students participate.

I would like to express thanks from our students and staff to the P.T.O. for their strong support of our school. They have provided us with many resources and programs which have benefited all of our students.

Thanks, too, to the community, the staff, the School Board and the Central Office for all of the support and assistance you have provided to our school, our students, and to me personally. It has been an exciting and productive year!

Respectfully submitted,
Linda W. Kemper, Ph.D.
Principal

REPORT OF THE PRINCIPAL OF THE LITCHFIELD MIDDLE SCHOOL

January 22, 1990

Mr. Peter Dolloff
Superintendent of Schools
Memorial Drive
Hudson, NH 03051

Dear Mr. Dolloff:

I am pleased to submit my third principal's report to you and second as principal of the Litchfield Middle School. Once again, we have been very busy at the new school. Fortunately, we had no staff turnover this year and this provided the students with stability and continuity of programs. Meeting the varied needs of early adolescents is difficult. Fortunately, the entire staff at Litchfield Middle School is dedicated to this end, and we have all worked hard to foster a positive learning experience for the students attending the middle school.

Our new facility continues to be an outstanding middle school structure. The design could not be better from a supervisory and instructional stand point. The building is well maintained by our custodial staff, and we have had little or no vandalism. The students and staff enjoy being at the middle school and this is due in a large part to our exceptional facility. Many school districts throughout the state have visited, or are in the process of visiting, our school as they plan their own school building programs.

The new educational programs at the middle school continue to benefit our students and community. The new French program for some grade eight students is off to a successful start. The Algebra I and pre-Algebra programs are progressing and our students will be on equal terms upon entering high school with students from Hudson and Manchester. Our Quest and Skills for Adolescents programs have addressed the social needs of our students, and the staff continues to develop their skills in dealing with the early adolescent. The revised social studies curriculum is off to an excellent beginning. The approved program and lessons have made history and geography "come alive" for our students.

I would also like to note two service projects our students have been involved in this year. One of our activity classes has cleaned up Parker Park which is located on Route 3A. This park is where the annual fishing derby is held in the spring. Our P.T.O. also helped plan and organize a service project titled K.A.A.N.S. (Kids Aiding Area Needy). The students collected food and wrote to area supermarkets to solicit gift certificates to give to families in need during the holidays. We look for this program to continue to develop and to be a full year endeavor every year.

Finally, I would like to extend my appreciation to the many individuals and organizations which have been so helpful and supportive of the middle school; the Litchfield Middle School P.T.O., Women's Club, Booster Club, Litchfield Parks and Recreation, youth basketball, Litchfield Police and Fire Department and those groups which I am sure I have forgotten. I thank the school board, Assistant Superintendent Burton, and you for your continued support and help.

As the process of making the transition from elementary to high school continues, I look forward to serving you and the Litchfield School District as principal of the middle school.

Respectfully submitted,
Martin Schlichter
Principal

LITCHFIELD MIDDLE SCHOOL

ANNUAL SCHOOL HEALTH REPORT

(September 1988 - June 1989)

Physicals:

Heights and Weights	221
Vision Screening	221
Scoliosis Screening	221
Audiometer Screening	191
Blood Pressure Screening	145

Communicable Diseases:

Chickenpox	2
Pediculosis	5
Scabies	—
Scarlet Fever	—
Strep Throat	27
Impetigo	3
Conjunctivitis	10
Infectious Mononucleosis	3
Fifth's Disease	—
Pityriasis Rosea	—

Respectfully submitted,

Barbara Carr, R.N.
School Nurse

GRIFFIN MEMORIAL SCHOOL

ANNUAL SCHOOL HEALTH REPORT

(September 1988 - June 1989)

Physicals:

Heights and Weights	510
Vision Screening	412
Tympanometry Screening	618
Audiometer Screening	74
Scoliosis Screening	90

Communicable Diseases:

Chickenpox	6
Pediculosis	22
Scabies	4
Measles	1
Scarlet Fever	6
Strep Throat	80
Impetigo	8
Conjunctivitis	18
Infectious Mononucleosis	—
Fifth's Disease	5
Pityriasis Rosea	—

First Aid Administered	4200
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Respectfully submitted,

Claudette Vachon, R.N.
School Nurse

**GRIFFIN MEMORIAL SCHOOL
STAFF LIST GRADES 1-5**

NAME	DEGREE	SALARY 1989-90
KEMPER, Linda	PHD	\$49,278
BORSTEL, Scott	M	36,000
AARON, Mona	B	23,393
BARTLETT, Kristen	B	20,978
BLISS, James	B	27,051
BOGNASKI, Mary	M	29,697
CAMPBELL, Colinette	B	34,414
CHAREST, Pauline	B	29,091
COTE, Doris	B	27,051
CULLEN KENT, Paula (½)	B	16,065
DERESHUK, Jill	B	25,911
DOANE, Lenora	B	33,414
DODSON, Gina	B	25,155
EASTMAN, Elizabeth	B	23,236
FARO, Constance	M	39,000
FLAGG, Richard	B	29,964
FOLLETT, Harrison	M	35,037
GARVEY, Nancy	B	23,393
GIGERENZER, (Carol ½)	M	17,991
HASSETT, Linda	M	22,655
HIRSCH, Francine	B	29,964
JOY, Joan	B	33,914
KANAKIS, Debra	B	23,236
LEITE, Carolyn	B	22,559
LEVY, Jill	B	26,869
MacLELLAN, Michelle	B	25,155
MILLER, Heidi	B	28,053
MINNIS, Dianne	M	30,650
PARENT, Margaret	B	33,914
POITRAS, Melanie	M	34,725
PROCTOR, Marilyn	B	31,284
RIDDELL, Mary	B	24,095
ROBERTS, Jean	B	22,559
SHUPE, Penelope	M	24,362
TIBBETTS, Marian	B	29,091
WOOD, Judith	M	36,982
WOODBURY, Tina	B	23,393

**LITCHFIELD MIDDLE SCHOOL
STAFF LIST GRADES 6-8**

NAME	DEGREE	SALARY 1989-90
SCHLICHTER, Martin	M	\$47,000
CAMPION, Candice	B	27,863
CHOATE, Joyce	M	31,418
COGAN, Carolyn	B	32,222
IRVING, Cheryl	B	29,091
JOHANSON, Gilbert	CAGS	32,000
McPHEE, Catherine	B	26,086
MIVILLE, Sandra	B	21,754
MOORE, Teresa	B	24,258
MURRAY, Jane	M	34,726
RUMLEY, Julie	M	22,655
SCHMIDT, Denise	B	25,911
SIDILAU, Kathleen	B	26,086
WAHLE, Thomas	B	23,393
WELCH, Patricia	B	29,091

LITCHFIELD SCHOOL DISTRICT

ENROLLMENT PROJECTION

Grade	September 1989	September 1990
1	124	98
2	87	86
3	97	91
4	94	98
5	92	96
6	92	94
7	76	93
8	<u>77</u>	<u>78</u>
Total	739	734

ENROLLMENT PROJECTION

OUT-OF-DISTRICT HIGH SCHOOLS

Grade	September 1989	September 1990
9	76	78
10	59	75
11	70	55
12	<u>72</u>	<u>67</u>
Total	277	275
Combined Totals	1,016	1,009

February 9, 1990

DISTRIBUTION OF CENTRAL OFFICE SALARIES
1990-91

Distribution of Superintendent’s Salary

District	District Percentages	District Share
Hudson	81	\$58,077.00
Litchfield	19	<u>\$13,623.00</u>
		\$71,700.00

Distribution of Assistant Superintendent’s Salary

District	District Percentages	District Share
Hudson	81	\$53,784.00
Litchfield	19	<u>\$12,616.00</u>
		\$66,400.00

Distribution of Business Administrator’s Salary

District	District Percentages	District Share
Hudson	81	\$49,491.00
Litchfield	19	<u>\$11,609.00</u>
		\$61,100.00

The Moderator called for a vote on Article II that now had a bottom line of \$4,212,011.

The article passed by ballot vote yes—98, no—60.

ARTICLE III Linda Tenney MOVED that the District vote to authorize the School Board to apply for, accept and expend, without further action by the School District Meeting, money from the State, Federal and other governmental unit or a private source which becomes available during the 1989-90 school fiscal year provided that such expenditure be made for the purpose for which a School District may appropriate money and that such expenditure not require the expenditure of other School District funds. Further, that the School Board hold a public hearing prior to accepting and spending such money.

Philip Cudmore seconds the motion.

The motion carried by voice vote.

ARTICLE IV To hear the reports of Agents, Committees or Officers chosen, and pass any vote relating thereto.

Charles DiChiara MOVED to dispense with the reading of the reports.

Maria Dutton seconds the motion.

Motion carries by voice vote.

ARTICLE V No further business.

Ellen Robinson MOVED to adjourn.

Elaine Vaillancourt seconds the motion.

The meeting adjourned at 11:35 PM.

A true report of the 1989 Litchfield School District Annual Report.

Joan McKibben
School District Clerk

